

# **JAMES FALLON PTO MINUTES OF October 9, 2007 MEETING**



**PTO Co-President Noreen Carlascio called the regular meeting to order at 7:30 p.m. The meeting was held in the Media Center. Pledge of Allegiance was cited.**

The attendance sheet was circulated together with the September 2007 PTO Minutes and the budget with activity through October 9, 2007.

In attendance were: PTO Members: Noreen Carlascio, Michele DePalma, Nancy Horbatuk, Jeanine Hassert, Beverly Pindulic, Lori Greene, Joseph Butz, Tiffany Roth, Janice Lougheed, Nancy Leotsakas, Maddalena D'Amico, Erin Corsiglia, Erin Marzella, Marina Borukhovich, Lisa George, Dina Lucariello (Janouk), Denise Pike, Donna Maniaci, Joyce Duncan, Kate D'Apolito Teachers: Jo-Ellen Polizzotto, Michele Thomas, Heather Altamura

## **RECORDING SECRETARY'S REPORT:**

No report. Beverly asked everyone to review the September PTO minutes.

Noreen Carlascio asked for a motion to approve the minutes.

**A motion was made to accept the September 2007 minutes by Jeanine Hassert, seconded by Janice Lougheed. No discussion on the floor, a vote was taken, all were in favor, motion passed.**

## **CORRESPONDING SECRETARY'S REPORT:** - No Report.

## **TREASURERS' REPORT:** - Given by Lori Greene.

Lori noted that a copy of the proposed budget with activity through October 9, 2007 was provided for review. Lori also informed everyone about a revision in procedure regarding the reimbursement of sales tax. The Sales Tax Exemption form may only be utilized when paying cash or using a PTO check (no personal checks or credit cards). The PTO will reimburse minimal amounts of sales tax. For larger purchases Lori will accompany you with a PTO check. Also, a Costco card is available in the office. No Sales Tax Exemption form is required with the Costco card.

**A motion was made to accept the Budget by Kate D'Apolito, seconded by Joe Butz. A vote was taken, all were in favor, motion passed.**

**VICE PRESIDENT'S REPORT:** - Given by Nancy Horbatuk

Once your committee's function is completed, please fill out the report which is located in the VP's folder in the office.

**Co-PRESIDENTS' REPORT** – Given by Noreen Carlascio and Michele DePalma.

Mary Adamo, who was James Fallon's first PTO President, (and also Nancy Provox' mother) passed away recently.

PTO Council is looking to update their scholarship cards. Anyone who has graphic design experience and wishes to help should contact Cathy Kazan, the PTO Council Treasurer.

The PTO Browse and Shop accepts new or like new items. Proceeds go to Wayne Valley and Wayne Hills scholarship funds. The Browse and Shop hours are 10:00 to 2:00 on Tuesday, Wednesday, Thursday and Saturday.

We had an open position for field day. Sally Shwartz has volunteered to co-chair this committee with Rosann Falso.

Thank you notes were received from Mrs. Bedosky for the teacher reimbursement, Mrs. Altieri for the Kidstuff book and Carol Occhiuzzi for the birthday gift.

We would like to thank the following committees:

- Thanks to the Spiritwear committee for the Fall sale. There will be another opportunity to purchase spiritwear in the spring.
- School photo day ran very smoothly. Retakes will be in November.
- The summer reading program went well and is now completed.
- The Beautification committee did a great job in decorating the school for the Fall.
- Donna Daly did a great job with the Fallon Flier.
- The Cultural Enrichment Beethoven assembly was terrific.

Upcoming Events: St. Barnabas burn unit (10/11 & 10/12), Tricky Tray (10/23), DJ Night (10/26).

The red ribbon items which we voted on at the last meeting have been received, and will be utilized the week of October 22<sup>nd</sup>. The \$1,000 has been paid to the Deppa family.

**PRINCIPAL'S REPORT:** - Given by Mr. Maayan

Thank you to the third grade teachers for attending tonight's meeting.

Our 29 new student council members were sworn in by Mayor Rumana.

Renee Heine will begin maternity leave on November 21<sup>st</sup>. We are currently seeking a replacement.

Back to School night on September 19<sup>th</sup> was very successful.

