



FROM THE OFFICE OF THE SUPERINTENDENT
WAYNE BOARD OF EDUCATION
WAYNE, NEW JERSEY

APRIL 9, 2015

6:00 P.M. Executive Session
 Wayne Board of Education
 Conference Room
 50 Nellis Drive
 Wayne, NJ 07470

7:30 P.M. Public Meeting
 Wayne Board of Education
 Conference Room
 50 Nellis Drive
 Wayne, NJ 07470

REGULAR MEETING AGENDA

I. Reading of "Sunshine Law" Statement

Adequate notice of this Regular and Executive Meeting, setting forth time, date and location, has been provided in accordance with the requirements of the Open Public Meetings Act on January 9, 2015 by:
 Prominently posting a copy on the bulletin board in the lobby of the offices of the Board of Education, which is a public place reserved for such announcements, transmitting a copy of this notice to The Record, The Wayne Today, and the Municipal Clerk.

II. Roll Call

III. Approval to Convene into Executive Session

-RECOMMENDED ACTION:

X-15-01

WHEREAS, the Wayne Township Board of Education (hereinafter referred to as the "Board") from time to time must convene into Executive Session to discuss confidential matters including but not limited to personnel issues, legal matters, student issues and labor negotiations.

WHEREAS, THE Board has on its agenda for the meeting being held on April 9, 2015 on issues relating to personnel, negotiations, property, and legal matters which must be discussed in a confidential closed session.

NOW THEREFORE BE IT RESOLVED, the Board shall move into Executive Session to discuss the above referenced matter.

BE IT FURTHER RESOLVED, that the minutes of the executive session will provide as much information as possible without violating any applicable privilege or confidentiality so that the public can understand what was discussed and when available what the Board decision was.

BE IT FURTHER RESOLVED, that the minutes of the executive session will be released to the

public in an appropriately redacted form within a reasonable period of time.

BE IT FURTHER RESOLVED, that the redacted portion of the executive session minutes will not be released until such time as the privilege or confidentiality is no longer applicable.

IV. Reconvene

The Executive Session of the Wayne Board of Education Regular Meeting of April 9, 2015 was convened in the Conference Room of the Wayne Board of Education, 50 Nellis Drive, Wayne, NJ 07470.

The Statement of Compliance setting forth time, date and location was read in accordance with the requirements of the Open Public Meetings Act and the roll call was taken. The meeting was recessed and is now being reconvened.

**FLAG SALUTE
MOMENT OF SILENCE**

V. Administrative Summary Report

HIB REPORT

**BUDGET DISCUSSION REGARDING USE OF BANKED CAP FOR THE
2015/2016 BUDGET**

REVIEW OF CARL D. PERKINS GRANT AUDIT: OFAC CASE #SG-0023-13

**MATH PROGRAM EVALUATION
Presented by: Michael Ben-David, Assistant Superintendent,
Dawn Auerbach and Lydia Cooper, Assistant Principals**

VI. Revisions to Agenda Items

VII. Open to Public Agenda Items Only

This portion of the meeting is open to citizens for comment on agenda items only. Residents are to state their names, addresses, and subject matter. Comments may be limited to five minutes per person. Members of the public are discouraged from speaking negatively about an employee or a student. The Board bears no responsibility for comments made by the public. Comments regarding employees or students cannot be legally responded to by the Board. Other comments may be responded to tonight or at subsequent meetings under "old business."

VIII. Approval of Minutes

Approval of Executive Session Minutes -**RECOMMENDED ACTION:** that the Board approve the following Executive Session Minutes: M-15-01

- March 11, 2015 Regular meeting
- March 19, 2015 Regular meeting

Approval of Public Meeting Minutes **-RECOMMENDED ACTION:** that the Board approve the following Public Meeting Minutes as per the attached by reference: M-15-02

- March 11, 2015 Regular meeting
- March 16, 2015 Special meeting
- March 19, 2015 Regular meeting

IX. Committee Reports and Action

None for approval. C-15-01

X. Action on Agenda

ADMINISTRATIVE:

Approval of HIB Report **-RECOMMENDED ACTION:** A-15-01

that the Board affirm the Superintendent's decision on the Harassment, Intimidation and Bullying matters as required by N.J.S.A. 18A:37-15(b)(6)(e) on the following cases:

Case #37/2014-2015	First reported to the Board on 1/29/2015
Case #38, 39, 40, 41, 42, and 43/2014/2015	First reported to the Board on 2/11/2015
Case #44/2014/2015	First reported to the Board on 2/19/2015

EDUCATION:

Approval of Out of District Professional Travel for Staff Members E-15-01

-RECOMMENDED ACTION:

that the Board approve Out of District Professional Travel for the 2014-2015 school year, as follows:

Whereas, District employees listed on the attached chart are attending conferences, conventions, staff training, seminars, workshops, student events or other required travel; and

Whereas, the attendance at stated functions were previously approved by the Chief School Administrator and School Business Administrator as work related and within the scope of work responsibilities of the attendees; and

Whereas, the attendance at the functions were approved as promoting delivery of instruction of furthering efficient operation of the District, and fiscally prudent; and

Whereas, the travel and related expenses particular to attendance at these functions are within state travel guidelines established by the Department of Treasury in NJOMD circular letter; now therefore

Be it resolved, that the Board of Education finds the travel and related expense particular to attendance as these previously approved functions; and further,

Be it resolved, that the expenses are justified and therefore reimbursable and/or payable, as per the attached.

Approval of Home Instruction for the 2014-2015 school year. **-RECOMMENDED ACTION:** that the Board approve Home Instruction Services or Home Programming for students for the 2014-2015 school year.

