

January 31, 2011

TO: MEMBERS OF THE BOARD OF EDUCATION

There will be a Public Work Session/Executive Meeting of the Board of Education on **THURSDAY, FEBRUARY 3, 2011 at 5:00 P.M.** in the Conference Room of the Administration Building, 50 Nellis Drive, Wayne, NJ 07470.

5:00 p.m. Reading of "Sunshine Law" Statement  
Roll Call

Approval of Action Item:

A-26-11 Approval to Convene into Executive Session

5:05 p.m. **EXECUTIVE SESSION:**

- Personnel
- Negotiations
- Property
- Legal

7:00 p.m. **PUBLIC WORK SESSION – PURPOSE:**

1. Solar Energy – John Maso
2. Bullying – Michael Roth
3. 2011-2012 School Calendar
4. Snow Days
5. Hiring Practices
6. Committee Reports and Actions
7. Committee Minutes

8. Open to Public

Members of the public may speak once for a maximum period of five minutes by the clock during this portion of the meeting. The public may speak on any agenda item during their five minutes.

9. Approval of Action Items:

- PE-35-11 Approval of Out of District Professional Development Opportunities for Staff Members
- PE-36-11 Approval of Out of District Placement
- PE-37-11 Approval of Agreement with North Jersey Outreach KDDS TOO, Inc.
- PE-38-11 Approval of Agreement with North Jersey Outreach KDDS TOO, Inc
- PE-39-11 Approval to Reinstate the Student Dance (paid through a donation) at Wayne Valley High School
- PE-40-11 Approval of Additional Field Trip Destinations
- PE-41-11 Approval of New Volunteer Club at Anthony Wayne Middle School
- PE-42-11 Approval of Field Trip to Orlando, FL
- PE-43-11 Approval of Field Trip to Edison, NJ
- PH-150-11 Approval of Appointment of School Cafeteria Playground Aides for Parent Visitation Coverage
- PH-151-11 Approval of Extension of Long Term Substitute Employment Contract
- PH-152-11 Approval to Appoint Additional Adult School Instructors
- PH-153-11 Approval of Sick Bank Days
- PH-154-11 Approval to Appoint Middle School Chaperone Coverage
- PH-155-11 Approval of Extra Curricular Resignations
- PH-156-11 Approval of Middle School Extracurricular Appointment
- PH-157-11 Approval of Appointment of Advisors – Volunteer Non-Stipend Clubs
- PH-158-11 Approval of Resignations
- PH-159-11 Approval of Appointment of Clerical Assistant
- PH-160-11 Approval of Appointment of Substitute Paraprofessionals
- PH-161-11 Approval of Salary Adjustments for Substitute Personnel for the 2010-2011 School Year

Approval of Action Items (Cont'd.)

- PH-162-11 Approval of Appointment of Elementary School Door Monitors
- PH-163-11 Approval of Appointment of Substitute Door Monitors
- PH-164-11 Approval of Transfer of Personnel
- PH-165-11 Approval of Paraprofessional Increase Assignments
- PH-166-11 Approval of High School Extracurricular Appointments
- PH-167-11 Approval to Rescind Appointment
- PH-168-11 Approval of Job Description "Student Data Specialist"
- PH-169-11 Approval of Substitute Paraprofessional Van Aide
- PH-170-11 Approval of Agreement with the Wayne Custodial Maintenance Association
- PH-171-11 Approval of School Cafeteria Playground Aide
- PS-55-11 Approval of Bills List
- PS-56-11 Approval of Treasurer of School Funds Report
- PS-57-11 Approval of Report of Board Secretary
- PS-58-11 Approval of Monthly Certification Resolution
- PS-59-11 Approval of Transfer of Funds
- PS-60-11 Approval of Lease Agreement with Bethany United Methodist Church
- PS-61-11 Approval of Donations

8. Open to Public

Members of the public may speak once for a maximum period of five minutes by the clock during this portion of the meeting. The public may speak on any topic during their five minutes.

