



FROM THE OFFICE OF THE SUPERINTENDENT
WAYNE BOARD OF EDUCATION
WAYNE, NEW JERSEY

MARCH 21, 2013

6:00 PM - Executive Session Wayne Board of Education Conference Room 50 Nellis Drive Wayne, NJ 07470	7:30 PM - Public Meeting Municipal Building Council Chambers 475 Valley Road Wayne, NJ 07470
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REGULAR MEETING AGENDA

I. Reading of "Sunshine Law" Statement

Adequate notice of this Regular and Executive Meeting, setting forth time, date and location, has been provided in accordance with the requirements of the Open Public Meetings Act on January 4, 2013 by:

Prominently posting a copy on the bulletin board in the lobby of the offices of the Board of Education, which is a public place reserved for such announcements, transmitting a copy of this notice to The Record, The Wayne Today, and the Municipal Clerk.

II. Roll Call

III. Approval to Convene into Executive Session

WHEREAS, the Wayne Township Board of Education (hereinafter referred to as the "Board") from time to time must convene into Executive Session to discuss confidential matters including but not limited to personnel issues, legal matters, student issues and labor negotiations.

X-13-01

WHEREAS, THE Board has on its agenda for the meeting being held on March 21, 2013 on issues relating to negotiations and legal items which must be discussed in a confidential closed session.

NOW THEREFORE BE IT RESOLVED, the Board shall move into Executive Session to discuss the above referenced matter.

BE IT FURTHER RESOLVED, that the minutes of the executive session will provide as much information as possible without violating any applicable privilege or confidentiality so that the public can understand what was discussed and when available what the Board decision was.

BE IT FURTHER RESOLVED, that the minutes of the executive session will be released to the public in an appropriately redacted form within a reasonable period of time.

BE IT FURTHER RESOLVED, that the redacted portion of the executive session minutes will not be released until such time as the privilege or confidentiality is no longer applicable.

IV. Reconvene

The Executive Session of the Wayne Board of Education Regular Meeting of March 21, 2013 was convened in the Conference Room of the Wayne Board of Education, 50 Nellis Drive, Wayne, NJ 07470.

The Statement of Compliance setting forth time, date and location was read in accordance with the requirements of the Open Public Meetings Act and the roll call was taken. The meeting was recessed and is now being reconvened.

FLAG SALUTE

MOMENT OF SILENCE

V. Recognition Program

Student Artwork on Display This Evening
Courtesy of Wayne Valley High School
Abar Rasheed
Ellen Guo
Lilit Balagyozyan
Marina Cardona
Kelly Cantwell
George Zheng

VI. Administrative Summary Report

- Superintendent's Report

- Student Representatives
David Ostern - Wayne Hills High School
Theresa Pascrell - Wayne Valley High School

- District Budget 2013-2014

- HIB Report

VII. Revisions to Agenda Items

VIII. Open to Public Agenda Items Only

This portion of the meeting is open to citizens for comment on agenda items only. Residents are to state their names, addresses, and subject matter. Comments may be limited to no more than five minutes per person. All members of the public are to be courteous and mindful of the rights of other individuals when speaking. Due to confidentiality and legal rights afforded by the State of New Jersey to students and employees, no member of the public will be permitted to speak negatively about an employee or a student. A response may be forthcoming if and when appropriate. There will be no discussion during the public portion of this meeting. Comments may be responded to tonight under "new business" or at subsequent meetings under "old business." Members of the public are legally responsible and liable for their comments. The Board bears no responsibility for comments made.

IX. Approval of Minutes

Approval of Executive Session Minutes

M-13-01

-RECOMMENDED ACTION:

"that the Board approve the following Executive Session Minutes:"

March 4, 2013	Special Meeting
March 7, 2013	Regular Meeting

Approval of Public Meeting Minutes

M-13-02

-RECOMMENDED ACTION:

"that the Board approve the following Public Meeting Minutes, as per the attached:"

March 4, 2013	Special Meeting
March 7, 2013	Regular Meeting

X. Committee Reports and Action

Education Committee	February 21, 2013	C-13-01
Facilities & Transportation Committee	February 21, 2013	
Communication Committee	February 21, 2013	
Finance Committee	March 7, 2013	
Personnel Committee	March 7, 2013	
Technology & Safety/Security Cmte	March 7, 2013	

XI. Action on Agenda

ADMINISTRATIVE:

Approval of HIB Report A-13-01

-RECOMMENDED ACTION:

"that the Board affirm the Superintendent's decision on the Harassment, Intimidation and Bullying matters first reported to the Board on March 7, 2013, as required by N.J.S.A. 18A:37-15(b)(6)(e) on the following cases:"

Case #51/2012-2013	Case #55/2012-2013
Case #52/2012-2013	Case #56/2012-2013
Case #53/2012-2013	Case #57/2012-2013
Case #54/2012-2013	Case #58/2012-2013

Approved of Revised 2013-2014 School Calendar

A-13-02

-RECOMMENDED ACTION:

"that the Board approve the revised 2013-2014 School Calendar, as per attached."

NOTE: Revised calendar reflects March 31st date omitted from original calendar and subsequent revision to "unused emergency days."

EDUCATION:

Approval of Out of District Professional Travel

E-13-01

-RECOMMENDED ACTION:

"that the Board approve Out of District Professional Travel for the 2012-2013 school year as follows"

Whereas, District employees listed on the attached chart are attending conferences, conventions, staff training, seminars, workshops, student events or other required travel; and

Whereas, the attendance at stated functions were previously approved by the Chief School Administrator and School Business Administrator as work related and within the scope of work responsibilities of the attendees, and,

Whereas, the attendance at the functions were approved as promoting delivery of instruction of furthering efficient operation of the District, and fiscally prudent; and

Whereas, the travel and related expenses particular to attendance at these functions are within state travel guidelines established by the Department of Treasury in NJOMD circular letter; now therefore

Be it resolved, that the Board of Education finds the travel and related expense particular to attendance as these previously approved functions; and further

Be it resolved, that the expenses are justified and therefore reimbursable and/or payable, as per the attached."

Approval of Field Trip Destinations

E-13-02

-RECOMMENDED ACTION:

"that the Board approve the Field Trip Destinations for the 2012-2013 school year as follows:

Destination	City and State	School
Randolph Middle School	Randolph, NJ	AWMS
West Milford High School	West Milford, NJ	WVHS
Office Depot	Wayne	WVHS

Approval of OOD Placement

E-13-03

-RECOMMENDED ACTION:

"that the Board approve Out of District Placement for the 2012-2013 school year as follows and that transportation be provided as required."

Student	School	Amount
034313	Chapel Hill Academy (annual tuition	\$22,032.00

	rate of \$55,080.00 pro-rated @ \$22,032.00) Start date 03/01/13	
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Note: Out of district placement costs remain within the current budget allocation for the 2012-13 school year.

Approval of Psycho-Educational Evaluation

E-13-04

-RECOMMENDED ACTION:

"that the Board approve Neuro-Psychology Practice, PLLC Edison, NJ (Dr. Barbara Couvadelli, MD, PhD) to provide a psycho-educational evaluation for student #021325, not to exceed \$3,000.00."

NOTE: As per N.J.A.C. Title 6 A: Chapter 14, parents have a right to seek private evaluations for students receiving special education services.

Approval of Short-Term Vocational Evaluation

E-13-05

-RECOMMENDED ACTION:

"that the Board approve Employment Horizons Cedar Knolls, NJ to provide a Short-Term Vocational Evaluation for student #032817, not to exceed \$600.00."

NOTE: The NJ Administrative Code Title 6A: Chapter 14 outlines that students have a right to an independent vocational assessment as per Individualized Education Program post-secondary transition planning requirements.

Approval of Home Instruction for the 2012-2013 School Year

E-13-06

-RECOMMENDED ACTION:

"that the Board approve the Home Instruction for the 2012-2013 School Year as follows:

I.D. #	Gen. Ed/ Spec. Ed.	School/ Grade	Reason	Hours Per Week	Hourly Rate	Eff. Date
025686	GE	WVHS/Gr. 9	Admin.	10	\$40.00	2/5/13
021814	SE	WVHS/Gr. 9	Medical	10	\$40.00	2/5/13
020078	GE	WHHS/Gr. 11	Medical	10	\$40.00	2/7/13
021253	GE	WVHS/Gr. 10	Admin.	10	\$40.00	2/13/13
025668	SE	WHHS/Gr. 11	Admin.	10	\$40.00	2/14/13
035739	GE	WVHS/Gr. 10	Admin.	10	\$40.00	2/21/13

018527	GE	WVHS/Gr. 12	Medical	10	\$40.00	2/13/13
030624	SE	SCMS/Gr. 7	Medical	10	\$40.00	2/21/13
022890	GE	AWMS/Gr. 8	Medical	5	\$40.00	2/22/13
018955	GE	WVHS/Gr. 12	Medical	10	\$40.00	3/4/13
022666	SE	SCMS/Gr. 8	Admin.	10	\$40.00	3/8/13
012562	GE	WHHS/Gr. 12	Medical	10	\$40.00	2/13/13
021258	GE	WHHS/Gr. 10	Medical	10	\$40.00	2/27/13

Approval of Community Based Training

E-13-07

-RECOMMENDED ACTION:

"that the Board approve North Jersey Outreach KDDS TOO, Inc. Fairfield, NJ to provide student #034069 Community Based Training per their Individualized Education Program for 2 hours per month at the rate of \$150.00 per hour from 03/11/13 through 06/30/13, not to exceed \$1,200.00."

