

### *Welcome to the Wayne Public School District.*

We have attempted to provide you with most of the information you will need to register and enroll your child into our school district on this web site. Most of the Documents and Forms may be printed and filled out at home. Documents and Forms (marked with an asterisk\*) are either multi-part or require a witness and must be picked-up and filled out at the registration process.

- **A Pre-registration Document** — which will enable us to determine your child's eligibility to attend school in the Wayne School District, in accordance with New Jersey law. It also contains a listing of documentation that we *may* and *may not* ask for in order to demonstrate eligibility.
- **A Registration Form\*** — which will enable us to determine your child's eligibility to attend school in the Wayne School District, in accordance with New Jersey law. It also contains a listing of documentation that we *may* and *may not* ask for in order to demonstrate eligibility.
- **A Health Appraisal Form\*** — which will provide a health history to be placed in your child's records.
- **An Internet Access Agreement** — which indicates your awareness of Board of Education Policy on Computer Use by Students, along with your permission to use the Internet as a classroom research and learning instrument.
- **A Photo Release Form** — which grants the school district to use your child's name and photo in publications for publicity and/or recognition.

### **Frequently Asked Questions**

#### **How do I know which school my child will attend and if bussing is provided?**

*School path and bussing is determined by street address. Call Transportation at 973-633-3139.*

#### **What paperwork must I bring to register my child?**

*Proof of Wayne Residency — a copy of your Lease or Deed, a Bank Statement, the child's Birth Certificate, Immunization Records, and either a Telephone Bill or Utility Bill.*

#### **What is the cut-off date for registering a child for Kindergarten?**

*A child must be 5 years of age by October 15th of the upcoming school year.*

#### **What if my child just misses the cut-off date?**

*Children who will become 5 years of age between October 15 and December 31 of the upcoming school year are eligible to be evaluated for early admission to kindergarten. The regular registration process is followed. Cut-off to register for early admission is April 30.*

#### **Where and when can I register my child for Kindergarten?**

*Registration takes place at the school your child will be attending. Registration takes place on the first two Tuesdays and Thursdays of February, between the hours of 9:30 — 11:15 a.m. and 1:45 — 3:00 p.m.*

*You do not need to bring your child to registration.*

#### **If I missed the early registration, when may I register my child?**

*Call the school that your child will be attending and schedule an appointment. You will need to provide the same paperwork required for early registration.*

#### **Is there an Orientation for incoming Kindergarten students?**

*Yes, a district-wide orientation in the evening during June. Additionally, each elementary school will host its own orientation for their incoming kindergarten class, usually during May.*

#### **Who will evaluate my child and when?**

*Each child is evaluated for early admission in May by a school psychologist, learning consultant and speech language specialist. Results are reported to parents early in June, providing eligibility for early admission.*

## PRE- REGISTRATION INFORMATION

### PLEASE READ BEFORE COMPLETING REGISTRATION APPLICATION

*The information on the following two pages will enable us to determine your student's eligibility to attend school in this district in accordance with New Jersey law.*

Please be aware that N.J.S.A. 18A:38-1 and N.J.A.C. 6A:22 require that a free public education be provided to students between the ages of 5 and 20, and to certain students under 5 and over 20 as specified in other applicable law, who are:

- Domiciled in the district, i.e., living with a parent or guardian whose permanent home is located within the district. A home is permanent when the parent or guardian intends to return to it when absent and has no present intent of moving from it, notwithstanding the existence of homes or residences elsewhere
- Living with a person, other than the parent or guardian, who is domiciled in the district and is supporting the student without compensation, as if the student were his or her own child, because the parent cannot support the child due to family or economic hardship
- Living with a person domiciled in the district, other than the parent or guardian, where the parent/guardian is a member of New Jersey National Guard or the reserve component of the U.S. armed forces and has been ordered into active military service in the U.S. armed forces in time of war or national emergency
- Living with a parent or guardian who is temporarily residing in the district
- The child of a parent or guardian who moves to another district as the result of being homeless
- Placed in the home of a district resident by court order pursuant to N.J.S.A. 18A:38-2
- The child of a parent or guardian who previously resided in the district but is a member of the New Jersey National Guard or the United States reserves and has been ordered to active service in time of war or national emergency pursuant to N.J.S.A. 18A:38-3(b)
- Residing on federal property within the State pursuant to N.J.S.A. 18A:38-7.7 et seq.