9. New Business

10. Old Business

  
Juanita A. Petty  
Business Administrator/Board Secretary

**PWS AGENDA – FEBRUARY 3, 2011**  
**EDUCATION**

**PE-35-11**

**APPROVAL OF OUT OF DISTRICT PROFESSIONAL DEVELOPMENT OPPORTUNITIES FOR STAFF MEMBERS**

**RECOMMENDED ACTION:** “that the Board approve out of district professional development opportunities for the 2010-2011 school year, as follows:”

Whereas, district employees and members of the Board of Education listed on the chart are attending conferences, conventions, staff training, seminars, or workshops; and

Whereas, the attendance at stated functions were previously approved by the chief school administrator and school business administrator as work related and within the scope of work responsibilities of the attendees; and,

Whereas, the attendance at the functions were approved as promoting delivery of instruction of furthering efficient operation of the district, and fiscally prudent; and

Whereas, the travel and related expenses particular to attendance at these functions are within state travel guidelines established by the Department of Treasury in NJOMD circular letter;

BE IT RESOLVED, that the Board of Education finds the travel and related expense particular to attendance at these previously approved functions;

BE IT RESOLVED, that the expenses are justified and therefore reimbursable and/or payable:

**OUT OF DISTRICT PROFESSIONAL DEVELOPMENT OPPORTUNITIES FOR STAFF MEMBERS**

NAME	SCHOOL	WORKSHOP	DATE/S	FEE	MILEAGE & TRAVEL	TOTAL COST
Scala, R.	SCMS	New Strategies for Accelerating Student Achievement	3/22/11	\$199.00	\$13.29	\$212.29
Wardell, S.	GWMS	Bullying Prevention and Cyber-bullying	3/23/11	0	\$34.35	\$34.35*
<b>TOTAL</b>	<b>2</b>					<b>\$246.64</b>
*Charged to Title IV of NCLB Grant						

Approval of Out of District Placement – **RECOMMENDED ACTION:** “that the Board approve an Out of District Placement for the 2010-2011 school year as follows and that transportation be arranged as required.”

**PE-36-11**

Student	School	Amount
013116	Benway School Effective 10/14/10 through 10/29/10 Pro rated	\$3,203.76

**PWS AGENDA – FEBRUARY 3, 2011**  
**EDUCATION**

Approval of Agreement with North Jersey Outreach KDDS TOO, Inc. – **PE-37-11**  
**RECOMMENDED ACTION:** “that the Board approve an Agreement with North Jersey Outreach KDDS TOO, Inc. to provide Home Program for Applied Behavioral Analysis services as follows:

<b>Student</b>	<b>Number of Hours</b>	<b>Hourly Rate</b>	<b>Amount</b>
034069	96 Effective 1/24/11 through 6/30/11	\$90.00	\$8,280.00

Approval of Agreement with North Jersey Outreach KDDS TOO, Inc. – **PE-38-11**  
**RECOMMENDED ACTION:** “that the Board approve an Agreement with North Jersey Outreach KDDS TOO, Inc. to provide Applied Behavioral Analysis Parent Training to the parents of student 34069 as follows.”

<b>Number of Hours</b>	<b>Hourly Rate</b>	<b>Amount</b>
Not to exceed 20 hours Effective 1/24/11 through 6/30/11	\$150.00	\$3,000.00

Approval to Reinstate the Student Dance (paid through a donation) at Wayne Valley High School – **PE-39-11**  
**RECOMMENDED ACTION:** “that the Board approve the reinstatement of the Student Dance (paid through a donation) at Wayne Valley High School.”

Approval of Additional Field Trip Destinations – **PE-40-11**  
**RECOMMENDED ACTION:** “that the Board approve additional Field Trip Destinations for the 2010-2011 school years”, as follows:

<b>Destination</b>	<b>Address</b>	<b>City/State</b>
U. S. Post Office	Jackson Avenue	Wayne
Wayne Animal shelter	Jackson Avenue	Wayne
Washington DC 8 <sup>th</sup> Grade Trip		Washington, DC

Approval of New Volunteer Club at Anthony Wayne Middle School – **PE-41-11**  
**RECOMMENDED ACTION:** “that the Board approve the new volunteer Fellowship of Christian Athletes Club at Anthony Wayne Middle School for the 2010-2011 school year.”

**PWS AGENDA – FEBRUARY 3, 2011**  
**EDUCATION**

Approval of Field Trip to Orlando, FL – **RECOMMENDED ACTION:** “that the Board approve a field trip for the Wayne Valley High School Marching Band to perform at the Magic Kingdom in Orlando, FL, from March 5-8, 2011, pending review by the Board Attorney.” **PE-42-11**

Approval of Field Trip to Edison, NJ – **RECOMMENDED ACTION:** “that the Board approve a field trip for the Wayne Hills High School Future Business Leaders of America (FBLA) to participate in the FBLA State Leadership Conference in Edison, NJ, from March 10-11, 2011, pending review by the Board Attorney.” **PE-43-11**

**PWS AGENDA – FEBRUARY 3, 2011**  
**HUMAN RESOURCE**

Approval of Appointment of School Cafeteria Playground Aides for Parent Visitation Coverage – **RECOMMENDED ACTION:** “that the Board approve the Interim Superintendent’s recommendation to approve School Cafeteria Playground Aides for Parent Visitation coverage, for the 2010-2011 school year, as follows.”