HUMAN RESOURCE:

Approval of High School Chaperone

H-13-01

-RECOMMENDED ACTION:

"that the Board approve the Superintendent's recommendation to approve for the 2012-2013 school year, Suzanne Deutsch, school nurse, as chaperone for SDA on 5/16-5/18/13 and Senior Prom on 6/7/13 for Wayne Valley High School at the rate of \$82.00 per event."

Approval of Staff Leaves

H-13-02

-RECOMMENDED ACTION:

"that the Board approve the Superintendent's recommendation to approve for the 2012-2013 and 2013-2014 school years, the following staff leaves."

ID#2128 - Grade 8 English, George Washington Middle School
WEA contractual extension of Childcare Leave
2013-2014 school year, w/o pay & w/o benefits.

ID#7534 - Physical Education, Albert P. Terhune Elementary
School

4/22/13 - 5/21/13 - paid sick days

5/22/13 - 6/30/13 - FMLA Maternity Leave w/o pay & w/benefits.

ID#6276 - Grade 1, Albert P. Terhune Elementary School
4/16/13 - 6/30/13 - WEA contractual extension of
Maternity/Childcare Leave
w/o pay & w/o benefits.

ID#6412 - Grade 1, Lafayette Elementary School
5/6/13 - 6/26/13 - paid sick days
9/3/13 - 10/15/13 - FMLA Maternity Leave w/o pay & w/benefits.

ID#3433 - Social Studies, Anthony Wayne Middle School
5/2/13 - 1/1/14 - WEA contractual extension of Childcare Leave
w/o pay & w/o benefits.

ID#4755 - ASSP, George Washington Middle School
2013-2014 school year - WEA contractual extension of Childcare
Leave w/o pay & w/o benefits.

ID#6586 - Grade 3, John F. Kennedy Elementary School
4/22/13 - 6/10/13 - paid sick days
6/11/13 - 11/7/13 - FMLA Maternity Leave w/o pay & w/benefits
11/8/13 - 1/2/14 - WEA extension of Childcare Leave w/o pay &
w/o benefits.

ID#7530 - Pre-school, Packanack Elementary School
2/25/13 - 3/12/13 - 12 days from WEA Sick Bank.

ID#5214 - Grade 1, James Fallon Elementary School
2013-2014 school year - WEA contractual extension of Childcare
Leave, w/o pay & w/o benefits.

ID#6637 - Speech/Language Specialist, Pines Lake Elementary
School
3/13/13 (1/2 illness/1/2 sick bank) - 6/17/13 (1/2 day sick bank)
60 days from WEA Sick Bank.

ID#6367 - English, Wayne Valley High School
5/31/13 - 6/26/13 - paid sick days
9/3/13 - 11/26/13 - FMLA Maternity/Childcare Leave, w/o pay &
w/benefits.
11/27/13 - 2/13/14 - WEA contractual extension, w/o pay & w/o
benefits.

ID#4329 - Behavior Specialist, District
4/8/13 - 5/9/13 - paid sick days
5/10/13 - 10/11/13 - FMLA Maternity Leave, w/o pay &
w/benefits.

ID#8280 - Reading Specialist, Randall Carter Elementary School
5/31/13 - 6/26/13 - paid sick days
9/9/13 - 11/21/13 - FMLA Maternity Leave, w/o pay & w/benefits.

ID# - 7919 - Paraprofessional, Albert P. Terhune Elementary

School

4/10/13 - 4/16/13 - Personal Leave, w/o pay & w/benefits.

ID#4965 - Van Driver, Transportation

3/15/13 - 6/30/13 - Personal Leave, w/o pay & w/benefits.

ID#6226 - Technology Education, Wayne Hills High School

3/13/13 - 5/31/13, Medical Leave, w/o pay & w/benefits.

ID#3726 - Paraprofessional, Ryerson Elementary School

3/25/13 - 3/28/13 - Personal Leave, w/o pay & w/benefits.

ID#7860 - Grade 5, Albert P. Terhune Elementary School

5/20/13 - 6/26/13 - paid sick days

9/1/13 - 1/1/14 - FMLA Maternity Leave, w/o pay & w/o benefits.

REVISED LEAVES

ID#6545 - Change in start of leave from 2/14/13 to now begin

2/20/13.

ID#5466 - Change in return date from 9/1/13 to returning 4/15/13.

ID#5875 - Change in return date from 3/18/13 to returning

3/14/13.

ID#8257 - Change in dates, 3/15/13 - 5/8/13 paid sick days,

5/9/13 - 6/14/13 w/o pay & w/benefits.

Approval of Appointment of Extra Curricular Volunteer Coaches H-13-03

-RECOMMENDED ACTION:

"that the Board approve the Superintendent's recommendation to appoint for the 2012-2013 school year, the following Spring Volunteer Coaches:"

1. Robert Starr, Wayne Hills, Boys LaCrosse Coach
2. Robert Lefelar, Wayne Hills, Boys LaCrosse Coach
3. Corey Vaillancourt, Wayne Hills, Boys Lacrosse Coach

Approval of Resignations

H-13-04

-RECOMMENDED ACTION:

"that the Board approve the Superintendent's recommendation to accept for the 2012-2013 school year the following resignations."

Joan Bremer as extra curricular advisor for Bus Duty at Schuyler Colfax Middle School, effective February 28, 2013. (Step 2 \$2,450)

Kimberly Glennon, Title I Before and After School Program,
Randall Carter Elementary School, effective March 7, 2013.
(\$50.00/hr)

Diana Gracia Camp Warwick chaperone for Ryerson Elementary
School for encampment on June 5-7. (\$82.00 per night)

Maria Campanella as School Cafeteria Playground Aide at
Randall Carter Elementary School, effective March 8, 2013.
(\$15.60hr.)

Keith Krzeminski as Part Time Hourly Custodian, Building
Services, effective February 22, 2013. (\$12.00 hr.) (position
control #52-59-44/bho)

Eileen Kinne as extra curricular advisor for Bus Duty at Albert P.
Terhune Elementary School, effective April 19, 2013. (Step 1
\$2,350)

Approval of Appointment of Extra Curricular Advisors

H-13-05

-RECOMMENDED ACTION:

"that the Board approve the Superintendent's recommendation to
approve for the 2012-2013 school year, the following staff
members as extra curricular advisors."

Michele Johnson for Bus Duty at Schuyler Colfax Middle School
on Step 1 \$2,350.00 pro-rated from March 1, 2013 through June
30, 2013, replacing Joan Bremer. (Step 2 \$2,450 pro-rated)

Margarita Carruthers for Bus Duty at Albert P. Terhune
Elementary School on Step 1 \$2,350.00 pro-rated from April 22,
2013 through June 26, 2013, replacing Eileen Kinne. (Step 1
\$2,350 pro-rated)

Approval of Transfer

H-13-06

-RECOMMENDED ACTION:

"that the Board approve the Superintendent's recommendation to
approve for the 2012-2013 school year the transfer of Janet
Sasso LPN Paraprofessional (positon control #22-49-28/clv) from
Schuyler Colfax Middle School Resource Room a.m. and JFK
Pre-school p.m. to Schuyler Colfax Middle School Resource
Room a.m. and Ryerson p.m. 1:1 for student ID#036161,
effective March 4, 2013, hours 7:45 a.m. - 3:25 p.m."

Approval of Retirement

H-13-07

-RECOMMENDED ACTION:

"that the Board approve the Superintendent's recommendation to
accept the retirement of Pamela Tilli, Math Teacher at Schuyler

Colfax Middle School, effective July 1, 2013." (\$113,130/Step22MA+30) (position control #01-31-19/apz)

Approval of Appointment of District Staff for Title I Before and After Program H-13-08

-RECOMMENDED ACTION:

"that the Board approve the Superintendent's recommendation to approve for the 2012-2013 school year, Jeffrey Roskopf for Title I Before and After Program at Randall Carter Elementary School, effective March 8, 2013 through April 30, 2013, at the rate of \$50.00 per hour, not to exceed 30 hours, to be charged to NCLB Title I Funds, replacing Kim Glennon."

Approval of Appointment of District Staff for Camp Warwick Encampment H-13-09

-RECOMMENDED ACTION:

"that the Board approve the Superintendent's recommendation to approve for the 2012-2013 school year, Lindsay Hassert for Ryerson Elementary School Camp Warwick Encampment on June 5-7 at the rate of \$82.00 per night, replacing Diana Gracia."

