



**FROM THE OFFICE OF THE SUPERINTENDENT**  
**WAYNE BOARD OF EDUCATION**  
**WAYNE, NEW JERSEY**

**NOVEMBER 15, 2012**

6:00 PM - Executive Session Wayne Board of Education Conference Room 50 Nellis Drive Wayne, NJ 07470	7:30 PM - Public Meeting Municipal Building Council Chambers 475 Valley Road Wayne, NJ 07470
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**REGULAR MEETING AGENDA**

**I. Reading of "Sunshine Law" Statement**

Adequate notice of this Regular and Executive Meeting, setting forth time, date and location, has been provided in accordance with the requirements of the Open Public Meetings Act on April 17, 2012 by:

Prominently posting a copy on the bulletin board in the lobby of the offices of the Board of Education, which is a public place reserved for such announcements, transmitting a copy of this notice to The Record, The Wayne Today, and the Municipal Clerk.

**II. Roll Call**

**III. Approval to Convene into Executive Session**

**-RECOMMENDED ACTION:**

X-13-01

WHEREAS, the Wayne Township Board of Education (hereinafter referred to as the "Board") from time to time must convene into Executive Session to discuss confidential matters including but not limited to personnel issues, legal matters, student issues and labor negotiations.

WHEREAS, THE Board has on its agenda for the meeting being held on November 15, 2012 on issues relating to personnel, negotiations and legal items which must be discussed in a confidential closed session.

NOW THEREFORE BE IT RESOLVED, the Board shall move into Executive Session to discuss the above referenced matter.

BE IT FURTHER RESOLVED, that the minutes of the executive session will provide as much information as possible without violating any applicable privilege or confidentiality so that the public can understand what was discussed and when available what the Board decision was.

BE IT FURTHER RESOLVED, that the minutes of the executive session will be released to the public in an appropriately redacted form within a reasonable period of time.

BE IT FURTHER RESOLVED, that the redacted portion of the executive session minutes will not be released until such time as the privilege or confidentiality is no longer applicable.

#### **IV. Reconvene**

The Executive Session of the Wayne Board of Education Regular Meeting of November 15, 2012, was convened in the Conference Room of the Wayne Board of Education, 50 Nellis Drive, Wayne, NJ 07470.

The Statement of Compliance setting forth time, date and location was read in accordance with the requirements of the Open Public Meetings Act and the roll call was taken. The meeting was recessed and is now being reconvened.

#### **FLAG SALUTE**

#### **MOMENT OF SILENCE**

#### **V. Recognition Program**

Eagle Scout Presentation  
Nicholas A. Eliades  
Troop 101  
John Cotte, Scoutmaster

#### **2012-2013 NATIONAL MERIT SCHOLARSHIP PROGRAM**

**Wayne Hills High School  
Maureen Weir, Principal  
Kate Kay, Guidance Supervisor**

**SEMI-FINALISTS**

Tiffany Dharia  
Yezy Lim

**COMMENDED STUDENTS**

Eric Chen  
Anton Gilgur  
Nicole Heimbach  
Tyler Janoski  
Vagdevi Kondeti  
Esther Lim  
Lauren Markovich  
Kristen Olivieri  
Tyler Turelli

**Wayne Valley High Schools**  
**Robert Reis, Principal**  
**Kate Kay, Guidance Supervisor**

**SEMI-FINALISTS**

Meghana Nerurkar  
Ryan Pindulic

**COMMENDED STUDENTS**

Samuel Felderman  
Daniel Hertz-Kintish  
Priyanka Junankar  
Luisa Nasiek  
Sandar Nguyen  
Gina Park  
Erika Pianin  
John Saltwick  
Ryan Bell

**VI. Administrative Summary Report**

- Superintendent's Report
  
  
  
  
  
  
  
  
  
  
- Student Representatives  
David Ostern - Wayne Hills High School  
Theresa Pascrell - Wayne Valley High School
  
  
  
  
  
  
  
- HIB Report

## VII. Revisions to Agenda Items

## VIII. Open to Public Agenda Items Only

This portion of the meeting is open to citizens for comment on agenda items only. Residents are to state their names, addresses, and subject matter. Comments may be limited to no more than five minutes per person. The Board Members request that all members of the public be courteous and mindful of the rights of other individuals when speaking. Due to confidentiality and legal rights afforded by the State of New Jersey to students and employees, no member of the public may speak negatively or in a derogatory manner about an employee or employees or about a student or students of the district for any reason at any time. All comments will be considered and a response may be forthcoming if and when appropriate. There will be no discussion during the public portion of this meeting. Comments may be responded to tonight under "new business" or at subsequent meetings under "old business."