*Note that the following DO NOT affect a student's eligibility to enroll in school:*

- Physical condition of housing or compliance with local housing ordinances or terms of lease
- Immigration/visa status, except for students holding or seeking a visa (F-1) issued specifically for the purpose of limited study on a tuition basis in a United States public secondary school
- Absence of a certified copy of birth certificate or other proof of a student's identity, although these must be provided within 30 days of initial enrollment pursuant to N.J.S.A. 18A: 36-25.1
- Absence of student medical information, although actual attendance at school may be deferred as necessary in compliance with rules regarding immunization of students, N.J.A.C. 8:57-4.1 et seq.
- Absence of a student's prior educational record, although the initial educational placement of the student may be subject to revision upon receipt of records or further assessment by the district

*The following forms of documentation may demonstrate a student's eligibility for enrollment in the district. Particular documentation necessary to demonstrate eligibility under specific provisions in law will be indicated in the appropriate section of the registration form.*

- Property tax bills, deeds, contracts of sale, leases, mortgages, signed letters from landlords and other evidence of property ownership, tenancy or residency
- Voter registrations, licenses, permits, financial account information, utility bills, delivery receipts, and other evidence of personal attachment to a particular location
- Court orders, State agency agreements and other evidence of court or agency placements or directives
- Receipts, bills, canceled checks and other evidence of expenditures demonstrating personal attachment to a particular location, or, where applicable, to support of the student
- Medical reports, counselor or social worker assessments, employment documents, benefit statements, and other evidence of circumstances demonstrating, where applicable, family or economic hardship, or temporary residency
- Affidavits, certifications and sworn attestations pertaining to statutory criteria for school attendance, from the parent, legal guardian, person keeping an "affidavit student," adult student, person(s) with whom a family is living, or others as appropriate
- Documents pertaining to military status and assignment
- Any business record or document issued by a governmental entity
- Any other form of documentation relevant to demonstrating entitlement to attend school

*The totality of information and documentation you offer will be considered in evaluating an application, and, unless expressly required by law, the student will not be denied enrollment based on your inability to provide certain form(s) of documentation where other acceptable evidence is presented.*

**You will NOT be asked for any information or document protected from disclosure by law, or pertaining to criteria which are not legitimate bases for determining eligibility to attend school. You may voluntarily disclose any document or information you believe will help establish that the student meets the requirements of law for entitlement to attend school in the district, but we may not, directly or indirectly, require or request.**

- Income tax returns
- Documentation or information relating to citizenship or immigration/visa status, unless the student holds or is applying for an F-1 visa
- Documentation or information relating to compliance with local housing ordinances or conditions of tenancy
- Social security numbers

*Please be aware that any initial determination of the student's eligibility to attend school in this district is subject to more thorough review and subsequent re-evaluation, and that tuition may be assessed in the event that an initially admitted student is later found ineligible. If your student is found ineligible, now or later, you will be provided the reasons for our decision and instructions on how to appeal.*



## Computer & Internet Use Waiver

Dear Parent or Guardian:

Posted\* on the District's official web site ([www.wayneschools.com](http://www.wayneschools.com)) are Board of Education Policies that specify and regulate: "The Use of Computers, the Internet and Email by Students" — Policy 6161.4 along with an "Internet Access Agreement" — Policy 6161.3

Both of these policies may have a direct effect on your child's school experience. Your complete awareness and understanding of these policy documents is most important.

We urge you to read both of the policies and the related exhibit documents and sign below to verify reading and understanding this information.

Thank you,

Dr. James Dwyer,  
Interim Superintendent of Schools

I have reviewed the above mentioned policies 6161.3 and 6161.4

\_\_\_\_\_ I Grant my child permission to use the Internet while at school.

\_\_\_\_\_ I Do Not Grant my child permission to use the Internet while at school.

Parent's/Guardian's Signature \_\_\_\_\_ Date: \_\_\_\_\_

Parent's/ Guardian's Name (Please Print) \_\_\_\_\_

Street Address: \_\_\_\_\_ Phone: \_\_\_\_\_

Student's Name(s) and School(s) Please Print Below:

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◆ District Policies are currently under revision and will be available early in 2010.



## Photo/Name Release Agreement

As the Legal Parent(s) and/or Guardian(s) of:

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Student's Name

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School

who is enrolled in the Wayne Public School District, permission is granted to the Wayne Public School District and its Board members, employees, agents, servants and representatives to use this student's name and/or photographic likeness, alone or in a group, in any Wayne Public School District publication or to release said photographic likeness to any newspapers or magazines for publicity and/or recognition purposes.

Additionally, I extend this permission to use this student's name and/or photographic likeness, alone or in a group, on the official web site of the Wayne Public School District or a web site available through the official web site. The official web site is owned and maintained by the District as a service to the parents, students and residents of Wayne and can be accessed and viewed at "www.wayneschools.com".

I release the Wayne Public School District, its Board members, employees, agents, servants, representatives and all organizations and individuals related to the Wayne Board of Education's Internet Network from any and all liabilities or damages that result from the use of this student's name and/or photographic likeness on the official web site of the Wayne Public School District or a web site available through the official web site, use in any Wayne Public School District publication or release of this student's name and/or photographic likeness to any newspapers or magazines for publicity and/or recognition purposes.

My permission shall remain in effect unless revoked by me and communicated to the Wayne Public School District in writing.

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Signature of Parent/Guardian

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Date