Approval of Stipends for Spring Musicals H-13-10

-RECOMMENDED ACTION:

"that the Board approve the Superintendent's recommendation to approve for the 2012-2013 school year stipends for pit musicians paid through student activity fund, for the following staff members."

WAYNE VALLEY SPRING MUSICAL - 3/21,3/22,3/23

Alvin Scott: \$350.00
Gabe Batiz: \$350.00
Lisa Sabatino: \$1,200.00

WAYNE HILLS SPRING MUSICAL - 3/21,3/22,3/23

Matt Paterno: \$525.00
Michele Hughes: \$525.00
Patricia Merlucci: \$525.00
Joseph Fleissner: \$1,000.00

Approval to Create Intervention Specialist Position H-13-11

-RECOMMENDED ACTION:

"that the Board approve the Superintendent's recommendation to approve for the 2012-2013 school year a new Intervention

Specialist position, as per the approved job description."

New Position Control Number: 01-33-12/dgc

Approval of Appointment of Intervention Specialist H-13-12

-RECOMMENDED ACTION:

"that the Board approve the Superintendent's recommendation to approve for the 2012-2013 school year, Elizabeth Lizzi as an Intervention Specialist for Anthony Wayne Middle School (position control #01-33-12/dgc), BA William Paterson University, Step 5 of the Bachelors Teachers Salary Guide, \$51,980.00 pro-rated, to be paid through NCLB Title I Grant Funds, effective March 25, 2013."

Approval of Agreement with the Wayne Supervisors Association H-13-13

-RECOMMENDED ACTION:

"that the Board approve the Superintendent's recommendation to approve the agreement with the Wayne Supervisors Association for the school years, 2012-2013, 2013-2014, and 2014-2015, as per attached."

Approval of Appointment of Substitutes H-13-14

-RECOMMENDED ACTION:

"that the Board approve the Superintendent's recommendation to approve for the 2012-2013 school year the following substitute."

Andrzej Weglinski: PARA

Stephanie Conklin: PARA

Approval of Payment to Anti Bullying Specialist H-13-15

-RECOMMENDED ACTION:

"that the Board approve the Superintendent's recommendation to approve for the 2012-2013 school year, payment to Laura Kuhn Anti Bullying Specialist for Schuyler Colfax Middle School for attendance at HIB Appeal hearings at the Board Office level, as required for a minimum of one hour, at the hourly rate of \$50.00 per hour."

Approval of District Staff for Home Program H-13-16

-RECOMMENDED ACTION:

"that the Board approve the Superintendent's recommendation to approve for the 2012-2013 school year, the following staff member for Home Program."

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Student	Services	Frequency & Duration	Provider	Hourly Rate
013322	Assistive Technology Coordination	1 hour/week 03/08/13- 06/30/13	Cathy Fredericks (Teacher)	\$70.94

Approval to Revise Item

H-13-17

-RECOMMENDED ACTION:

"that the Board approve the Superintendent's recommendation to revise agenda item H-13-07 Sixth Period Assignments, approved on 3/7/13 agenda, to remove Gregory Panas and add Amanda Kearns for a sixth period assignment for Science (position control #01-40-31/abc) at Wayne Hills High School at the rate of \$10,212 pro-rated from February 25, 2013 through June 30, 2013, or until a permanent teacher can be found."

Approval of Appointment of Part Time Custodians

H-13-18

-RECOMMENDED ACTION:

"that the Board approve the Superintendent's recommendation to approve for the 2012-2013 school year, the following part time custodians."

Donald Zofrea, Part Time Custodian, Board Office, \$12.00 per hour, effective February 27, 2013, 5 hours a day, replacing Keith Krzeminski. (\$12.00hr.) (position control # 52-59-44/bho)

Eqerem Avdyli, Part Time Custodian, Board Office, \$12.00 per hour, effective February 27, 2013, 5 hours a day, replacing John Gof. (\$12.00hr.) (position control #52-32-44/bhb)

POLICY:

Approval of Policy 2415--Second Reading for Action

P-13-01

-RECOMMENDED ACTION:

"that the Board approve Policy 2415--No Child Left Behind--second reading for action, having been recommended at the February 21, 2013 Education Committee, as per attached."

NOTE: Revised to reflect waiver language reflected in waiver received by the State of New Jersey from the U.S. Department of Education.

Approval of Policy 2468--Second Reading for Action

P-13-02

-RECOMMENDED ACTION:

"that the Board approve Policy 2468--Independent Educational Evaluation--second reading for action, having been

recommended at the February 21, 2013 Education Committee, as per attached."

NOTE: This is a new policy developed to be in compliance with sections of administrative code which permits a school district to establish criteria for an independent educational evaluation to include who may perform this evaluation and how much the Board is obligated to pay for same.

Approval of Policy 3230--Second Reading for Action

P-13-03

-RECOMMENDED ACTION:

"that the Board approve Policy 3230--Outside Activities--second reading for action, having been recommended at the February 21, 2013 Education Committee, as per attached."

NOTE: Policy revised to disclaim the school district's responsibility for any trip not board approved which is sponsored by a school district staff member on their own time. It also revises language to prohibit a staff member from devoting time during their workday for any private enterprise, business or business organization without specific approval of the Superintendent and prohibits campaigning on school grounds during the workday.

Approval of Policy 4230--Second Reading for Action

P-13-04

-RECOMMENDED ACTION:

"that the board approve Policy 4230--Outside Activities Support Staff--second reading for action, having been recommended at the February 21, 2013 Education Committee, as per attached."

NOTE: Policy revised to disclaim the school district's responsibility for any trip not board approved which is sponsored by a school district staff member on their own time. It also revises language to prohibit a staff member from devoting time during their workday for any private enterprise, business or business organization without specific approval of the Superintendent and prohibits campaigning on school grounds during the workday.

Approval of Policy 5515--Second Reading for Action

P-13-05

-RECOMMENDED ACTION:

"that the Board approve Policy 5515--Open Lunch Period--second reading for action, having been recommended at the February 21, 2013 Education Committee, as per attached."

NOTE: New policy adopted to reflect the Board's policy regarding twelfth grade pupils' lunch privileges. Removed language from existing Food Services Policy 8500.

Approval of Policy 8500--Second Reading for Action

P-13-06

-RECOMMENDED ACTION:

"that the Board approve Policy 8500--Food Services--second reading for action, having been recommended at the February

21, 2013 Education Committee, as per attached."

NOTE: Revised to remove language pertaining to twelfth grade students' open lunch privileges and to reflect changes to the statutes and code sections referenced at the bottom of the policy.

Approval of Policy 8505--Second Reading for Action

P-13-07

-RECOMMENDED ACTION:

"that the Board approve Policy 8505--School Nutrition--second reading for action, having been recommended at the February 21, 2013 Education Committee, as per attached."

NOTE: Policy revised to reflect the NJ Department of Agriculture update regarding milk offerings in schools and also satisfies the requirement for a district to have a school nutrition/wellness policy.

SCHOOL RESOURCES:

Approval of the Bills List

S-13-01

-RECOMMENDED ACTION:

"that the Board approve the March 21, 2013 Bills List in the total amount of \$ 13,994,990.75 as per the attached."

Approval of Treasurer of School Funds Report as of February 28, 2013 S-13-02

-RECOMMENDED ACTION:

"that the Board approve the Treasurer of School Funds Report as of February 28, 2013 as per the attached."

Approval of Report of Board Secretary as of February 28, 2013 S-13-03

-RECOMMENDED ACTION:

"that the Board approve the Report of the Board Secretary as of February 28, 2013 as per the attached."

Approval of Monthly Certification Resolution as of February 28, 2013 S-13-04

-RECOMMENDED ACTION:

WHEREAS, N.J.A.C. 6A:23-2.11(c) requires monthly certifications by Boards of Education that major account/fund balances have not been over-expended and that sufficient funds are available to meet the district's financial obligations for the 2012-2013 fiscal year; and,

WHEREAS, the Board Secretary has certified that no major account has been over-expended for the month ending February 28, 2013 and that sufficient funds are available for the remainder

of the fiscal year;

WHEREAS, ALL Board members have been provided with expenditure summaries;

NOW< THEREFORE BE IT RESOLVED by the Board of Education of the Township of Wayne that they collectively certify the expenditures of the district for the month ending February 28, 2013 to be within the guidelines established under N.J.A.C. 6A:23-2.11(a), with General Operating Fund expenditures as follows:

Budgeted Appropriations: \$137,694,594.54
 Encumbrances (Open Purchase Orders): \$51,205,140.49
 Expenditures (Cash Disbursements): \$84,182,936.29

and further,

BE IT RESOLVED that a copy shall be appended to and made a part of these minutes.

Juanita A. Petty, RSBA

Approval of Transfer of Funds as of February 28, 2013 S-13-05
-RECOMMENDED ACTION:
 "that the Board approve the Transfer of Funds Report as of February 28, 2013, as per the attached."