Members of the public must consider their comments in light of the legal rights of those affected or identified in their comments and be aware that they are legally responsible and liable for their comments. The Board bears no responsibility nor will it be liable for any comments made by members of the public.

## IX. Approval of Minutes

There are no minutes to be approved.

M-13-01

## X. Committee Reports and Action

Education Committee

October 18, 2012

C-13-01

Facilities & Transportation Committee

October 18, 2012

## XI. Action on Agenda

### ADMINISTRATIVE:

Approval of HIB Report

A-13-01

### -RECOMMENDED ACTION:

"that the Board affirm the Superintendent's decision on the Harrassment, Intimidation and Bullying matters first reported to the Board on October 18, 2012, as required by N.J.S.A. 18A:37-15(b)(6)(e)."

### EDUCATION:

**Approval of Out of District Professional Travel**

E-13-01

**-RECOMMENDED ACTION:**

"that the Board approve Out of District Professional Travel for the 2012-2013 school year, as follows:"

Whereas, District employees listed on the attached chart are attending conferences, conventions, staff training, seminars, workshops, student events or other required travel; and

Whereas, the attendance at stated functions were previously approved by the Chief School Administrator and School Business Administrator as work related and within the scope of work responsibilities of the attendees; and,

Whereas, the attendance at the functions were approved as promoting delivery of instruction of furthering efficient operation of the District, and fiscally prudent; and

Whereas, the travel and related expenses particular to attendance at these functions are within state travel guidelines established by the Department of Treasury in NJOMD circular letter; now therefore

Be it resolved, that the Board of Education finds the travel and related expense particular to attendance as these previously approved functions; and further,

Be it resolved, that the expenses are justified and therefore reimbursable and/or payable, as per the attached."

**Approval of District Nursing Services Plan**

E-13-02

**-RECOMMENDED ACTION:**

"that the Board approve the District Nursing Services Plan for the 2012-2013 school year, as per attached."

**Approval of Contracted Services with Behaviorist**

E-13-03

**-RECOMMENDED ACTION:**

"that the Board approve contracted services with Stasia Amenta to provide services as outlined in students' Individualized Education Programs for the 2012-2013 school year at the rate of \$125.00 per hour for up to 12 hours per week not to exceed \$54,000.00."

**Approval of North Jersey Outreach KDDS TOO, Inc.**

E-13-04

**-RECOMMENDED ACTION:**

"that the Board approve North Jersey Outreach KDDS TOO, Inc. to provide Wayne students per their Individualized Education Program with the following services for the 2012-2013 school

year not to exceed \$60,000."

Service	Hourly Rate
Educational/Behavioral Assessments	\$200.00
Reading Assessment	\$185.00
Occupational Therapy Assessment	\$175.00
Speech Therapy Assessments	\$175.00
Physical Therapy Assessments	\$175.00
ABA/Individual Instruction	\$90.00
Reading Instruction	\$145.00
Occupational Therapy	\$145.00
Speech Therapy	\$145.00
Physical Therapy	\$145.00
Parent Training	\$175.00
Coordination/Consultation Services	\$175.00
Staff Training/Inservice ½ day	\$1,500.00
Staff Training/Inservice full day	\$3,000.00

Approval of Field Trips to Washington, D. C.

E-13-05

**-RECOMMENDED ACTION:**

"that the Board approve field trips for eighth-grade students to go to Washington, D. C., as follows; per attached contracts:"

George Washington Middle School from May 8-10, 2013

Anthony Wayne Middle School from May 15-17, 2013

Schuyler-Colfax Middle School from June 5-7, 2013

NOTE: The cost of this is borne by the students.

Approval of HIB Community Forum Presenter

E-13-06

**-RECOMMENDED ACTION:**

"that the Board approve George Scott as a presenter at the November 12, 2012 Community Forum on the topic of "HIB," for 2 hours at \$200.00/hour, not to exceed \$400.00."