E-15-02

	Student SID # School Grade	Student Type Reason Hours/sessions per week	Provided by Title Account #	Effective Date Hourly or Session Rate
1.	1179707341 WVHS 11	GE Medical 10	District Staff 11-150-100-101-17-008	3/2/15 \$40.00
2.	5661828054 WVHS 10	SE Medical 10	District 11-219-100-110-17-000	3/6/15 \$40.00
3.	2768468936 WVHS 11	SE IEP 10	District 11-219-100-110-17-000	3/13/15 \$40.00
4.	5624270427 WVHS 9	SE Administrative 10	District 11-219-100-110-17-000	3/13/15 \$40.00
5.	9491146175 WVHS 12	GE Administrative 10	District 11-150-100-110-17-008	3/18/15 \$40.00
6.	5358928458 WVHS 12	GE Administrative 10	District 11-150-100-110-17-008	3/20/15 \$40.00
7.	1217575102 AWMS 8	SE Administrative 10	District 11-219-100-110-17-000	3/23/15 \$40.00

Approval of Field Trip Destinations **-RECOMMENDED ACTION:** that the Board approve the Field Trips for the 2014-2015 school year as per the attached by reference.

E-15-03

Approval of New Secondary Volunteer Club **-RECOMMENDED ACTION:** that the Board approve the Volunteer Photography Club at Wayne Hills High School for the 2014-2015 school year.

E-15-04

Note: This was discussed at the Education Committee Meeting on March 19, 2015.

Approval of Overnight Field Trip **-RECOMMENDED ACTION:** The the Board approve an overnight field trip for the Wayne Hills High School Band as follows, and further that the Board approve the contract as attached by reference.

E-15-05

School Location	Type of Trip (FT/SLE/CBI)	Costs Account #	Dates

1	WHHS Hershey, Pa.	FT Student Act.	\$390 per person Paid by students	6/5/15 – 6/7/15
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Approval of Out of District Placements **-RECOMMENDED ACTION:** that the Board approve out of district placements and related services for the 2014-2015 school year for students pursuant to their Individualized Education Program (IEP) or in accordance with their High School curricula (ie vocational school placement) as follows and further, that transportation be provided as required:

E-15-06

	Student	Placement Location Tuition (10mo/ESY) Effective Date(s) Account #	Related Service Provided by Effective date Cost Account	Placement type: new, cont, change If change, prior placement /cost
-				
1	#2949938866	Fair Lawn Bd. of Ed. \$14,922.00 Prorated \$8,207.10 01/20/15-06/30/15 11-000-100-562-17-008	N/A	New
2	#8175022498	Shepard Prep HS \$47,934.00 Prorated \$18,374.70 03/06/15-06/30/15 11-000-100-566-17-008	N/A	Cont

Approval of Hospital Instruction **-RECOMMENDED ACTION:** That the Board approve hospital instruction services for students for the 2014-2015 year as follows and as per the attached by reference:

E-15-07

	Student SID # School Grade	Student Type Reason Hours/sessions per week	Provided by Title Account #	Effective Date Hourly or Session Rate
1.	7049834913 WVHS 10	GE Medical 10	St. Clare's Hospital 11-150-100-320-17-008	3/12/15 \$54.00 per hour
2.	7467546808 WHHS 12	GE Medical 10	P.E.S.I./High Focus 11-150-100-320-17-008	3/12/15 \$40.00 per hour
3.	48896991448 WHHS 9	GE Medical 10	St. Clare's Hospital 11-150-100-320-17-008	3/18/15 \$54.00 per hour

4.	8175022498 WVHS 10	SE Medical 10	P.E.S.I./High Focus 11-219-100-320-17-000	3/3/15 \$40.00 per hour
5.	2429411805 WVHS 10	SE Medical 10	New Hope Foundation 11-219-100-320-17-000	3/23/15 \$45.00 per hour

Approval of students receiving home instruction through Virtual School for 2014-2015 school year as follows and as per the attached by reference: **-RECOMMENDED ACTION: RESOLVED**, that the Board approve the following students to receive home instruction through the Virtual School for the 2014-2015 school year as follows:

E-15-08

	Student SID # School Grade	Student Type Reason	Provided by Title Account #	Effective Date Session Rate
1.	9811217715 WHHS 11	GE Medical	Virtual School 11-150-100-320-17-008	3/10/15 \$2,600.00
2.	7232434597 WVHS 11	GE Medical	Virtual School 11-150-100-320-17-008	3/16/15 \$406.00

Approval of Related Service Agreement **-RECOMMENDED ACTION:**

E-15-09

that the Board approve a Related Service Agreement with a vendor for the 2014-2015 school year for the services as indicated at the following contractual rates as per the attached by reference:

-	Provider City/State	Type of Service Rate(s) per service Account #(s)	For: Student ID #-if applicable Effective Date (s)	Total Contract Cost or Not to Exceed
1	State of New Jersey- Commission For the Blind and Visually Impaired Newark, NJ	Blind Services \$737.00 Education Level 1 11-000-216-320- 17-008	#8197137639 02/27/15- 06/30/15	\$737.00

Approval of Professional Service Contracts **-RECOMMENDED ACTION:**

E-15-10

that the Board approve the following professional service agreements with vendors for the 2014-2015 school year for the services as indicated at the following rates as per the attached by reference:

	Provider	Type of Service	For: Student ID	Total
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-	City/State	Rate(s) per service Account #(s)	#-if applicable Effective Date (s)	Contract Cost or Not to Exceed
1	Douglass Outreach at Rutgers University New Brunswick, NJ	Educational Evaluation \$1,000.00 + up to \$1,000.00 for follow up meeting if needed 11-000-219-390-17-008	#1846557110	\$2,000.00
2	DC Fagan Psychological Services Franklin Lakes, NJ	Neuropsychological Evaluation \$3,500.00 11-000-219-390-17-008	#3189743971	\$3,500.00

Approval of Out of District Professional Development Opportunities for Board Members - RECOMMENDED ACTION: that the Board approve Out of District Professional Development Opportunities for the 2014-2015 school year.