Our first Site Based meeting was held on September 27<sup>th</sup>.

We will have our first "code red" lockdown drill next week. Our first code green will be held the week of the 22<sup>nd</sup>. We have parent crisis volunteers who help us with our "code green" evacuation drills. They are Rosella Autiero, Colleen Cardinale and Nancy Leotsakas.

At our last meeting we discussed the possibility of purchasing "connected classroom" screens for \$4,000. It would be prudent to wait until Randall Carter has these running, and we can view them in operation before making a decision.

It is very important that parents sign in at assemblies. Thank you to the parent volunteers who assist with this vital security procedure.

There will be two evening workshops to familiarize parents with the Everyday Math program. Tentative dates are October 22<sup>nd</sup> and October 29<sup>th</sup>.

Mrs. Caplan spent \$347.27 on 20 copies each of The Bridge to Tarabithia and The War with Grandpa for the fifth grade "Battle of the Books". Would the PTO consider reimbursing her?

The "Meet the Musicians" assembly sponsored by the PTO was terrific. Picture day also ran very smoothly. In addition, Mrs. Scian presented a very informative poison education assembly for our students.

Upcoming events:

- Tomorrow is our 4<sup>th</sup> grade trip to the Meadowlands.
- Camp Warwick will be next Wednesday, Thursday, and Friday for our fifth graders.
- A fire truck demonstration will be held on the 19<sup>th</sup> for grades K-2.
- Multicultural day will be held on November 2<sup>nd</sup>.
- The safety patrol induction will be held on November 6<sup>th</sup>.
- Parent volunteers are needed for our Diabetes walk on November 7<sup>th</sup>. Students will be asked to obtain pledges.
- Our fourth grade program will be held on October 25<sup>th</sup>. The student assembly will be at 9:30 and the parent assembly will be at 2:00.
- We are currently working on putting together a bullying assembly with Detective Baretto.
- Our Halloween parade and class parties will be held on October 31<sup>st</sup>.
- On October 11<sup>th</sup> & 12<sup>th</sup> we will have the St. Barnabas Burn Unit.
- On October 22<sup>nd</sup> we will have a bus evacuation drill.

Mrs. Cooper, our reading specialist, has requested \$144 for 12 copies of “7 Keys to Comprehension”. These materials will be used for a teacher study group.

**TEACHERS’ REPORT** Given by Mrs. Polizotto.

The teachers wished to thank the PTO for the Kidstuff books and for the 5<sup>th</sup> grade Battle Books. Photo day ran very smoothly, and the students were well behaved. Thanks to the Beautification Committee for an excellent job and thanks to the Cultural Enrichment Committee for the wonderful musician assembly. The teachers are looking forward to the tricky tray and DJ night.

**COMMITTEE REPORTS:**

**ART APPRECIATION** – Given by Erin Marzella.

We had a good turnout for our Art Parents meeting. Erin has contacted the teachers and asked them to submit dates which are convenient for the art parents to come into the classroom.

**BACK TO SCHOOL PACKAGE** – No report.

**BIRTHDAY LUNCH** – No Report.

**BOARD OF EDUCATION LIAISON** – No report.

**BOOK FAIR** – No report.

**BEAUTIFICATION COMMITTEE:** - No report.

**BOX TOPS FOR EDUCATION & INK JETS** – Given by Jeanine Hassert.

We currently have \$141 in our Box Tops account. Jari D’Alessandro has completed counting all of the box tops that have been collected to date. She has until October 31<sup>st</sup> to submit them in order for them to be included in our December check.

Inkjet cartridges have been counted and we are expecting a check for approximately \$114.

The boxes for both inkjet and box tops are being relocated to the elevator side of the stairwell. Two articles have been placed in the Fallon Flier.

**CLASS PARENT COORDINATION** – Given by Joyce Duncan.

All of our class parents have been chosen. We will choose three more alternates today. Our meeting went well.

**COMMUNITY OUTREACH** - No report.

**CULTURAL ENRICHMENT** - No report.

**FALL FUNDRAISER (TRICKY TRAY)** - Given by Erin Corsiglia.

All 450 tickets have been sold. The gifts are coming in. The committee has been hard at work, and everyone's time and effort is appreciated.