Authorization to Reject Bid #2-1213 S-13-06
-RECOMMENDED ACTION:
 "that the Board reject all bids received on March 5, 2013 in connection with BID #2-1213 for the Ryerson Elementary School Backup Generator, and further, that the Business Administrator be authorized to re-advertise for bids for the project."

Note: In evaluating the bid results, it was discovered that a flaw existed regarding the qualification of the electrical certification. It was determined to be more cost effective to re-bid the project.

Authorization to Award Contract for Bid #4-1213 S-13-07
-RECOMMENDED ACTION:
 "that the Board authorize the School Business Administrator to award a contract for Bid #4-1213 for the George Washington Middle School Communication Systems Upgrades, DOE Project #5570-083-12-1000 to Open Systems Integrators, Inc. in the amount of \$168,780 (base bid), pending final review and approval by Board Attorney."

Note: The cost of this project will be paid from the Capital Reserve account.

Authorization to Award Contract for Bid #6-1213 S-13-08

-RECOMMENDED ACTION:

"that the Board authorize the School Business Administrator to award a contract for Bid #6-1213 for the Emergency Backup Generator for the Wayne Township Board of Education Offices, DOE Project # 5570-X01-12-1000 to BOZ Electrical in the amount of \$191,697 (\$169,785 base bid, \$11,712 alternate 1 and \$10,200 alternate 2) pending final review and approval by Board Attorney."

Disposal of Obsolete/Surplus Equipment S-13-09

-RECOMMENDED ACTION:

"that the Board approve the disposal of obsolete/surplus equipment, as per the attached."

Approval of Acceptance of Donations S-13-10

-RECOMMENDED ACTION:

"that the Board approve the acceptance of the following donations, at a total of \$11,790.00 as noted below and on the attached updated list of donations received to date:"

1. To the Theunis Dey Elementary School from the Theunis Dey PTO, a donation of ten iPads valued at \$3,790.00
2. To the Pines Lake Elementary School from the Pines Lake PTO, a donation of books valued at \$8,000.00.
3. To the James Fallon Elementary School from the James Fallon PTO, a donation of \$2,000 to be used toward the Grade 5 field trip to Medieval Times(\$540-Transportation, \$14,60.00-admittance)
4. To the Lafayette Elementary School from Christine Giannini, a donation sports items and baskets for the After School Program valued at \$128.42.
5. To the Lafayette Elementary School from Lafayette PTO, a donation of \$2,500.00 to be used toward field trips for grade K-4(\$500 per grade).

Date	Total	Cash	Non Cash
Donations received 3.21.13	\$16,418.42	\$ 4,500.00	\$11,918.42
Year to Date Donations	\$90,083.40	\$26,649.98	\$63,433.42

XII. Open to Public

This portion of the meeting is open to citizens for comment on any topic. Residents are to state their names, addresses, and subject matter.

Comments may be limited to no more than five minutes per person. All members of the public are to be courteous and mindful of the rights of other individuals when speaking. Due to confidentiality and legal rights afforded by the State of New Jersey to students and employees, no member of the public will be permitted to speak negatively about an employee or a student. A response may be forthcoming if and when appropriate. There will be no discussion during the public portion of this meeting. Comments may be responded to tonight under "new business" or at subsequent meetings under "old business." Members of the public are legally responsible and liable for their comments. The Board bears no responsibility for comments made.

XIII. Old Business

XIV. New Business

XV. Executive Session

XVI. Adjournment

Wayne Township Public Schools School Calendar 2013-2014

A-13-02

REVISED

July 2013				
M	T	W	Th	F
1	2	3	④	5
8	9	10	11	12
15	16	17	18	19
22	23	24	25	26
29	30	31		

August 2013				
M	Tu	W	Th	F
			1	2
5	6	7	8	9
12	13	14	15	16
19	20	21	22	23
26	27	28	29	30

September 2013				
M	Tu	W	Th	F
②	③	④	⑤	⑥
9	10	11	12	13
16	17	18	19	20
23	24	25	26	27
30				

October 2013				
M	Tu	W	Th	F
	1	2	3	4
7	8	9	10	11
14	15	16	17	18
21	22	23	24	25
28	29	30	31	

November 2013				
M	Tu	W	Th	F
				1
4	⑤	6	⑦	⑧
11	12	13	14	15
18	19	20	21	22
⑫	⑬	⑭	⑮	⑯

December 2013				
M	Tu	W	Th	F
2	3	4	5	6
9	10	11	12	13
16	17	18	19	20
⑰	⑱	⑲	⑳	㉑
⑳	㉑			

Symbol Key	Minimal Day School Holiday or Recess Full Staff Inservice Day - Students Off Elementary Minimal Day/Parent Conferences	Symbol Key
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July 4: Fourth of July Holiday
 Aug. 19-30: Black-Out - No Staff Vacations
 Aug. 28-30: New Teacher Orientation
 Sept. 2: Labor Day
 Sept. 3: Full Staff Inservice Day - Students Off
 Sept. 4: Full Staff Inservice Day - Students Off
 Sept. 5-6: Rosh Hashanah
 Sept. 9: First Day for Students
 Nov. 5: Full Staff Inservice Day - Students Off
 Nov. 7-8: NJEA Convention - Schools Closed
 Nov. 25-26: Elem. Minimal Day students/parent conferences
 Nov. 27: Minimal Day: Start of Thanksgiving Holiday
 Nov. 28-29: Thanksgiving
 Dec. 23 to Jan. 1: Holiday Recess
 Jan. 20: Martin Luther King Day
 Feb. 17-18: Winter Recess/Presidents' Day
 April 7-11: Spring Recess
 April 18: Good Friday
 May 26: Memorial Day
 June 24: Minimal Day - Students and Teachers
 June 25: Minimal Day- Students and Teachers/
 Last Day for Students and Teachers

Student Days: 180, Teacher Days: 183 (Plus 5 Emergency Days)
Unused Emergency Days - Schools Closed
 Five unused emergency days: Apr 21, May 22, May 23, May 27, May 28
 Four unused emergency days: May 22, May 23, May 27, May 28
 Three unused emergency days: May 22, May 23, May 27
 Two unused emergency days: May 23, May 27
 ●ne unused emergency day: May 23

Make-up Emergency Days - Schools Open
 If more than the allotted emergency days are used, school will be in session on the following make-up days:
 If one additional day is needed: April 11
 If two additional days are needed: April 10, 11
 If three additional days are needed: April 9, 10, 11

January 2014				
M	Tu	W	Th	F
		①	2	3
6	7	8	9	10
13	14	15	16	17
⑳	21	22	23	24
27	28	29	30	31

February 2014				
M	Tu	W	Th	F
3	4	5	6	7
10	11	12	13	14
⑰	⑱	19	20	21
24	25	26	27	28

March 2014				
M	Tu	W	Th	F
3	4	5	6	7
10	11	12	13	14
17	18	19	20	21
24	25	26	27	28
31				

April 2014				
M	Tu	W	Th	F
		1	2	3
⑦	⑧	⑨	⑩	⑪
14	15	16	17	⑱
21	22	23	24	25
28	29	30		

May 2014				
M	Tu	W	Th	F
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⑳	㉑	27	28	29
30				

June 2014				
M	Tu	W	Th	F
2	3	4	5	6
9	10	11	12	13
16	17	18	19	20
23	⑳	㉑	26	27
30				

Emergency School Closing Information

A-13-02

Using the Home Notification Systems, Parents and Guardians will be notified by phone of School Closings, Delayed Openings and Early Dismissals, as well as any emergencies that impact normal school hours. Please retain the Daily Schedule shown below for reference. School Closing and Emergency Notifications are also posted on the district web site – www.wayneschools.com

DISTRICT-WIDE DAILY SCHEDULES

SCHOOL	REGULAR DAY	DELAYED OPENING	EMERGENCY DISMISSAL	MINIMAL DAY
Grade 1-5	8:55 – 3:20	10:25 – 3:20	8:55 – 1:15	8:55 – 1:15
A.M. Kindergarten	8:55 – 11:35	10:25 – 1:05	8:55 – 11:35	8:55 – 11:35
P.M. Kindergarten	12:40 – 3:20	12:40 – 3:20	Cancelled	10:35 – 1:15
A.M. Preschool	8:20 – 10:55	9:50 – 11:50	8:20 – 10:55	8:20 – 9:55
P.M. Preschool	12:10 – 2:45	12:45 – 2:45	Cancelled	10:55 – 12:30
High Schools	7:20 – 2:16	8:50 – 2:16	7:20 – 12:03	7:20 – 12:03
Middle Schools	8:00 – 2:45	9:30 – 2:45	8:00 – 12:40	8:00 – 12:40
Elem. Extended Day	7:15 – 6:00	8:45 – 6:00	PM Cancelled	7:15 – 6:00

DISTRICTWIDE TESTING CALENDAR 2013-2014 *

TEST	GRADE	DATE
HSPA FALL Test/Make-Up (Math/Language Arts)	11R, 12, 12R	Oct. 1-3/Oct. 8-10
HSPA Spring Test/Make-Up (Math/Language Arts Lit.)	11, 11R 12, 12R	Mar 4-6/Mar 11-13 Mar 4-6/Mar 11-13
NJ ASK Test/Make-Up (Language Arts/Math)	5	May 5-8/May 12-16
NJ ASK Test/Make-Up (Language Arts/Math)	6	May 5-8/May 12-16
NJ ASK Test/Make-Up (Language Arts/Math)	7	April 28- May 1/May 5-9
NJ ASK Test/Make-Up (Language Arts/Math/Science)	8	April 28- May 1/May 5-9
NJ ASK Test/Make-Up (Language Arts/Math)	3	May 12-15/May 19-23
NJ ASK Test/Make-Up (Language Arts/Math/Science)	4	May 12-16/May 19-23
NJBCT/Make-Up (NJ Biology Competency Test)	-	May 20-21/May 22-23

* Subject to change based on Department of Education notice.