E-15-11

Whereas, the following Board Members are attending conferences, conventions, seminars, or workshops; and

Whereas, the travel and related expenses particular to attendance at these functions are within state travel guidelines established by the Department of Treasury in NJOMD circular letter;

BE IT RESOLVED, that the Board of Education finds the travel and related expenses particular to attendance at these previously approved functions;

BE IT FURTHER RESOLVED, that the expenses are justified and therefore reimbursable and/or payable, as per the attached

Increase in Professional Service Agreement - **RECOMMENDED ACTION:**

E-15-12

that the Board approve an increase to the professional service agreement with Hillmar for bilingual evaluations in an additional amount of \$8,000.00 for a total adjusted contract of \$14,710 for the 2014-2015 school year.

Note: This contract is charged to account #11-000-219-390-17-008.

Approval of Revised Tuition Rates for 2014-2015 - **RECOMMENDED ACTION:** that the Board approve the revised tuition rates for PreSchool Handicapped programs for the 2014-2015 school year as follows:

E-15-13

PreSchool Handicapped - Part Time: \$14,948
PreSchool Handicapped - Full Time: \$30,519

Note: When the rate was originally calculated with the 2014-2015 budget cycle, only one rate was calculated for a full day program. However, the District has both part time and full time programs, which require separate calculations.

HUMAN RESOURCE:

Approval of Resignations/Retirements -**RECOMMENDED ACTION:** RESOLVED, that the Board of Education, upon recommendation of the Superintendent, accept the following resignations for the 2014-2015 and 2015-2016 school years:

H-15-01

-	Name Position Location	FTE Position Control# Account#	Effective Date Reason	Salary Guide Step
1.	Barbara Lynch Reading Specialist APT	FTE 1 01-11-30/alx 11-120-100-101- 11-000	7/1/15 Retirement	\$87,850 WEA Step 14 MA+30
2.	Rosemarie Marra Grade 3 PACK	FTE 1 01-07-50/agv 11-120-100-101- 08-000	7/1/15 Retirement	\$76,950 WEA Step 14 MA
3.	Nancy Dickens Grade 4 PACK	FTE 1 01-07-50/agx 11-120-100-101- 08-000	6/30/15 Retirement	\$104,600 WEA Step 20 MA+15
4.	Carol Faro Secretary to Director of Secondary Education Central Office	FTE 1 06-59-16/bkt 11-000-240-105- 54-000	6/30/15 Retirement	\$50,800 WEA Step 11 OP IV
5.	Aboud Hakim Part-time Custodian Ryerson	FTE .5 52-10-44/bha 11-000-262-100- 50-000	4/10/15	\$12.00 per hour
6.	Deanna Palladino Paraprofessional PL	FTE 1 11-08-12/bwe 11-000-217-100- 17-008	4/10/15	\$16.42 per hour Step 5 of the Paraprofessionals Salary Guide

Approval of Leave Requests -**RECOMMENDED ACTION:**

H-15-02

RESOLVED, that the Board of Education, upon recommendation of the Superintendent, approve the following leave requests for the 2014-2015 and 2015-2016 school years:

-	Staff ID# Position Position# Location	Dates of Paid Leave Type	FMLA Unpaid w/benefits Type	Dates of Unpaid leave w/o benefits Type
1.	ID#8508 Grade 5 01-01-50/acz RC	n/a	n/a	9/3/15 – 1/5/16 Maternity
2.	ID#6412 Grade 1	4/29/15 - 6/24/15 Sick days	9/1/15 - 10/30/15	n/a

	01-05-50/adl LAF		Maternity	
3.	ID#3585 Lang. Arts Gr. 7 01-31-07/aoz SC	n/a	4/6/15 - 6/30/15 intermittent basis	n/a

Approval of Appointment of District Staff for 2014-2015 School Year -**RECOMMENDED ACTION:** H-15-03

RESOLVED, that the Board of Education, upon recommendation of the Superintendent, approves the appointments of the following personnel in the Wayne Township Public School District, for the 2014-2015 school year on the appropriate bargaining unit salary, pending the full satisfaction of requisite New Jersey Department of Education and District employment criteria.

ALSO BE IT RESOLVED, that the Superintendent recommends that the Board of Education approves the submission to the County Superintendent of Schools the application for emergency hiring and each applicant's attestation that he/she has not been convicted of any disqualifying crime pursuant to the provisions of N.J.S.A. 18A:6-7 et. Seq., or N.J.S.A. 18A-6-4.13, et seq. for the employees below, if necessary:

	Name Position Location	FTE Position Control # Account Number#	Effective Date Salary Guide/Step	PD Hours Student ID# for 1:1 Para Staff replacing or new position
1.	Crystal Olson LTR Guidance AW	FTE 1 01-33-10/dbr 11-000-218-104- 20-031	3/26/15 – 6/30/15 \$54,800 pro-rated WEA Step 1MA No medical benefits	Michele Giarrusso \$81,030 WEA Step 12MA+30
2.	Mark Forbes Van Driver Transportation	FTE 1 71-06-18/dry 11-000-270-161- 51-007	4/6/15 \$23.01 per hour 4.5 hrs./day Step 2 of the Bus/Van Drivers Salary Guide no medical benefits	New
3.	Ebtisam Brouk Van Aide Paraprofessional Transportation	FTE 1 11-06-18/dnp 11-000-270-161- 51-009	4/6/15 \$16.15 per hour 4 hrs./day Step 1 of the Paraprofessionals Salary Guide no medical benefits	New 7 PD hours pro-rated
4.	Edwin Reyes Bus Driver Transportation	FTE 1 71-06-18/cfl 11-000-270-161- 51-007	4/13/15 \$24.70 per hour 4.5 hrs./day Step 2 of the Bus/Van Drivers Salary Guide no medical benefits	Jose Villanueva \$25.08 per hour Step 3 of the Bus/Van Drivers Salary Guide