Approval of Home Instruction for the 2012-2013 school year

E-13-07

**-RECOMMENDED ACTION:**

"that the Board approve Home Instruction for the 2012-2013 school year as follows:

I.D. #	Gen. & Spec. Ed.	School/ Grade	Reason	Hours Per Week	Hourly Rate	Eff. Date
010390	SE	WVHS-	IEP	6	\$40.00	10/11/12

		Gr.11				
027422	SE	WVHS-Gr.10	Admin.	10	\$40.00	10/16/12
023090	GE	SCMS-Gr.8	Admin.	10	\$40.00	10/15/12
034386	SE	Lafayette-Gr. 1	IEP	10	\$40.00	10/18/12
030686	SE	WHHS-Gr.11	Medical	10	\$40.00	10/18/12
021001	GE	WHHS-Gr.10	Medical	10	\$40.00	10/19/12
033542	GE	WHHS-Gr.11	Medical	10	\$40.00	10/11/12

Approval of Field Trip Destinations

E-13-08

**-RECOMMENDED ACTION:**

"that the Board approve the following Field Trip Destinations for the 2012-2013 school year as follows:

Destination	City	School
UTI Exton Campus	Exton, PA	WHHS/WVHS
Wayne Municipal Bldg.	Wayne	WHHS
St. Vincent's Nursing Home	Cedar Grove	WHHS Chamber Choir
Maritime Museum	Norwalk, CT	Theunis Dey
Saks Fifth Avenue	New York, NY	WHHS Marching Band

Approval of Overnight Field Trip for Wayne Valley High School Wrestling Team and Coaches

E-13-09

**-RECOMMENDED ACTION:**

"that the Board approve an overnight trip for the Wayne Valley High School Wrestling Team and Coaches to travel to Wilmington, Delaware, for the Beast of the East Wrestling Competition, from December 21, 2012 thru December 23, 2012."

Approval of Out of District Placements

E-13-10

**-RECOMMENDED ACTION:**

"that the Board approve Out of District Placements for the 2012-2013 school year as follows and that transportation be arranged as required."

Student	School	Amount
012180	Barnstable Academy (annual tuition rate	

	of \$42,900.00 pro-rated @\$34,320.00 Start date 10/18/12	\$34,320.00
027893	Gramon (annual tuition rate of \$56,996.10 pro-rated @ \$44,239.83) 1:1 aide (annual extraordinary service \$33,600.00 pro-rated @ \$26,080.00 Start date 10/15/12	\$44,239.83  \$26,080.00
028113	Chapel Hill Academy 1:1 aide (annual extraordinary service \$29,400.00 pro-rated @ \$22,680) Start date 10/01/12	\$22,680.00
023922	Gloucester County Special Services 1:1 aide	\$34,650.00

NOTE: These placements have been included in the 2012-13 school budget.

### **HUMAN RESOURCE:**

Approval of Retirements H-13-01

**-RECOMMENDED ACTION:**

"that the Board approve the Superintendent's recommendation to accept the retirements of the following staff members."

Carmine Picardo, Supervisor of World Studies 9-12, effective January 1, 2013. (\$131,031/Step9)

Catherine Herzog, Bus Driver, Transportation, effective December 1, 2012. (\$24.84/Step4)

Kristiane George, Physical Therapist, District, effective January 1, 2013. (\$113,130/Step22MA+30)

Approval of Revised Item H-13-02

**-RECOMMENDED ACTION:**

"that the Board approve the Superintendent's recommendation to approve for the 2012-2013 school year the revised extra curricular appointment of Michael Paul, Student Council Advisor at George Washington Middle School, from Step 1 full stipend \$2,450 to Step 1, .5 stipend \$1,225, sharing with Maryanne Reno-Puentes."

Approval of Appointment of Extra Curricular Advisor H-13-03

**-RECOMMENDED ACTION:**

"that the Board approve the Superintendent's recommendation to approve for the 2012-2013 school year Maryanne Reno-Puentes as extra curricular advisor for Student Council at George



Washington Middle School, Step 1, .5 stipend at the pro-rated amount of \$1,225, sharing with Michael Paul."

Approval of Appointment of Homework Helper H-13-04

**-RECOMMENDED ACTION:**

"that the Board approve the Superintendent's recommendation to approve for the 2012-2013 school year, a homework helper ID#011216 for Packanack Elementary School for 1 hour a day for 3 days, M,T,W at \$8.00 per hour, effective November 16, 2012."

Approval of Appointment of Substitutes H-13-05

**-RECOMMENDED ACTION:**

"that the Board approve the Superintendent's recommendation to approve for the 2012-2013 school year the following substitutes."