**PH-150-11**

NAME	SCHOOL	RATE	MAX. HOURS	TOTAL	DATES
1. Alyssa Villari	RC	\$14.99	1 hour 45 min.	\$26.24	11/19/10
2. Traci Tulipano	RC	\$14.99	2 hours 30 min.	\$37.48	11/15/11
3. Debbie Taylor	PACK	\$14.99	1 hour 30 min.	\$22.49	11/18/10
				\$86.21	

Approval of Extension of Long Term Substitute Employment Contracts – **RECOMMENDED ACTION:** “that the Board approve the Interim Superintendent’s recommendation to approve the extension of long term substitute employment contracts, for the 2010-2011 school year, as follows:”

**PH-151-11**

1. Kelly Tornabene, Step 1 of the Paraprofessionals Salary Guide, Paraprofessional, effective December 24, 2010 through January 5, 2011, no medical benefits, James Fallon Elementary School, replacing Allise Gleason. (\$15.89hr/Step6)

\$15.23 per hour

2. Mary Fernandez, BA William Paterson University, Step 2 of the Bachelors Long Term Substitute Salary Guide, effective January 20, 2011 through March 4, 2011, no medical benefits, Special Education, .5 Pines Lake and .5 Packanack Elementary Schools, replacing Stacy Hirschberg. (\$60,450/Step10BA+15)

\$26,832.00 pro-rated

Approval to Appoint Additional Adult School Instructors – **RECOMMENDED ACTION:** “that the Board approve the Interim Superintendent’s recommendation to appoint additional Adult School Instructors for the 2010-2011 school year, as follows:”

**PH-152-11**

- \*Jason Foreit                   ESL – Basic Level - \$35.00 per hr. not to exceed \$1,400.00  
   ESL – Writing workshop - \$35.00 per hr. not to exceed \$560.00

\*Pending enrollment

**PWS AGENDA – FEBRUARY 3, 2011**  
**HUMAN RESOURCE**

Approval of Sick Bank Days – **RECOMMENDED ACTION:** “that the Board approve a recommendation from the Wayne Education Association to grant I.D. #5606 30 days from the WEA “Sick Day Bank” for use from January 20, 2011 through March 4, 2011.” PH-153-11

Approval to Appoint Middle School Chaperone Coverage – **RECOMMENDED ACTION:** “that the Board approve the Interim Superintendent’s recommendation to appoint Middle School Chaperone Coverage for the 2010-2011 school year, at a rate of \$79.00 per activity, as follows.” PH-154-11

December 9, 2010 – Band Concert:

1. Natalie Zawistowski - GW
2. Barbara Puzio - GW
3. Jennifer Erlich - GW
4. Kerrian Dorans - GW

December 14, 2010 – Chorus Concert

1. Nick Vigiletti - GW
2. Ryan Bayley - GW
3. Daniel Klein - GW
4. Gail Conway - GW

Approval of Extra Curricular Resignations – **RECOMMENDED ACTION:** “that the Board accept extra curricular resignations as follows.” PH-155-11

Deborah Foti                      TEAM LEADER GR. 7 – AW              Step 2 \$2,050.00  
   effective: 2/28/11

Marianna Pierri              STAND UP FOR A CAUSE – WH      Volunteer non-stipend



**PWS AGENDA – FEBRUARY 3, 2011**  
**HUMAN RESOURCE**

Approval of Middle School Extracurricular Appointment – **RECOMMENDED ACTION:** “that the Board approve the Interim Superintendent’s recommendation to appoint advisors of Middle School extracurricular activities for the 2010-2011 school year as follows:” **PH-156-11**

Jodie Sileno-Aveta      TEAM LEADER GR. 7 – AW      Step 1 \$1,950.00 pro-rated  
Effective: 3/1/11  
Replacing D. Foti

Approval of Appointment of Advisors - Volunteer Non-Stipend Clubs - **RECOMMENDED ACTION:** "that the Board approve the Interim Superintendent’s recommendation to appoint Advisors - Volunteer Non Stipend Clubs for the 2010-2011 school year as follows:” **PH-157-11**

Kathleen Hornes      STAND UP FOR A CAUSE      WH  
Replacing M. Pierri

Vincent Grant      FELLOWSHIP OF CHRISTIAN      AW  
ATHLETES  
(approved PE-41-11)

Approval of Resignations – **RECOMMENDED ACTION:** “that the Board accept resignations as follows.” **PH-158-11**

Noreen Carlascio, Clerical Assistant, Pines Lake Elementary School, effective February 3, 2011, personal reasons. (\$14.42/hr.)