5.	Matthew Madonia Part-time Custodian Board Office	FTE .5 52-59-44/bhp 11-000-262-100- 50-000	4/10/15 \$12.00 per hour no medical benefits	Liman Biba \$12.00 per hour
6.	Giuliano Esposito Part-time Custodian RY	FTE .5 52-10-44/bha 11-000-262-100- 50-000	4/10/15 \$12.00 per hour no medical benefits	About Hakim \$12.00 per hour
7.	Marina Michael LTR Gr. 3 PL	FTE 1 01-08-50/drx 11-120-100-101- 09-000	retro to 2/23/15 - 5/20/15 \$32,435 pro-rated WEA 65% of Step 1BA no medical benefits	Shelly Rankin \$86,550 WEA Step 17MA

Approval to Revise Items -**RECOMMENDED ACTION:**

H-15-04

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, approves the following items to be revised for the 2014-2015 school year:

-	Staff Location	Revision	Step Stipend
1.	ID#9398 SC	Revise leave - sick days 3/9/16 to 3/26/15 and FMLA 3/27/15 – 6/24/15	-
2.	Jennifer Montana LTR Guidance WH	Revise start date from 3/26/15 to 3/23/15	-
3.	Gayle Worath LTR Sp. Ed. LLD PL	Revise end date from 3/1/15 to 3/26/215	-
4.	ID#8503 PL	Revise end date of leave from 5/8/15 to 4/24/15	-
5.	ID#8407 GW	Revise end date of sick days from 4/27/15 to 5/4/15	-

Approval of Transfers -**RECOMMENDED ACTION:**

H-15-05

RESOLVED, that the Board of Education, upon recommendation of the Superintendent, approve the following transfers for the 2014-2015 school year:

-	Name	FROM: Position Position Control # Location	TO: Position Position Control# Location	Effective date Salary Change Guide/Step change

		FTE Account#	FTE Account#	Reason for transfer
1.	Jennifer Merklin	Paraprofessional 11-08-12/dhp PL FTE 1 11-000-217-100- 17-008	Paraprofessional 11-10-12/dhp RY FTE 1 11-000-217-100-17- 008	3/16/15 No change in salary Administrative transfer
2.	Margaret Adamo	Paraprofessional 11-40-12/dgd WH FTE 1 11-000-217-100- 17-008	Paraprofessional 11-04-12/drj JFK FTE 1 11-000-217-100-17- 008	3/16/15 No change in salary Paraprofessionals Salary Guide 6.67 hrs. Administrative transfer

Approval of Increment Withholding **-RECOMMENDED ACTION:** RESOLVED, that the Board of Education, approve the Superintendent's recommendation to withhold the salary and adjustment increment for the following staff member, with good cause, beginning with the 2015-2016 school year:

H-15-06

-	Staff ID# Position Position #	Effective Date Account #
1.	ID#2529 01-41-25/ai	2015-2016 school year 11-140-100-101-15-000

Approval of Salary Adjustment **-RECOMMENDED ACTION:** RESOLVED, that the Board of Education, upon recommendation of the Superintendent, approves the following salary adjustment for the 2014-2015, as per policy:

H-15-07

-	Staff Position	Location	Salary Adjustment Effective date
1.	Margaret Torregrossa Paraprofessional	PL	21 days subbing in continuous position; from the per diem rate of \$12.00 per hour to \$16.15 per hour, Step 1 of the Paraprofessionals Salary Guide; retro to 2/18/15, as per Board Policy

Approval of Job Description **-RECOMMENDED ACTION:** RESOLVED, that the Board of Education, upon recommendation of the Superintendent, approve the job description for SOAR Counselor for the 2014-2015 school year, as recommended by the Personnel Committee and as attached by reference.

H-15-08

Approval of Appointment of District Substitutes -**RECOMMENDED ACTION:**

H-15-09

RESOLVED, that the Board of Education, upon recommendation of the Superintendent, approve the following certified substitutes for the 2014-2015 school year at the daily rates as noted; and further, that these certified substitutes also be approved as substitute paraprofessionals for the 2014-2015 school year at the rate of \$12.00 per hour, to expand the pool of paraprofessional substitutes:

-	Name	Daily Rate
1.	Edward Easse	\$90.00
2.	James Sullivan	\$90.00
3.	Danielle Capozzi	\$90.00
4.	John Lisella	\$90.00
5.	Jack Goudsward	\$90.00
6.	Asheley Kirk	\$100.00
7.	Sanka Metjahic	\$90.00
8.	Laura Masino	\$90.00

and, BE IT FURTHER RESOLVED, that the Board, upon recommendation of the Superintendent, approve the following non certified substitutes for the 2014-2015 school year for the following positions and at the following hourly rate:

	Name	Hourly Rate
1.	Louise Grdovic - Office	\$10.50
2.	Aboud Hakim - Custodian	\$12.00
3.	James DeMarco - Custodian	\$12.00

And, BE IT FURTHER RESOLVED that substitute costs shall be expended against the appropriate salary account for which their service is required.

Approval of Appointment of Volunteers -**RECOMMENDED ACTION:**

H-15-10

RESOLVED, that the Board of Education, upon recommendation of the Superintendent, approves the following volunteers for the 2014-2015 school year for assignments, pending completion of criminal background check:

-	Name	Activity	Location
1.	Pamela Clark	Photography Club	WH
2.	Ken Gullone	Volunteer Golf Coach	WH

Approval of Additional Compensation -**RECOMMENDED ACTION:**

H-15-11

RESOLVED, that the Board of Education, upon recommendation of the Superintendent, approves the following additional compensation for staff members for the 2014-2015 school year:

-	Staff	Additional Compensation	Effective date

	Position Location	Account #	Stipend
1.	Peter Opirhory Custodian Central Office	Black Seal License 11-000-262-100-50-006	2/1/15 \$30 per month
2.	Stephanie Conklin Paraprofessional APT	Diapering 11-000-217-110-17-000	9/8/14 \$200
3.	Corinne Scarpa Athletic Trainer WH	Special Education Fitness Program Student ID#9633590652 20-100-500-800-99-999	3/6/15 - 6/30/15 \$45.69 per hour 3 hrs./week
4.	Virginia Maiella Paraprofessional WH	Home Programming for Out of District Student, Gr. 12 SE Student ID#1460832431 11-000-216-320-17-008	4/6/15 - 6/30/15 \$19.09 per hr. Up to 10 hours/week
5.	Staci Heske Paraprofessional WH	Home Programming for Out of District Student, Gr. 12 SE Student ID#1460832431 11-000-216-320-17-008	4/6/15 - 6/30/15 \$16.42 per hour Up to 10 hours/week

Approval of Chaperones **RECOMMENDED ACTION:**

H-15-12

RESOLVED, that the Board of Education, upon recommendation of the Superintendent, approves the following chaperones for the 2014-2015 school year:

-	Chaperone Location	Activity Date	Stipend Account#
1.	Denise Lake GW	All Board approved school events	\$84.00 per event 11-401-100-100-14-045

Approval of Payment to Staff and Students for Wayne Public Library Fundraiser - **RECOMMENDED ACTION:**

H-15-13

RESOLVED, that the Board of Education, upon recommendation of the Superintendent, approves for the 2014-2015 school year, the following payment to District staff and students for a Wayne Public Library Fundraiser on April 25, 2015 at Wayne Valley High School; and further that the District will be reimbursed for all costs by the Wayne Public Library:

-	Staff	Activity Date	Stipend
1.	Alison Solomon	Wayne Public	\$84.00 per 4 hour

		Library Fundraiser 4/25/15	segments for up to two segments totaling 8 hours . = \$168
2.	a) ID#020476 b) ID#019400 c) ID#019336 d) ID#019036	Wayne Public Library Fundraiser 4/25/15	\$10 per hour for up to 8 hrs. = \$80

NOTE: Wayne Public Library will reimburse the District for all costs.

Approval to Rescind Item -**RECOMMENDED ACTION:** RESOLVED, that the Board of Education, upon recommendation of the Superintendent, approve the following item to be rescinded for the 2014-2015 school year:

H-15-14

	Staff Location	Activity	Stipend Account #
1.	ID#2529 WV	Assistant Softball Coach	Step 4 \$6,180 11-402-100-100-15-051

Approval of Appointment of Extra Curricular Advisors/Coaches: -**RECOMMENDED ACTION:** RESOLVED, that the Board of Education, upon recommendation of the Superintendent, approve the following staff for the 2014-2015 school year as extra curricular advisors/coaches:

H-15-15

	Staff Location	Activity	Stipend Account #
1.	Christian Helm WV	Assistant Softball Coach	Step 2 \$5,710 Pro-rated 11-402-100-100-15-051
2.	Michele Hughes District	All Wayne Band Co-Conductor	Step 4 \$3,400 11-401-100-100-00-000
3.	Alison Testa District	All Wayne Band Co-Conductor	Step 1 \$3,050 11-401-100-100-00-000
4.	Julianne Philp District	All Wayne Chorus	Step 1 \$3,050 11-401-100-100-00-000
5.	Evelyn Makulinski District	All Wayne Chorus	Step 4 \$3,400 11-401-100-100-00-000
6.	Patricia Merlucci District	All Wayne Accompanist	Step 4 \$2,950 11-401-100-100-00-000
7.	Shelia Mendel District	All Wayne Ensemble Strings	Step 1 \$3,225 11-401-100-100-00-000

SCHOOL RESOURCES:

Approval of Revised Resolution for Separate Proposal in 2015-2016 Preliminary Budget -
RECOMMENDED ACTION:

S-15-01

that, in addition to the regular advertised budget, the Board will seek approval from the District's legal voters, total additional funding in an amount of \$2,114,250 for the expansion of the District's existing half-day Kindergarten program to a full day program, which proposed expenditures are in addition to those necessary to achieve the Core Curriculum Content Standards, with such total amount to be used as follows:

With an additional levy of \$1,875,818 to provide funds for 19.5 new teachers, 5 instructional aides, a daily increase in hours for elementary cafeteria playground aides, substitute costs including FICA, supplies, books, technology, staff professional development and employee benefits related to the new positions; and further that these proposed additional expenditures will result in a permanent increase in the District's tax levy; and

With an additional levy of \$238,432 to provide funds for set up costs for classroom supplies and technology, and one time staff professional development for Readers Writers Workshop; and further that these proposed additional expenditures will not result in a permanent increase in the District's tax levy.

Note: The New Jersey Department of Education has required this specific verbiage for the inclusion of the separate proposal for the full day Kindergarten program.

Approval of Additional Funding under Chapters 192/193 **-RECOMMENDED ACTION:** that the Board approve additional funding under Chapter 193 for Initial Examination and Classification services in the amount of \$7,559 for six additional students. S-15-02

Approval of Architect's Supplemental Agreement for Energy Savings Improvement Project -RECOMMENDED ACTION: that the Board approve the attached supplemental professional services agreement with Parette Somjen Architects as the District's Architect of Record, for professional services in connection with the Energy Savings Improvement Program (ESIP), for the additional work associated with the replacement of an additional boiler at Wayne Valley High School at a total cost of \$39,600 plus reimbursable expenses not to exceed \$3,100. S-15-03

Note: This additional work expands the original scope of work for the architectural services for the ESIP, but will not exceed the total cost of the overall project. The cost of the additional boiler and its associated costs are all covered within the contract with Ameresco, who is the approved Energy Savings Company contracted to oversee the program, so there is no need to increase that agreement.