BOARD OF EDUCATION PUBLIC MEETINGS

DATE	TYPE	TIME	LOCATION
January 3, 2013	Organization Meeting	7:00 p.m.	Municipal Building Council Chambers
January 10, 2013	Regular Meeting	7:30 p.m.	Admin. Building Conference Room
January 24, 2013	Regular Meeting	7:30 p.m.	Municipal Building Council Chambers
February 7, 2013	Regular Meeting	7:30 p.m.	Admin. Building Conference Room
February 13, 2013	Special Meeting/Budget	7:00 p.m.	Wayne Hills High School Auditorium
February 21, 2013	Regular Meeting	7:30 p.m.	Municipal Building Council Chambers
March 7, 2013	Regular Meeting	7:30 p.m.	Admin. Building Conference Room
March 14, 2013	Special Meeting/Budget	7:00 p.m.	Wayne Valley High School Auditorium
March 21, 2013	Regular Meeting	7:30 p.m.	Municipal Building Council Chambers
March 27, 2013	Special Meeting/Budget	7:00 p.m.	Municipal Building Council Chambers
April 11, 2013	Regular Meeting	7:30 p.m.	Admin. Building Conference Room
April 18, 2013	Regular Meeting	7:30 p.m.	Municipal Building Council Chambers
May 2, 2013	Regular Meeting	7:30 p.m.	Admin. Building Conference Room
May 16, 2013	Regular Meeting	7:30 p.m.	Municipal Building Council Chambers
June 6, 2013	Regular Meeting	7:30 p.m.	Admin. Building Conference Room
June 20, 2013	Regular Meeting	7:30 p.m.	Municipal Building Council Chambers
July 18, 2013	Regular Meeting	7:30 p.m.	Municipal Building Council Chambers
August 15, 2013	Regular Meeting	7:30 p.m.	Municipal Building Council Chambers
September 12, 2013	Regular Meeting	7:30 p.m.	Admin. Building Conference Room
September 19, 2013	Regular Meeting	7:30 p.m.	Municipal Building Council Chambers
October 3, 2013	Regular Meeting	7:30 p.m.	Admin. Building Conference Room
October 17, 2013	Regular Meeting	7:30 p.m.	Municipal Building Council Chambers
November 14, 2013	Regular Meeting	7:30 p.m.	Admin. Building Conference Room
November 21, 2013	Regular Meeting	7:30 p.m.	Municipal Building Council Chambers
December 5, 2013	Regular Meeting	7:30 p.m.	Admin. Building Conference Room
December 19, 2013	Regular Meeting	7:30 p.m.	Municipal Building Council Chambers
January 2, 2014	Organization Meeting	7:00 p.m.	Municipal Building Council Chambers

E-13-01

Regular Board Meeting – March 21, 2013**OUT OF DISTRICT PROFESSIONAL TRAVEL OPPORTUNITIES FOR STAFF MEMBERS**

NAME	BLDG.	WORKSHOP	DATE/S	REG. FEE	T = Travel L=Lodging M&I=Meals Incidentals ^o (See Below)	TOTAL COST
K. Kay	Preakness	Passaic County Directors of Guidance Pre K to 12	4/26/13	0	T = \$ 10.66	\$ 10.66
R. Dooley	WHHS	Pathways to Adult Life	5/1/13	\$15.00	T = 15.13	\$ 30.13
					TOTAL	\$ 40.79

*Charge to NCLB Title I

**Charge to NCLB Title IIA

***Charge to NCLB Title III Grant

^oIncludes unanticipated tolls and/or parking expenses

P-13-01

POLICY

WAYNE TOWNSHIP BOARD OF EDUCATION

PROGRAM

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NO CHILD LEFT BEHIND PROGRAMS (M)

2415 NO CHILD LEFT BEHIND PROGRAMS (M)

M

The No Child Left Behind Act (NCLB) of 2001 is a reauthorization of the Elementary and Secondary Education Act (ESEA)/Improving America's Schools Act (IASA) 1994, providing funds to help all New Jersey's school children achieve, at a minimum, proficiency in the State standards. NCLB embodies four key principles or pillars of education reform: accountability, flexibility, choice, and methodology. The Board of Education elects to augment the instructional program of pupils by projects supported by federal funds allocated under NCLB and the district will comply with the requirements of all the programs authorized by NCLB.

The district may be eligible for several grant programs funded through NCLB, including, but not limited to, Title I through Title VI. Many of the Titles of NCLB have several parts and subparts that provide a funding source for specific purposes.

Application Procedure

The district will submit an annual No Child Left Behind Consolidated Formula Subgrant Application to the New Jersey Department of Education (NJDOE). The school district's application shall include all information required by the NJDOE and NCLB for the district to be considered for funding under NCLB.

Covered Programs

The intent of NCLB is that all children will meet State academic achievement standards to reach their potential through improved programs. The NCLB Consolidated Formula Subgrant includes the following programs:

1. Title I, Part A provides the programs and resources for disadvantaged pupils to meet this intent. It requires the State and the district to close the achievement gap by placing a highly qualified teacher in every classroom, improving the qualifications of paraprofessionals who work with disadvantaged pupils, and using instructional practices that have proven to be effective.
2. Title I, Part D serves neglected and delinquent youth in institutions, community day programs, and correctional facilities to assure they also attain high academic levels of performance.



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POLICY

WAYNE TOWNSHIP BOARD OF EDUCATION

PROGRAM

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NO CHILD LEFT BEHIND PROGRAMS (M)

3. Title II, Part A provides the resources for improving teacher and Principal quality and increasing the number of highly qualified teachers and Principals in classrooms and schools, thereby raising pupil achievement in the academic subjects. It focuses on preparing, training, and recruiting high-quality teachers and Principals and requires the State to develop plans with annual measurable objectives that will ensure all teachers teaching in core academic subjects are highly qualified by the end of the 2005-2006 school year.
4. Title II, Part D facilitates comprehensive and integrated educational technology strategies that target the specific needs of individual schools. It improves pupil academic achievement through the use of technology in elementary and secondary schools, while addressing the digital divide such that every pupil is technologically literate by the end of eighth grade. Effective integration of technology resources and systems with teacher training and curriculum development are encouraged in order to identify and showcase best practices in educational technology.
5. Title III, Part A focuses on the teaching of English to limited English proficient (LEP) children, including immigrant children and youth.
6. Title IV, Part A provides resources for fostering a safe and drug-free learning environment that supports academic achievement.
7. Title V, Part A provides a flexible source of funding to help districts in the development and implementation of various innovative reform initiatives.
8. Title VI, Part B addresses the unique needs of rural school districts.
9. Title IX covers the general provisions applicable to some/all of the programs.

Throughout NCLB, the use of solid research to improve teaching and learning as well as pupil behavior is required and promoted, and parent(s)/legal guardian(s) are provided with information and options to improve the educational opportunities provided for their children. The emphasis on scientifically based methodology encourages the use of teaching techniques and practices that are founded on research and proven to produce positive results.



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POLICY

WAYNE TOWNSHIP BOARD OF EDUCATION

PROGRAM

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NO CHILD LEFT BEHIND PROGRAMS (M)

Title I

The largest federal program supporting elementary and secondary education is Title I. NCLB strengthens Title I requirements for the State's assessments, accountability system, and support for school improvement. The law also establishes minimum qualifications for teachers and paraprofessionals in Title I programs.

The school district must use the best available measure for identifying children from low-income families to identify eligible school attendance areas, determine the ranking of each area and to determine allocations as identified in the Title I guidelines and regulations.

The school district will offer Title I services to eligible children enrolled in private elementary and secondary schools. The services and benefits will be equitable in comparison to services and benefits for participating public school children.

The school district will provide the New Jersey Department of Education assurances it will provide the maximum coordination between the Title I program, the regular school program, and services provided by other programs for specialized populations. The Title I program will consider the special needs of homeless children, migrant children, children with disabilities and limited English proficient (LEP) children. Title I funds will be reserved so that migrant children who are otherwise eligible to receive Title I services, even if they arrive during the school year, are served.