Michelle Ragaini, Paraprofessional, Randall Carter Elementary School, effective January 14, 2011, personal reasons. (\$15.89hr/Step6)

Approval of Appointment of Clerical Assistant – **RECOMMENDED ACTION:** “that the Board approve the Interim Superintendent’s recommendation to appoint a clerical assistant for the 2010-2011 school year, as follows.” **PH-159-11**

Cynthia LoBue, Clerical Assistant, effective February 4, 2011, no medical benefits, 1 hour per day Theunis Dey and 1 hour per day Pines Lake Elementary Schools, not to exceed 5 hours a week @ each school. (TD new position/PL replacing Noreen Carlascio/\$14.42/hr.)

\$14.42 per hour

**PWS AGENDA – FEBRUARY 3, 2011**  
**HUMAN RESOURCE**

Approval of Appointment of Substitute Paraprofessionals - **RECOMMENDED** PH-160-11  
**ACTION:** "that the Board approve the Interim Superintendent's recommendation to appoint substitute paraprofessionals for the 2010-2011 school year, as follows:"

1. Tiffanie Serritella-Lane
2. David Kessinger
3. Meredith McCambley
4. Joanna Sussman
5. Jennifer Hunt

Approval of Salary Adjustments for Substitute Personnel for the 2010-2011 School Year – **RECOMMENDED ACTION:** "that the Board approve the Interim Superintendent's recommendation to approve substitute personnel salary adjustments as follows:" PH-161-11

Roberta Kahn Substitute Teacher – Wayne Valley High School  
Standard Cert. From: \$100 per day to \$127.92 per day  
Step 1 BA Long Term Substitute Guide  
Effective: December 20, 2010

**~Reason for increase: 21 days of consecutive work as per policy**

Approval of Appointment of Elementary School Door Monitors – **RECOMMENDED** PH-162-11  
**ACTION:** "that the Board approve the Interim Superintendent's recommendation to appoint hourly part time Door Monitors by Wayne Community Programs for one-half hour during the opening of school on each school day for the 2010 - 2011, school year at \$14/per hour pro-rated, effective October 25, 2010, as follows:"

<u>School</u>	<u>Monitor(s)</u>
Packanack	Denise Daddurno 1 day a week (Tuesday) Replacing Mary Sendak

**PWS AGENDA – FEBRUARY 3, 2011**  
**HUMAN RESOURCE**

Approval of Appointment of Substitute Door Monitors – **RECOMMENDED ACTION:** “that the Board approve the Interim Superintendent’s recommendation to appoint substitute door monitors for elementary schools, as needed, for the 2010-2011 school year, as follows.” **PH-163-11**

1. Janice Maskal
2. Denise Daddurno

Approval of Transfer of Personnel – **RECOMMENDED ACTION:** that the Board approve the Interim Superintendent’s recommendation to transfer personnel for the 2010-2011 school year, as follows: **PH-164-11**

<b>PARAPROFESSIONAL</b>	<b>FROM:</b>	<b>TO:</b>
Linda Corrao	1.1 – PL 8:45 a.m. – 3:25 p.m. Student I.D.#027331	1.1 – RY-TLC 8:00 a.m. – 3:00 p.m. Student I.D.#027331 Transfer

Effective: 1/3/11

Doreen Mayer	PSD – TD 8:00 a.m. – 3:00 p.m. Classroom aide	1.1 LLD – RC 8:45 a.m. – 3:25 a.m. Student I.D.#023030 IEP mandated From 2.1 to 1.1
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Effective: 1/26/11

Approval of Paraprofessional Increase Assignments – **RECOMMENDED ACTION:** - “that the Board approve the Interim Superintendent’s recommendation to approve Paraprofessional Increase assignments for the 2010-2011 school year, as follows.” **PH-165-11**

Linda Corrao	Ryerson – TLC Student I.D.#027331	3:00 – 6:00 p.m. (5days/week)
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Effective: 1/3/11

PWS AGENDA – FEBRUARY 3, 2011  
HUMAN RESOURCE

Approval of High School Extracurricular Appointments – **RECOMMENDED** PH-166-11  
**ACTION:** “that the Board approve the Interim Superintendent’s recommendation to appoint advisors of High School extracurricular activities for the 2010-2011 school year as follows:”

Dorian Aimi                      STUDENT DANCE TEAM – WV                      Step 4 \$3,480.00  
Pending reinstatement on 2/3/11 agenda - PE-39-11  
Pending donation from SDA – WV

Approval to Rescind Appointment – **RECOMMENDED ACTION:** “that the Board PH-167-11  
approve the Interim Superintendent’s recommendation to rescind appointment as follows.”