Authorization to Solicit Request for Proposals for Counseling Services **-RECOMMENDED ACTION:** that the Board authorize the Business Administrator to solicit proposals for counseling services for students, as included in the 2014-2015 amended Title III Immigrant grant. S-15-04

Authorization to Solicit Proposals for Professional Development Services **-RECOMMENDED ACTION:** that the Board authorize the Business Administrator to solicit proposals for professional development services to support the new math adoption as included in the 2015-2016 proposed budget. S-15-05

Authorization to Submit Project Applications **-RECOMMENDED ACTION:** that the Wayne Township Board of Education authorize Parette Somjen Architects, the District Architect of Record, to submit all necessary plans and payerwork to the Department of Education concerning the project applications below: S-15-06

1. Schuyler Colfax PA/Intercom Replacement Project - SP#5570-145-15-1000
2. Lafayette PA/Intercom Replacement Project - SP#5570-090-15-1000
3. Wayne Hills Partial Roof Replacement Project - SP#5570-055-15-1000
4. Wayne Valley Partial Roof Replacement Project - SP#5570-050-15-3000
5. Ryerson Partial Roof Replacement Project - SP#5570-140-15-1000

And further, that these submissions shall serve as applications to the Office of School Facilities and will be amendments to the District's Long Range Facility Plan;

And further, these projects shall each be an "Other Capital" project, the Board of Education is not seeking State funding, and each project will be funded through the District's general fund budget with \$126,880 of initial architectural fees to be funded through the District's capital reserve account.

Approval of Withdrawal from the Capital Reserve Account -**RECOMMENDED ACTION:** that the Board approve a withdrawal from the capital reserve account for architectural fees associated with the submission of project applications, development of design and construction documents and bidding for the following capital projects included in the 2015-2016 budget, in a total amount of \$126,880: (1) SCMS PA/Intercom System; (2) Lafayette PA/Intercom System; (3) WHHS Partial Roof Replacement; (4) Ryerson Roof Replacement; and (5) WHHS Partial Roof Replacement.

S-15-07

NOTE: The architect must begin to prepare the bidding documents in order for the projects to be started and completed before school starts in September 2015.

Approval for Resolution to Participate in Sustainable Jersey for Schools -**RECOMMENDED ACTION:** that the Board approve the Resolution to Participate in Sustainable Jersey for Schools as follows:

S-15-08

Whereas, the Wayne Board of Education seeks to participate in Sustainable Jersey for Schools to focus attention and efforts on matters of sustainability and pursue initiatives that will lead to Sustainable Jersey for Schools Certification, and

Whereas, the Wayne Board of Education and District Superintendent seek to support and work with school staff and administrators, students, and parents to ensure a safe and healthy environment for students by encouraging our school community to implement sustainable, energy-smart, eco-friendly, and cost-effective solutions, and

Whereas, Extensive opportunities exist to teach students about ecological, economic and social sustainability, environmental health, and nutrition; to integrate sustainability education into classroom learning; and to support students in becoming leaders in making their schools healthier and more sustainable places, and

Whereas, Many options and choices exist for schools to use resources more efficiently; to reduce, reuse, and recycle; to follow Green Building standards for construction and major renovations; to form school partnerships; to eliminate toxic chemicals; to purchase (or produce) clean energy; and to purchase recycled paper, energy-efficient equipment and other green products to protect our global environment, and

Whereas, Sustainability means using resources wisely, saving money, and reducing our impact on the environment, all of which will ensure the future health, safety, and prosperity of our children, and

Whereas, the Wayne Board of Education commits to the formation of at least one Sustainability Leadership Teach (also referred to as "Green Team"), based on the guidance of Sustainable Jersey for Schools, and

Whereas, Green Team members help schools adopt policies and practices addressing areas such as sustainability education and professional training, green purchasing, waste reduction, indoor air quality, energy-saving initiatives, and community partnerships, and

Whereas, The Wayne Board of Education will encourage Green Teams at all district schools by providing networking and educational opportunities,

Therefore, be it is resolved that the Wayne Board of Education agrees to participate in Sustainable Jersey for Schools, and it is the Board's intention to pursue certification for schools in the district; and further,

The Board hereby appoints John Maso, Director of Facilities Management, to be the district's liaison to Sustainable Jersey for Schools; and further

The Board does hereby recognize Wayne Township Public Schools as the agent(s) to carry out our commitment to building a sustainable school district through the implementation of Sustainable Jersey for Schools actions; and further

The Board agrees to complete district actions and to support the district's schools in completing their actions.

Note: Participation in this program was discussed at the Facilities and Transportation Committee meeting.

Approval of the Check Register

S-15-09

-RECOMMENDED ACTION:

that the Board approve the Check Register, containing the following checks:

Check range:

- a. #065087-065183
- b. #065184-#065220(not assigned due to printer error)
- c. #065221-065453
- d. #065454-065461 (not assigned due to printer error)
- e. #065462-065555

in the total amount of **\$15,663,793.18** as per the attached by reference.

XI. Open to Public

This portion of the meeting is open to citizens for comment on any topic. Residents are to state their names, addresses and subject matter. Comments may be limited to five minutes per person. Members of the public are discouraged from speaking negatively about an employee or a student. The Board bears no responsibility for comments made by the public. Comments regarding employees or students cannot be legally responded to by the Board. Other Comments may be responded to tonight under "new business" or at subsequent meetings under "old business."