**FALL FUNDRAISER (KIDSTUFF)** – No report.

**FIFTH GRADE YEARBOOK COMMITTEE** – No report.

**FIFTH GRADE DAY** - No report.

**FIELD DAY** – No report.

**FIFTH GRADE ACTIVITIES** - No report.

**HOLIDAY BOUTIQUE** - No report.

**HOSPITALITY COORDINATORS – SPECIAL EVENTS** - No report.

**HOSPITALITY COORDINATORS – TEACHER APPRECIATION** - No report.

**MEMBERSHIP** – No report.

**MEDIA CENTER** – No report.

**MEDIA FUND** – No report.

**NEWSLETTER** – No report.

**PLANT SALE** – No report.

**PUBLICITY** – No report.

**READING INCENTIVE PROGRAM** – No report.

**SCHOOL DIRECTORY** – Given by Noreen Carlascio.

There are only 10-12 children who have not returned their forms. We hope to have the directory ready for approval on Monday.

**SCHOOL PHOTO** – No report.

**SCHOOL SIGN COORDINATOR** – No report.

**SCHOOL SPIRIT** – No report.

**SCHOOL STORE** – No report.

**SCHOOL SPIRIT WEAR** – No report.

**SPA REPRESENTATIVE** – No report.

**SPRING FUNDRAISER** – No Report.

**STUDENT GOVERNMENT LIAISON** – No report.

**SUNSHINE** – No report.

**VOLUNTEER COORDINATORS** – No report.

**WAYS & MEANS** – No report.

**WEB PHOTO COORDINATOR** – Given by Joe Butz.

Joe will be taking pictures this week for the website bulletin boards.

**WEBMASTER** – No report.

### **OLD BUSINESS:**

At our last meeting we discussed building a Belgian block wall around the sign at the entrance to the school. This would require board approval.

**Tiffany Roth made a motion to spend \$760 for a Belgian block wall around the school sign. Erin Marzella seconded the motion. There was no discussion. All were in favor and the motion passed.**

At our last meeting we also discussed purchasing tents to provide shade during outdoor functions. Storage is an issue which would need to be addressed. Amy Kirkman was going to research this. We will discuss it further at our next meeting.

At our last meeting we discussed re-painting lines on the playground. In the past we have also discussed painting a map of the US or the world onto the blacktop. The teachers thought that this would be a good idea. We will discuss this further at a future meeting.

### **NEW BUSINESS:**

We have a committee opening for a SPA representative. We are also looking for a chairperson to host our Holiday Party.

**Erin Marzella made a motion to reimburse Mrs. Caplan for the \$347.20 which she spent on “Battle” books for the fifth grade. Joe Butz seconded the motion. A vote was taken and the motion passed.**

**Erin Marzella made a motion to dedicate up to \$200 for Mrs. Cooper to purchase “7 Keys to Comprehension”. Tiffany Roth seconded the motion. A vote was taken and the motion passed.**

Tiffany Roth suggested buying board games for each classroom so that the students wouldn't be watching television during indoor days. Mrs. Polizzotto commented that the

children have rainy day boxes, and are not allowed to watch television unless the teacher requests it.

Tiffany Roth also discussed the need for permanent bins which could be located in the lobby and used for donations (for coat drives etc.) and also as a table for parent sign-ins. The purchase price would most likely be between \$400 and \$500.

**Tiffany Roth made a motion to allocate up to \$500 for a countertop bin system for the entryway. Approval by Mr. Maayan must be obtained prior to purchase. The motion was seconded by Erin Marzella. All were in favor and the motion passed.**

**OPEN DISCUSSION:**

The Junior Women's Club will host a Walk-a-thon for the Deppa family this Saturday at 3:00 at Packanack Lake.

The school calendar is printed two months in advance in the Fallon Flier.

**A motion was made to adjourn the meeting by Erin Corsiglia, seconded by Erin Marzella. All were in favor, and the meeting was adjourned at 8:52 p.m.**

**Respectively submitted by Beverly Pindulic, Recording Secretary.**

**Approved:** \_\_\_\_\_

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**Beverly Pindulic, Recording Secretary**