Type of Title I Program

The school district will offer a Target Assistance Title I program.

Target Assistance Program

Schools that are not eligible for (or do not choose to operate) school-wide Title I programs must use Title I funds to provide targeted services to low-achieving pupils. A Target Assistance program must be established in accordance with the Title I guidelines and regulations and the New Jersey Department of Education.

Academic Standards, Academic Assessments and Accountability

The district will comply with the requirements as outlined in Policy 2415.01 - Academic Standards, Academic Assessments and Accountability in accordance with the NJDOE and NCLB.



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POLICY

WAYNE TOWNSHIP BOARD OF EDUCATION

PROGRAM

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NO CHILD LEFT BEHIND PROGRAMS (M)

Fiscal Responsibility

The district will comply with the requirements as outlined in Policy 2415.02 Title I – Fiscal Responsibilities in accordance with the NJDOE and NCLB.

Staff

The district will comply with the requirements as outlined in Policy 2415.03 – Highly Qualified Teachers in accordance with the NJDOE and NCLB. In addition, the district will ensure all paraprofessionals meet the requirements as required by NCLB and as outlined in Policy 4125 – Employment of Support Staff Members.

Parental Involvement

The district will comply with the requirements as outlined in Policy 2415.04 – Parental Involvement in accordance with the NJDOE and NCLB.

Pupil Surveys, Analysis and/or Evaluations

The Protection of Pupil Rights Amendment (PPRA) applies to school districts that receive federal funding from the United States Department of Education. The district will comply with the requirements as outlined in Policy 2415.05 - Pupil Surveys, Analysis and/or Evaluations in accordance PPRA.

Unsafe School Choice Option

In the event there is a school in the district designated as Persistently Dangerous or in accordance with the Victims of Violent Criminal Offenses as outlined in NCLB, the district will comply with the requirements of Policy 2415.06 – Unsafe School Choice Option in accordance with the NJDOE and NCLB.

Property

Property acquired through Title I funds for use in public or private schools will be acquired in accordance with the Public School Contracts Law, will be held in title by the Board of Education, and will not be used for other purposes so long as it is required in the Title I program. Property no longer required for Title I purposes will be used for other, similarly funded projects or disposed of in accordance with State and federal guidelines.



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POLICY

WAYNE TOWNSHIP BOARD OF EDUCATION

PROGRAM

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NO CHILD LEFT BEHIND PROGRAMS (M)

Capital Expenses

The Superintendent will assure the district abides by New Jersey's Public Contracts Law; consults appropriate private school officials prior to making any decisions regarding capital expenses; ensure funds that are received to cover capital expenses provide equitable Title I services to private school pupils; ensure accounts for any capital funding is separately maintained; assure lease purchase agreements are consistent with applicable statute and administrative code.

Post-Award Requirements

The school district will maintain all project records for five years following the completion of the activity for which the funds were used. The school district will prepare and submit all reports as required by the State Department of Education in a timely manner.

Supplement, Not Supplant

Grant funds provide under federal programs, including No Child Left Behind funding, shall supplement, not supplant other non-federal funds that are available to provide programs and services to eligible pupils, unless otherwise provided in the grant program.

State Waiver from Certain Provisions of No Child Left Behind (NCLB)

The State of New Jersey may receive a waiver(s) from certain provisions of NCLB from the United States Department of Education. A waiver(s) may affect the applicability of the school district's NCLB policies and/or regulations. In the event a waiver(s) affects the applicability of Board of Education NCLB policies and/or regulations, the waiver provisions shall supersede current Board policies and/or regulations and the school district shall comply with the requirements as outlined by the New Jersey Department of Education in accordance with the waiver(s) application and approval(s) from the United States Department of Education.

Evaluation

The Superintendent will evaluate the NCLB programs as required by the United States and the New Jersey Departments of Education.



P-13-01

**WAYNE TOWNSHIP
BOARD OF EDUCATION**

POLICY

PROGRAM

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NO CHILD LEFT BEHIND PROGRAMS (M)

No Child Left Behind Act of 2001

Adopted: 15 October 2009
Re-adopted: 20 September 2012



P-13-02

POLICY

WAYNE TOWNSHIP BOARD OF EDUCATION

PROGRAM

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Independent Educational Evaluations

2468 INDEPENDENT EDUCATIONAL EVALUATIONS

Special education law permits a parent to request an independent educational evaluation (IEE) for their child if there is disagreement with any evaluation provided by the Board of Education. An “independent educational evaluation” is an evaluation conducted by a qualified examiner who is not an employee of the public school district responsible for the education of the child in question. Such IEEs shall be provided at no cost to the parent unless the school district initiates a due process hearing in accordance with the provisions of N.J.A.C. 6A:14-2.7 et seq. to show that its evaluation is appropriate and a final determination to that effect is made following the hearing. If it is determined the school district’s evaluation is appropriate, the parent still has the right to an IEE, but not at the school district’s expense.

Upon receipt of a parental request for an IEE, the school district shall provide the parent with information about where an IEE may be obtained and the criteria for IEEs according to N.J.A.C. 6A:14-2.5(c)3 and (c)4 and the additional criteria outlined below in this Policy:

1. Any IEE paid for with public funds shall:
 - a. Be conducted according to the provisions of N.J.A.C. 6A:14-3.4; and
 - b. Be obtained from another public school district, educational services commission, jointure commission, a clinic or agency approved under N.J.A.C. 6A:14-5, or private practitioner, who is appropriately certified and/or licensed, where a license is required.
2. An independent medical evaluation may be obtained according to N.J.A.C. 6A:14-5.1(e).

Additional criteria for an IEE shall be as follows:

1. The Board will not pay for an IEE unless it complies with the following criteria unless the parent can show that unique circumstances warrant deviation from same:
 - a. The independent evaluator must be appropriately certified and/or licensed in the State of New Jersey. In instances



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POLICY

WAYNE TOWNSHIP BOARD OF EDUCATION

PROGRAM

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Independent Educational Evaluations

- where no applicable certification/license exists, the evaluator must provide the Board with documentation of extensive and recent training and experience related to the assessment of the known or suspected disability;
- b. The independent evaluator may only charge fees for educational evaluation services that, in the judgment of the Board, are reasonable in accordance with 2. below;
 - c. The independent evaluator must be free from any conflict of interest;
 - d. The independent evaluator and members of the Child Study Team must be permitted to directly communicate and share information with each other. The independent evaluator must also agree to release the assessment information, results, and report(s) to the school district prior to receipt of payment for services;
 - e. For any independent evaluation, whether paid for with public or private funds, the school district shall permit the evaluator to observe the pupil in the classroom or other educational setting, as applicable; and
 - f. The independent evaluator shall make at least one contact with the pupil's case manager for the purpose of determining how the pupil is progressing in his/her current programming.
2. The maximum allowable cost for an independent evaluation will be limited to the reasonable and customary rate, as determined and approved by the Board annually. This rate shall be in the range of what it would cost the Board to provide the same type of assessment through either another public school district, educational services commission, jointure commission, a clinic or agency approved under N.J.A.C. 6A:14-5, or private practitioner, who is appropriately certified and/or licensed, where a license is



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POLICY

WAYNE TOWNSHIP BOARD OF EDUCATION

PROGRAM

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Independent Educational Evaluations

required. This Board-approved rate shall be provided to the parent upon their request for an IEE. The Board shall not be responsible for any costs beyond the IEE, such as transportation, lodging, food, etc.

- a. The parent may provide documentation to the Board demonstrating unique circumstances to justify an IEE that exceeds the maximum allowable cost established by the Board. If, in the Board's judgment, there is no justification for the excess cost, the Board may agree to fund the IEE up to the school district's maximum allowable cost with the parent responsible for any remaining costs. In the alternative, the Board may request a due process hearing to enforce its established maximum allowable cost.

Upon receipt of a parental request for an IEE, the school district shall take steps to ensure the IEE is provided without undue delay or not later than twenty calendar days after receipt of the parental request. The school district shall request a due process hearing in accordance with the provisions of N.J.A.C. 6A:14-2.7 et seq. to show that its evaluation is appropriate.

If a parent requests an IEE, the school district may ask the parent to explain why he or she objects to the school district's evaluation. However, the school district shall not require such an explanation and shall not delay either providing the IEE or initiating a due process hearing to defend the school district's evaluation.

Any IEE submitted to the district, including an IEE obtained by the parent at private expense, shall be considered in making decisions regarding special education and related services.

If an Administrative Law Judge orders that an IEE be conducted, the IEE shall be obtained by the district in accordance with the decision or Order of the Administrative Law Judge, and the Board of Education shall pay the cost of the IEE in accordance with the provisions of this Policy.

A parent is entitled to only one IEE paid for by the Board each time the school district conducts an evaluation with which the parent disagrees.