XII. Old Business

XIII. New Business

XIV. Executive Session

XV. Adjournment

OUT OF DISTRICT PROFESSIONAL TRAVEL OPPORTUNITIES FOR STAFF MEMBERS - 4/9/15

NO.	NAME POSITION	BLDG.	WORKSHOP LOCATION	DATE/S	REG. FEE	REG. ACCT. CODE	T=Travel L=Lodging M&I=Meals **Incidentals	T/L/M&I ACCT. CODE	TOTAL COST
1	Maggio-Huber, L. Media K-5	Fallon	31st Annual Winners! Workshop-Birchwood Manor-Whippany	4/24/15	\$199.00	11-000-223-500-00-000	N/A	N/A	\$199.00
2	Lee, C. Media Spec.	Pines Lk	31st Annual Winners! Workshop-Birchwood Manor-Whippany	4/24/15	\$199.00	11-000-223-500-00-000	N/A	N/A	\$199.00
3	Maso, J. Dir. Facilities Manager	Bldg. Serv.	Asbestos Safety Training Cust./Maint.Personnel Rutgers-Piscataway	5/7/15 thru 5/8/15	\$395.00	11-000-261-590-50-000	N/A	N/A	\$395.00
4	Drake, L. Gr. 1	RC	iPad Apps and Projects for K-3 Workshop Bergen County ETTC Paramus	4/28/15	\$75.00	11-000-223-500-00-000	T=\$9.86	11-000-223-580-00-000	\$84.86
5	Palczewski, K. Principal	WVHS	ISTE 2015 Conference Embassy Suites Center City Philadelphia, PA	6/28/15 thru 7/1/15	\$392.00	11-000-240-500-54-003	T=\$93.87 L=\$513.00 M&I=\$243.00	11-000-240-580-54-003	\$1,241.87
6	Skibitski, R. Fleet Mgr.	Transp.	National Congress on School Transportation Airport Holiday Inn Des Moines, Iowa	5/17/15 thru 5/20/15	\$355.00	11-000-270-800-51-007	L=\$319.10	11-000-270-800-51-007	\$644.20
7	Auerbach, D. Asst. Principal	AWMS/ GWMS/S CMS	NJ Science Education Leadership Assoc. Spring Roundtable Northern Valley Reg. Old Tappan	5/15/15	\$0.00	N/A	T=\$25.42	11-000-240-580-54-000	\$25.42
8	Cassera, A. Admin. Asst.	Admin. Bldg.	NJASBO Conference Hilton Garden Inn Rockaway	5/14/15	\$50.00	11-000-230-500-54-000	T=\$13.83	11-000-230-580-54-000	\$63.83
9	Coviello, P. Admin. Asst.	Admin. Bldg.	NJASBO Conference Hilton Garden Inn Rockaway	5/14/15	\$50.00	11-000-230-500-54-000	T=\$13.83	11-000-230-580-54-000	\$63.83

PARETTE
SOMJEN



ARCHITECTS

10 March 2015
VIA EMAIL

Mr. John Maso,
Director of Building Services
Wayne Township Board of Education
50 Nellis Drive
Wayne, NJ 07470

RE: Professional Services for Wayne Township BOE
Supplement to Architect of Record Agreement
Wayne Twp. Public Schools: WVHS Steam Boiler Replacement

Dear Mr. Maso:

Parette Somjen Architects L.L.C. appreciates the opportunity to work closely with the Wayne Township Board of Education ("Board") to provide the following professional services for the above referenced project ("Project"). Parette Somjen Architects L.L.C. ("PSA") has prepared the following project specific information based on our current understanding of this project and discussions with you. This document will act as a supplement to our Architect of Record Agreement and our ESIP project 5289 contract.

1. PROJECT SCOPE

The Wayne Twp. Public Schools wishes to remove and replace (1) existing approximately 5975 MBH abandoned firetube steam boiler with a new Weil McLain sectional or built in place firetube boiler to provide equivalent capacity at the Wayne Valley High School.

The scope of design will be based on the Quote prepared and submitted by DeSesa Engineering Co., Inc., issued on March 9, 2015. The scope includes revising the existing heating steam and condensate return piping as required for connection to the new boiler, provide new fiberglass insulation on all new and existing heating piping where disturbed or abated, replace the existing boiler breeching with new stainless steel double wall breeching from the new boiler to the existing breeching manifold, replace existing boiler feed pump unit with new in capacity as required to serve all active plant boilers, provide new boiler plant controls and interface with existing building automation control system, provide for new blow down tank and provide new boiler controls as provided by the boiler manufacturer and all other existing boiler plant controls will remain. The existing floor will be raised / infilled with up to 6" of concrete and the floor drain extended / raised in preparation for the new boiler installation.

2. PROFESSIONAL SERVICES

2.1 Information Gathering & Documentation of Existing Conditions

The process will commence with the development of project's goals, activities to be accommodated and any special requirements or considerations that will guide the design.

PSA will undertake a field survey of the areas that will be affected by the proposed Work. This survey will allow us to familiarize ourselves with the space(s) to be occupied and more importantly to develop a floor plan that we refer to as "existing conditions" on which subsequent designs will be based. Any existing documentation / drawings that exist shall be provided to PSA for review and reference. This phase includes a visit to the space to measure the walls, Boiler Room area concerning the Steam Boiler in question and other pertinent information relevant to the areas that will be affected by the proposed Work. Our visit will only look to document basic information that is readily visible. Readily visible is defined as being easily seen without undue difficulty or effort. We do not, as part of our basic services, cut or break open walls or ceilings to examine existing conditions.

2.2 Schematic Design

PSA shall prepare a Schematic Design Document based on the program provided by the Board. The

Principals
Marc R. Parette, A.I.A., P.P.*
Gregory J. Somjen, A.I.A.

Partners
John Carton, A.I.A.*
Stephen D. Quick, A.I.A.

Director of Sustainability
Jason Kliwinski, A.I.A.**

Associates
William Bannister, A.I.A.*
Melissa Insinga, NCIDQ
Edward Neighbour, A.I.A.

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*LEED™ AP
**LEED™ Fellow

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Schematic Design Document shall establish the conceptual design of the project illustrating the scale and relationship of the project components. The Schematic Design Documents shall be limited to preliminary floor plans.

2.3 Preliminary Budgeting

No budgeting will be provided.

2.4 Applications & Submissions

2.4.1 Department of Education

No application is anticipated with this proposal.