Michael Alsa                      Chaperone - Winter Canteen – AW  
Approved 11/11/10 – PH-76-11

Approval of Job Description “Student Data Specialist” – **RECOMMENDED** PH-168-11  
**ACTION:** “that the Board approve the Interim Superintendent’s recommendation to approve the job description Student Data Specialist, replacing Customer Service/Data Supervisor, as per attached.”

Approval of Substitute Paraprofessional Van Aide – **RECOMMENDED ACTION:** - PH-169-11  
“that the Board approve the Interim Superintendent’s recommendation to approve a Substitute Paraprofessional Van Aide for the 2010-2011 school year, as follows.”

Lisa Acampora                      Packanack                      2:45 p.m. – 4:00 p.m. 1.25 hrs  
As needed

Approval of Agreement with the Wayne Custodial Maintenance Association – PH-170-11  
**RECOMMENDED ACTION:** “that the Board approve the Interim Superintendent’s recommendation to approve the Agreement with the Wayne Custodial Maintenance Association, for the school years 2009-2010, 2010-2011, 2011-2012 and 2012-2013, as per attached.”

**PWS AGENDA – FEBRUARY 3, 2011**  
**HUMAN RESOURCE**

Approval of School Cafeteria Playground Aide – **RECOMMENDED ACTION:** “that the Board approve the Interim Superintendent’s recommendation to appoint a School Cafeteria Playground Aide for the 2010-2011 school year.

**PH-171-11**

Lise Quinn, School Cafeteria Playground Aide, Albert P. Terhune School, effective February 7, 2011, replacing Julia Kalebota. (\$14.99 hr.)

\$14.99 per hour

**PWS AGENDA – FEBRUARY 3, 2011**  
**SCHOOL RESOURCES**

Approval of Bills List – **RECOMMENDED ACTION**: “that the Board approve the February 3, 2011 Bills List in the total amount of \$6,792,408.86, as per the attached.” **PS-55-11**

Approval of Treasurer of School Funds Report – **RECOMMENDED ACTION**: “that the Board approve the Treasurer of School Funds Report as of December 31, 2010, as per the attached.” **PS-56-11**

Approval of Report of Board Secretary – **RECOMMENDED ACTION**: “that the Board approve the Report of the Board Secretary as of December 31, 2010, as per the attached.” **PS-57-11**

Approval of Monthly Certification Resolution – **RECOMMENDED ACTION**: **PS-58-11**

WHEREAS, N.J.A.C. 6A:23-2.11(c) requires monthly certifications by Boards of Education that major account/fund balances have not been over-expended and that sufficient funds are available to meet the district’s financial obligations for the 2010-2011 fiscal year; and,

WHEREAS, the Board Secretary has certified that no major account has been over-expended for the month ending December 31, 2010 and that sufficient funds are available for the remainder of the fiscal year;

WHEREAS, ALL Board members have been provided with expenditure summaries;

NOW, THEREFORE BE IT RESOLVED by the Board of Education of the Township of Wayne that they collectively certify the expenditures of the district for the month ending December 31, 2010 to be within the guidelines established under N.J.A.C. 6A:23-2.11 (a) , and further,

BE IT RESOLVED that a copy shall be appended to and made a part of these minutes.

\_\_\_\_\_  
Juanita A. Petty, RSBA

\_\_\_\_\_  
Date

Approval of Transfer of Funds – **RECOMMENDED ACTION**: “that the Board approve Resolution – Transfer of Funds as of December 31, 2010, as per the attached.” **PS-59-11**

Approval of Lease Agreement with Bethany United Methodist Church – **RECOMMENDED ACTION**: “that the Board approve the 5-year Lease Agreement between the Wayne Board of Education and Bethany United Methodist Church, for use of the Randall Carter parking lot, as reviewed and approved by Board Counsel, as per the attached.” **PS-60-11**

**PWS AGENDA – FEBRUARY 3, 2011**  
**SCHOOL RESOURCES**

Approval of Donations – **RECOMMENDED ACTION**: “that the Board approve the acceptance of the following donation:” **PS-61-11**

- a) To the Wayne Board of Education from the Wayne Valley H.S. Student Dance Association, a donation of \$3,480.00, to cover the cost of the stipend for the Wayne Valley H.S. SDA Advisor
- b) To Wayne Hills High School, from Millipore Corp., a donation of various Chemistry Lab supplies, valued at \$1,735.00

The above donations will be announced publicly at the February 17, 2011 Regular Meeting and will be added into the monthly and total donations at that time.