Lisa Acampora: Van Aide Paraprofessional  
 Marlene Linton: Paraprofessional  
 Chrisovalantou-Irene Lagonikos: Paraprofessional  
 Patricia Hulton Petry: Paraprofessional  
 Rebecca Cham: Paraprofessional  
 Timothy Gorman: Custodian  
 Rayshaun Thomas: Custodian  
 Joann Ranalletti: Home Instructor  
 Rita Colella: School Nurse

**Approval of Appointment of Middle School Chaperones** H-13-06

**-RECOMMENDED ACTION:**

"that the Board approve the Superintendent's recommendation to approve for the 2012-2013 school year, chaperones for George Washington Middle School, at the rate of \$82.00 per event, as per attached."

Approval of Resignations H-13-07

**-RECOMMENDED ACTION:**

"that the Board approve the Superintendent's recommendation to accept the resignation of the following staff members."

Judy Gerasimenko as Paraprofessional Substitute Coordinator for the District, effective November 18, 2012. (\$5,670)

Susan Warburton-Pitt as Year Long Replacement Science Teacher at Anthony Wayne Middle School, effective November 2, 2012, appointed to another position in District. (\$50,720/Step4BA)

Gregg Rehberger, Winter Track Assistant Coach, Wayne Hills

High School, effective October 19, 2012. (\$5,860/Step4)

Approval of Mentor Stipend H-13-08

**-RECOMMENDED ACTION:**

"that the Board approve the Superintendent's recommendation to approve for the 2012-2013 school year, the payment of a mentor stipend to Christina Leckner from 10/19/12 - 6/30/13 in the amount of \$550.00, to be paid through payroll deductions of mentee."

Approval of Personnel to Tenure Contracts H-13-09

**-RECOMMENDED ACTION:**

"that the Board approve the Superintendent's recommendation to grant tenure to the following staff members:"

Michelle Petak, Special Education - Resource Teacher at Wayne Valley High School, effective January 14, 2013.

Caitlin Buccino, Art Teacher at George Washington Middle School, effective February 1, 2013.

Approval of Professional Staff H-13-10

**-RECOMMENDED ACTION:**

"that the Board approve the Superintendent's recommendation to approve professional staff for the 2012-2013 school year, as follows."

Susan Warburton-Pitt, BA Sheffield University, Long Term Replacement, Step 4 of the Bachelors Teachers Salary Guide, \$50,720.00 pro-rated, as Interim Grade 8 Science Teacher at Schuyler Colfax Middle School, effective November 9, 2012 filling a vacancy and then as the permanent replacement effective January 1, 2013, replacing Laura Kuhn who was appointed Guidance Counselor at Schuyler Colfax Middle School. (\$80,030/Step13MA+30)

Paul Lahullier, MA Montclair State University, Step 4 of the Masters +30 Teachers Salary Guide, \$61,520.00 pro-rated, no medical benefits, Science, Wayne Valley High School, effective November 7, 2012 through June 30, 2013, replacing Katie Poremba. (\$65,570/Step11MA)

Approval to Rescind Appointment H-13-11

**-RECOMMENDED ACTION:**

"that the Board approve the Superintendent's recommendation to

rescind a 6th period assignment in Math at Wayne Valley High School for Nancy Mahoney, effective September 14, 2012 through October 31, 2012, that was approved on September 20, 2012."

Approval of Appointment of Sixth Period Assignment

H-13-12

**-RECOMMENDED ACTION:**

"that the Board approve the Superintendent's recommendation to approve for the 2012-2013 school year, a sixth period assignment for Kim Paccione, \$10,212.00 pro-rated, for Math at Wayne Valley High School, effective September 14, 2012 through October 31, 2012."

Approval of Transfers

H-13-13

**-RECOMMENDED ACTION:**

"that the Board approve the Superintendent's recommendation to approve for the 2012-2013 school year, transfer of the following staff members."

Michele Goetz, from 1:1 Paraprofessional at Lafayette Elementary School for student ID#034386, to Pre-school Paraprofessional at Albert P. Terhune Elementary School, 8:00 a.m. to 3:00 p.m., effective November 5, 2012.

Erika Batelli, from Pre-school Paraprofessional at Albert P. Terhune Elementary School, to 1:1 Paraprofessional for student ID#028826 at John F. Kennedy Elementary School, 8:45 a.m. to 3:25 p.m., effective November 5, 2012.

Barbara Arbucci, from 1:1 Paraprofessional at Lafayette Elementary School for student ID#032792, to 1:1 Paraprofessional at Pines Lake Elementary School for student ID#032792, 8:45 a.m. to 3:25 p.m., effective November 12, 2012.