N.J.A.C. 6A:14-2.5; 6A:14-2.7
CFR Section 300.502



P-13-03

POLICY

WAYNE TOWNSHIP BOARD OF EDUCATION

TEACHING STAFF MEMBERS
3230/Page 1 of 2
OUTSIDE ACTIVITIES

3230 OUTSIDE ACTIVITIES

The Board of Education recognizes that teaching staff members enjoy a private life outside their job responsibilities in the schools district. The Board believes the role of the teaching profession is such that teachers exert a continuing influence away from the school district. Accordingly, the Board reserves the right to determine if activities outside the teaching staff member's job responsibilities interfere with their professional performance and the discharge of the member's responsibilities to the pupils of this district.

The Board directs that all teaching staff members be governed in the conduct of personal activities by the following guidelines:

1. Teaching staff members are advised to refrain from conduct, associations, and offensive speech that, if given publicity, would tend to have an adverse or harmful effect upon pupils or the school community;
2. Teaching staff members shall not devote time during their work day to an outside private enterprise, business, or business organization. They shall not solicit or accept customers for a private enterprise, business, and/or business organization on school grounds during their work day without the express permission of the Superintendent;
3. The Board does not endorse, support, or assume liability in any way for any staff member of this district who takes pupils on trips not approved by the Board or Superintendent, and shall not be liable for the welfare of pupils who travel on such trips. Any staff member who takes pupils of this district on a trip not approved by the Board or Superintendent shall clearly and concisely inform the parent(s) of any pupil solicited and/or attending such a trip that the trip is not endorsed, supported, approved, or authorized by the Board of Education. A staff member shall not solicit pupils of this district for trips not approved by the Board or Superintendent on school grounds of the district without permission of the Superintendent;
4. Teaching staff members shall not campaign on school grounds during their work day, send campaign literature home with pupils, or request, direct, or have pupils distribute campaign literature on behalf of any candidate for local, state, or national office or for any bond issue, proposal, or any public question submitted at any general, municipal, or school election;



P-13-03

**WAYNE TOWNSHIP
BOARD OF EDUCATION**

POLICY

TEACHING STAFF MEMBERS
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OUTSIDE ACTIVITIES

5. Teaching staff members shall not tutor pupils for compensation that are currently enrolled in their classes; and
6. Copyrights and patents to materials or equipment developed, written, prepared, processed, or tested by teaching staff members in the performance of their professional duties reside with and may be claimed by the Board.

N.J.S.A. 18A:42-4
N.J.S.A. 19:1.1 et seq.

Adopted: 15 October 2009
Revised:



P-13-04

POLICY

WAYNE TOWNSHIP BOARD OF EDUCATION

SUPPORT STAFF
4230/Page 1 of 1
OUTSIDE ACTIVITIES

4230 OUTSIDE ACTIVITIES

The Board of Education recognizes that support staff members enjoy a private life outside their job responsibilities in the school district. The Board believes that school employees exert a continuing influence away from the school district. Accordingly, the Board reserves the right to determine if activities outside the support staff member's job responsibilities interfere with their performance and the discharge of the support staff member's responsibilities to this district.

The Board directs that all support staff members be governed in their activities outside the school by the following guidelines:

1. Support staff members are advised to refrain from conduct, associations, and offensive speech that, if given publicity, would tend to have an adverse or harmful effect upon pupils or the school community;
2. Support staff members shall not devote time during their work day to an outside private enterprise, business, or business organization. They shall not solicit or accept customers for a private enterprises, business, and/or business organization on school grounds during their work day without the express permission of the Superintendent;
3. The Board does not endorse, support, or assume liability in any way for any staff member of this district who conducts a private activity in which pupils or employees of this district participate;
4. Support staff members shall not campaign on school grounds during their work day, send campaign literature home with pupils, or request, direct or have pupils distribute campaign literature on behalf of any candidate for local, State, or national office or for any bond issue, proposal, or any public question submitted at any general, municipal, or school election; and
5. Copyrights and patents to materials or equipment developed, written, prepared, processed, or tested by support staff members in the performance of their school district duties reside with and may be claimed by the Board.

Adopted: 15 October 2009

Revised:



P-13-05

POLICY

WAYNE TOWNSHIP BOARD OF EDUCATION

PUPILS
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Open Lunch Period

5515 OPEN LUNCH PERIOD

A pupil in twelfth grade is allowed to leave the school building and/or the school grounds at his/her assigned lunch time if permission has been granted by the pupil's parent(s) or legal guardian(s) and the pupil has been granted permission by the Building Principal. Open lunch is a privilege which the administration must regulate and may revoke for a pupil's failure to observe the District's policies, regulations and rules.

No pupil in twelfth grade may leave the school building and/or school grounds during lunch unless the Board approved permission slip, which includes a waiver of all Board of Education liability, is signed by the pupil's parent(s) or legal guardian(s) or the adult pupil and is on file with the administration of the pupil's school.

Any pupil who leaves the school building and/or school grounds during lunch without authorization will be subject to disciplinary action.

Approved:



P-13-06

**WAYNE TOWNSHIP
BOARD OF EDUCATION****POLICY**OPERATIONS
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FOOD SERVICES**8500 FOOD SERVICES**

The Board of Education recognizes the midday meal as an important part of each pupil's school day. The Superintendent shall ensure a wholesome, nutritious food services program in the district and one which reinforces the concepts of nutrition education as taught in the classrooms of this district.

The operation and supervision of the food services program shall be the responsibility of the Director of Food Services.

The district shall participate in the Federal Child Nutrition Program or Federal School Lunch Program.

The Food Service Program shall be operated on a nonprofit basis. All moneys derived from the operation, maintenance, or sponsorship of the food service facilities shall be deposited in the Food Service Account. The net cash resources of the food service account may not exceed three months' operating cost. A periodic review of the food service account shall be made by the Director of Food Services. Any surplus funds shall be used to reduce the cost of the service to pupils or to purchase cafeteria equipment.

The Superintendent shall ensure the maintenance of sanitary, neat premises, free from fire and health hazards, for the preparation and consumption of food and the safekeeping and storage of food and food equipment in strict compliance with regulations of the New Jersey State Department of Health.

N.J.S.A. 18A:33-3-5; 18A:58-7.1-7.2; 18A:18A-6

N.J.A.C. 6A:23A-16.5; 2:361.1 et seq.

N.J.A.C. 8:24-2.1 through 7.5

Adopted: 15 October 2009



P-13-07

POLICY

WAYNE TOWNSHIP BOARD OF EDUCATION

Operations
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SCHOOL NUTRITION (M)

8505 SCHOOL NUTRITION (M)

M

The Board believes that children need access to healthful foods and opportunities to be physically active in order to grow, learn, and thrive, and that good health fosters student attendance and education.

Obesity rates have doubled in children and tripled in adolescents over the last two decades, and physical inactivity and excessive calorie intake are the predominant causes of obesity. Heart disease, cancer, stroke, and diabetes are responsible for two-thirds of deaths in the United States, and major risk factors for those diseases, including unhealthy eating habits, physical inactivity, and obesity, often are established in childhood. Further, the items most commonly sold from school vending machines, school stores, and snack bars include low-nutrition foods and beverages, such as soda, sports drinks, imitation fruit juices, chips, candy, cookies, and snack cakes.

To promote healthful behavior in the school, the Board is committed to encouraging its pupils to consume fresh fruits, vegetables, fat-free or low fat (1%) milk and whole grains. The Board is also committed to encouraging pupils to select and consume all components of the school meal.

In order to promote and protect children's health, well-being, and ability to learn, the Board is committed to providing school environments that support healthy eating and physical activity and will ensure that:

1. All pupils will have opportunities, support, and encouragement to be physically active on a regular basis.
2. Foods and beverages sold or served at school will meet the nutrition recommendations of the U.S. Dietary Guidelines for Americans, and the USDA nutrition standards for National School Lunch, School Breakfast and/or After School Snack Programs. The district will regulate the types of food and beverage items offered outside the Federal meal requirements, such as ala carte sales, vending machines, school stores, and fund raisers.
3. All pupils will be provided with adequate time for pupil meal service and consumption in a clean, safe, and pleasant dining environment. Lunch and recess or physical education schedules will be coordinated with the meal service.



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POLICY

WAYNE TOWNSHIP BOARD OF EDUCATION

Operations
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SCHOOL NUTRITION (M)

4. To the maximum extent practicable, all schools in our district will participate in available Federal school meal programs (including the School Breakfast Program, National School Lunch Program including After-School Snack Programs, Summer Food Service Program, and Child and Adult Care Food Program).
5. Schools will provide nutrition education and physical education to foster lifelong habits of healthy eating and physical activity, and will establish linkages between health education and school meal programs, and with related community services.
6. The Board will engage pupils, parent(s) or legal guardian(s), teachers; food service professionals, health professionals, and other interested community members in developing, implementing, monitoring, and reviewing district-wide nutrition and physical activity policies.

All Schools

The following items shall not be served, sold, or given out as free promotion anywhere on school property at any time before the end of the school day:

1. Foods of minimal nutritional value as defined by the United States Department of Agriculture;
2. All food and beverage items listing sugar, in any form as the first ingredient; and
3. All forms of candy.