2.5 Design Development

Once a Schematic Design is chosen and the various approvals are in place, PSA will undertake the Design Development phase. The Design Development shall illustrate and describe the refinement of the design based on feedback from the Board. This typically includes more detail being incorporated into the drawings, and commonly continues parallel to the construction documents. During this phase some limited time will be allocated to the selection and coordination of abatement requirements.

2.6 Construction Documents

PSA shall provide Construction Documents based on the approved Design Development Document. The Architectural Construction Documents shall set forth the requirements for construction of the project. Specifically our Architectural Construction Documents shall include; floor plans, elevations, sections and details. The Construction Documents shall set forth in greater detail the requirements for engineering aspects of the project. Specifically our Engineering Construction Documents shall include mechanical system design, plumbing system design and electrical system design services.

Environmental Services are limited to the following:

- 1) Conduct an asbestos inspection and sample collection of suspect materials which will be affected by the proposed scope in the boiler room.
- 2) Provide a friable bulk asbestos sample analysis via polarized light microscopy, PLM, as required.
- 3) Provide asbestos inspection report within the proposed scope area documenting all our findings, observations and develop an abatement scope of work with supporting laboratory data.
- 4) Provide an asbestos abatement technical specification document for the school indicating the scope of work for abatement in an occupied building as required under the New Jersey Administrative Code 5:23-8.19
- 5) Provide a plan depicting the Boiler Room location, material to be abated, worker and waste routes, dumpster location, air sample locations and any other pertinent information that is required.

Excluded from this proposal will be all air monitoring services, which will be the Owner's responsibility. Client agrees to engage an environmental consultant to coordinate with PSA, when requested and needed by PSA.

2.7 Contract Administration Services

PSA shall provide administration of the Project as set forth below. PSA shall be a representative of the Board during the Project and shall advise and consult with the Board only as specifically delineated within this paragraph:

2.2.1 Construction Procurement Services

- a. PSA shall assist the team in preparing for bidding.
- b. PSA shall assist in reviewing the bids.

2.2.2 Contract Administration Services

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- a. PSA, as a representative of the BOE, shall visit the site periodically to become generally familiar with, and to keep the Owner informed about, (1) the progress and quality of the portion of the Work when fully completed, (2) to endeavor to guard the Owner against known defects and deficiencies in the Work, and (3) to determine in general if the Work is being performed in a manner indicating that the Work, when fully completed, will be in accordance with the Contract Documents. However, the Architect shall not be required to make exhaustive or continuous on-site inspections to check the quality or quantity of the Work.
- b. PSA will conduct on-site observations periodically for the purpose of determining the amounts owed any contractor based on contractor's applications for payment compared to work completed in accordance with the Contract Documents. PSA shall make recommendations to the Board as to the appropriateness of payment to the contractors for that portion of the work that appears to have been completed in conformance with the Board approved drawings. Those recommendations shall thereafter be memorialized in writing. Thereafter, the Board shall be solely responsible for making determinations as to the appropriateness of payment to the contractors for work already performed.
- c. PSA shall provide up to twenty (6) visits over the duration of the Project during construction. Additional visits shall be deemed Additional Services

Parette Somjen Architects LLC and their representatives shall neither have control over nor be in charge of, nor be responsible for, the construction means, methods, techniques, sequences or procedures, or for the safety precautions and programs in connection with the Work, since these are solely the Contractor's responsibilities. PSA does not assume any responsibility for the implementation, discharge, or monitoring of safety standards or practices.

3. COMPENSATION

The professional fees for services outlined herein are based on a flat fee of **\$39,600.00** Dollars. These fees exclude reimbursable expenses (i.e. printing, deliveries, etc.), which will be billed separately. The reimbursables are estimated to be in the amount of \$3,100.00. Billing will be in accordance with the Architect of Record agreement already in place with the district.

\$3,000.00	Paragraph 2.1 Information Gathering & Documentation of Existing Conditions; Paragraph 2.2 Schematic Design
\$0	Paragraph 2.3 Preliminary Budgeting and Paragraph 2.4 NJDOE Project Application
\$31,000.00	Paragraph 2.5 Design Development and Paragraph 2.6 Construction Documents
\$1,200.00	Paragraph 2.7.1 Construction Procurement Services
\$4,400.00	Paragraph 2.7.2 Contract Administration Services
\$39,600.00	Total

4. GENERAL CONDITIONS

This document is a supplement to the Architect of Record agreement between the district and Parette Somjen Architects LLC. This document contains specific information on the project scope, professional services to be provided and the professional fee arrangement. The Architect of Record agreement between the district and Parette Somjen Architects LLC are the general conditions for this supplement. Any services requested and / or performed beyond those outlined herein shall be considered an Additional Service and billed accordingly.

Any purchase order issued to Parette Somjen Architects L.L.C. by the Board is done so for the sole purpose of tracking payment. Any terms or conditions outlined in such purchase shall not be binding upon PSA or its contractual arrangement with the Board. This agreement and the terms contained herein exclusively govern the terms by which the parties are contractually bound.

Please accept this as a formal proposal and supplement to our Architect of Record agreement and, if acceptable, please sign and return one copy with a PO reference for billing purposes. We thank you for the opportunity to be of service and we look forward to a mutually rewarding project. Should you have any questions now or at any time, please feel free to contact the

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10 March 2015
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undersigned.

Sincerely,
PARETTE SOMJEN ARCHITECTS L.L.C.



By: John Carton, AIA LEED-AP
Partner

The individual listed below is authorized to execute this Agreement and to bind the entity listed below in accordance with this Agreement and agrees to make payment for the Scope of Services described herein at the terms and conditions outlined herein. This agreement is entered into as of the day and year first written above. I, the undersigned have read this agreement and agree to be bound by its terms and conditions.

agreement acceptance

accepted by: _____ *signature*

print name: _____ title: _____

business name: _____ date: _____

billing contact information

printed name: _____ title: _____

phone: _____ email: _____

billing address: _____