Schools shall reduce the purchase of any products containing trans fats. Federal labeling of trans fats on all food products was required by January 1, 2006.

All snack and beverage items sold or served anywhere on school property during the school day, including items sold in a la carte lines, vending machines, snack bars, school stores and fundraisers or served in the reimbursable After School Snack Program, shall meet the following standards:

1. Based on manufacturers' nutritional data or nutrient facts labels:
 - a. No more than eight grams of total fat per serving, with the exception of nuts and seeds; and



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**WAYNE TOWNSHIP
BOARD OF EDUCATION****POLICY**Operations
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SCHOOL NUTRITION (M)

- b. No more than two grams of saturated fat per serving.
2. All beverages shall not exceed twelve ounces, with the following exceptions:
 - a. Water; and
 - b. Milk

Schools shall make potable water available to children at no charge in the place where lunch meals are served during the meal service. Schools may offer water pitchers with cups on tables and/or make potable water available for pupils to fill their own cups or water bottles by means of a water faucet or water fountain that is available without restriction in or near the location meals are served. A faucet or fountain outside the cafeteria is acceptable as long as pupils can request and receive permission to access the faucet or fountain.

Schools may not serve any whole milk or any reduced fat milk (2%). Schools may only serve fat-free milk, low-fat (1%) milk, fat free or low fat lactose reduced/lactose free milk, fat-free or low-fat buttermilk, or acidified milk or fat-free or low-fat acidified milk. Schools must offer at least two choices of these milks. Fat-free milk may be flavored or unflavored while low fat (1%) milk must be unflavored. All milk products must be pasteurized fluid milk that meets the State and local standards, as currently required in 7 CFR Part 210.10(m)(1)(ii).

Elementary Schools

1. One hundred percent of all beverages offered shall-be milk, water; or
2. One hundred percent fruit or vegetable juices.

Middle and High Schools

1. At least sixty percent of all beverages offered, other than milk and water, shall be one hundred percent fruit or vegetable juices; and
2. No more than forty percent of all ice cream or frozen desserts shall be allowed to exceed the above standards for sugar, fat, and saturated fat.



P-13-07

**WAYNE TOWNSHIP
BOARD OF EDUCATION**

POLICY

Operations
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SCHOOL NUTRITION (M)

General School District Requirements

Food and beverages served during special school celebrations or during curriculum related activities shall be exempt from this policy, with the exception of foods of minimal nutritional (FMNV) value as defined by USDA regulations.

This policy does not apply to medically authorized special needs diets pursuant to Federal regulations; school nurses using FMNVs during the course of providing health care to individual pupils; or special needs pupils whose Individualized Education Plan (IEP) indicates their use for behavior modification. Adequate time shall be allowed for pupil meal service and consumption. Schools shall provide a pleasant dining environment. The Board recommends that physical education or recess be scheduled before lunch whenever possible.

The district's curriculum shall incorporate nutrition education and physical activity consistent with the New Jersey Department of Education Core Curriculum Content Standards.

The Superintendent will specifically address the issue of biosecurity for the school food service. Biosecurity may be part of the plans, procedures and mechanism for school safety.

The Board is committed to promoting the nutrition policy with all food service personnel, teachers, nurses, coaches and other school administrative staff so they have the skills they need to implement this policy and promote healthy eating practices. The Board will work toward expanding awareness about this policy among pupils, parent(s) or legal guardian(s), teachers and the community at large.

The Superintendent shall develop regulations consistent with this policy, including a process for measuring the effectiveness of its implementation, and designating personnel within each school with operational responsibility for ensuring the school is complying with the policy.

N.J.A.C. 2:36-1.7(a); 2:36-1.7(b)

Adopted: 15 October 2009

Revised: 15 March 2012



APPROVAL OF ACCEPTANCE OF DONATIONS
2012-2013

Date	Location	Donor	Description	TOTAL	CASH	NONCASH
7/19/2012	Facilities Dept	Sherwin Williams	Gift Card	250.00		250.00
			Donations received 7.19.2012	250.00	0.00	250.00
8/23/2012	Packanack E.S	Packanack PTO-	Raised garden beds/tool box	765.00		765.00
	Packanack E.S	Packanack PTO-	Charlie's Nursey & Garden Center			
			soil, vegetable plants, planters, and seeds	100.00		100.00
	Packanack E.S	Packanack PTO	Picnic tables	1,000.00		1,000.00
	Schuyler Colfax M.S	Wells Family	Upright Kimball piano	1,000.00		1,000.00
	Pines Lake E.S.	Pines Lake PTO	Last installment of P.L Elementary School playground	9,284.00	9,284.00	
			Donations received 8.23.2012	12,149.00	9,284.00	2,865.00
9/20/2012	G. Washington M.S.	David Feit Memorial Fd.	Stipends for advisors for SODA Club	2,000.00	2,000.00	
	Wayne Valley H.S	Wells Fargo	Matching Gift Program-Employee Donations:	2,825.00	2,825.00	
			Gilda Bruckner, Patrick Butler, Michael Campanaro			
			Kevin Chittenden, Michael Coleman			
			Alphonse Danubio, Felice Iossa, Gregory Knox,			
			Harold Reither, David Taormina, Joseph Verdicchio			
			Joseph Vorel, William Waldron			
	Wayne Valley H.S	Target	Take Charge of Education Program	457.34	457.34	
	Wayne Hills H.S	Target	Take Charge of Education Program	171.51	171.51	
	Ryerson E.S	Target	Take Charge of Education Program	87.24	87.24	
	James Fallon E.S.	Target	Take Charge of Education Program	276.59	276.59	
	James Fallon E.S.	James Fallon PTO	Purchase risers for the Music Room	3,849.00	3,849.00	
	Wayne Twp Public Schools	Mr. & Mrs. Halpern	School supplies	200.00		200.00
	Outdoor Environ Ed Program	Pines Lake Association	Soda for high school counselors	10.00		10.00
			Donations received 9.20.2012	9,876.68	9,666.68	210.00

APPROVAL OF ACCEPTANCE OF DONATIONS
2012-2013

Date	Location	Donor	Description	TOTAL	CASH	NONCASH
10/18/2012	Pines Lake E.S.	Target	Take Charge of Education Program	148.21	148.21	
	George Washington MS	Target	Take Charge of Education Program	131.09	131.09	
	Lafayette E.S.	Invent Now, Inc.	Camp Invention	700.00	700.00	
	Wayne Hills H.S.	Marc Lawlor	Chickering & Son Piano	11,000.00		11,000.00
	Theunis Dey E.S.	Theunis Dey PTO	Classroom supplies for Teachers	1,850.00		1,850.00
			Donations received 10.18.2012	13,829.30	979.30	12,850.00
11/15/2012	Albert Payson Terhune E.S.	LaCorte Family	Mums, scarecrows, hay	300.00		300.00
		Mrs. Susan Calton	150 Large Picture Frames	1,500.00		1,500.00
			Donations received 11.15.2012	1,800.00	0.00	1,800.00
12/20/2012	Ryerson E.S.	Ryerson PTO	Sound System	4,500.00		4,500.00
	Wayne Hills HS	Mr. Janes Stanffield	1983 Yamaha Grand Piano	10,000.00		10,000.00
	Schyler Colfax MS	Schyler Colfax PTO	Sound System	10,305.00		10,305.00
	Theunis Dey ES	Theunis Dey PTO	Camp Warwick	2,220.00	2,220.00	
			Donations received 12.20.2012	27,025.00	2,220.00	24,805.00
1/24/2013	George Washington M.S.	George Washington PTO	2 Interactive Boards	3,000.00		3,000.00
	Pines Lake E.S.	Anonymous	Bicycle Rack	381.00		381.00
			Donations received 1.24.13	3,381.00	0.00	3,381.00
2/21/2013	John F. Kennedy E.S.	John F. Kennedy PTO	Technology Enhancements	3,000.00		3,000.00
	John F. Kennedy E.S.	John F. Kennedy PTO	Student Field Trips	854.00		854.00
	Lafayette E.S.	Lafayette PTO	NJASK Prep Program Stipends	1,500.00		1,500.00
			Donations received 2.21.13	5,354.00	0.00	5,354.00
3/21/2013	Theunis Dey E.S.	Theunis Dey PTO	Ten iPads	3,790.00	0.00	3,790.00
	Pines Lake E.S.	Pines Lake PTO	Books for School Library	8,000.00	0.00	8,000.00
	James Fallon E.S.	James Fallon PTO	Student Field Trip-Grade 5	2,000.00	2,000.00	0.00
	Lafayette E.S.	Christine Giannini	Sports items and Baskets for After School Program	128.42	0.00	128.42
	Lafayette E.S.	Lafayette PTO	Student Field Trip-Grade K-4 (\$500 each)	2,500.00	2,500.00	
			Donations received 3.21.13	16,418.42	4,500.00	11,918.42
			YEAR TO DATE DONATIONS	90,083.40	26,649.98	63,433.42