Approval of Staff Leaves

H-13-14

**-RECOMMENDED ACTION:**

"that the Board approve the Superintendent's recommendation to approve for the 2012-2013 school year, staff leaves for the following staff members."

ID#7251 - School Cafeteria Playground Aide, Ryerson Elementary School  
10/2/12 - 10/8/12 & 10/15/12 - Personal Leave, w/o pay.

ID#8828 - Custodian, Building Services  
12/26/12 - 1/25/13 - 21 days from the WCMA Sick Bank

ID#6038 - School Cafeteria Playground Aide, George

Washington Middle School  
11/7/12 - 1/7/13 - Personal Leave, w/o pay.

ID#3907 - Van Driver, Transportation  
11/9/12 - 12/1/12 - Medical Leave, w/o pay & w/benefits.

ID#4771 - Gr.8 Language Arts, Schuyler Colfax Middle School  
2/4/13 - 3/19/13 - paid sick days  
3/20/13 - 6/14/13 - FMLA Maternity Leave, w/o pay & w/benefits.

ID#8440, Resource Room, Randall Carter  
12/15/12 - 2/1/13 - WEA contractual extension Maternity Leave, w/o pay & w/o benefits.

ID#3079 -ASSP English, Anthony Wayne Middle School  
1/2/13 - 5/31/13 - WEA contractual extension Maternity Leave, w/o pay & w/o benefits.

Approval of Appointment of Extra Curricular Coaches H-13-15

**-RECOMMENDED ACTION:**

"that the Board approve the Superintendent's recommendation to approve for the 2012-2013 school year, as follows:"

1. Robert Bell, Assistant Winter Track Assistant Coach at Wayne Hills High School, Step 4, \$5,860.00, replacing Greg Rehberger (\$5,860/Step4).
2. Patrick McHugh, Assistant Wrestling Coach at Wayne Valley High School, Step 1, \$5,480.00.

Approval of Termination H-13-16

**-RECOMMENDED ACTION:**

"that the Board approve the Superintendent's recommendation to terminate ID #5681, Science Teacher, Wayne Valley High School, effective November 12, 2012 and furthermore, in accordance with employment contract salary paid through January 2, 2013." (\$54,200)

Approval of Worker Assignments for Extra Curricular Games H-13-17

**-RECOMMENDED ACTION:**

"that the Board approve the Superintendent's recommendation to approve for the 2012-2013 school year, Erik Scott as a Site Manager for the Wayne Valley High School, at a rate of \$75.00 per event, in accordance with the Worker Assignments for Extra Curricular Games".

NOTE: For events that fall outside of workday schedule.

Approval of Volunteer Coaches H-13-18

**-RECOMMENDED ACTION:**

"that the Board approve the Superintendent's recommendation to approve for the 2012-2013 school year, the Winter Volunteer Athletic Coaches as follows:"

1. Linda Stambouly, Girls Basketball at Wayne Hills High School
2. Kevin Grimes, Boys Basketball at Wayne Hills High School
3. Ayla Gruca, Comp. Cheerleading at Wayne Valley High School

**POLICY:****Approval of Policy #1120--Second Reading for Action**

P-13-01

**-RECOMMENDED ACTION:**

"that the Board approve Policy #1120--Management Team--second reading for action, having been recommended at the October 4, 2012 Personnel Committee, as per attached."

NOTE: Revised to better reflect the composition of the management team by recommendation of Board attorney.

**SCHOOL RESOURCES:**

Approval of the Bills List

S-13-01

**-RECOMMENDED ACTION:**

"that the Board approve the November 15, 2012 Bills List in the total amount of \$13,229,947.42 as per the attached."

Approval of FINAL Treasurer of School Funds Report as of June 30, 2012

S-13-02

**-RECOMMENDED ACTION:**

"that the Board approve the Treasurer of School Funds FINAL Report as of June 30, 2012 as per the attached."

Approval of FINAL Report of Board Secretary as of June 30, 2012

S-13-03

**-RECOMMENDED ACTION:**

"that the Board approve the FINAL Report of the Board Secretary as of June 30, 2012 as per the attached."

Approval of FINAL Monthly Certification Resolution as of June 30, 2012

S-13-04

**-RECOMMENDED ACTION:**

WHEREAS, N.J.A.C. 6A:23-2.11(c) requires monthly certifications by Boards of Education that major account/fund balances have not been over-expended and that sufficient funds are available to meet the district's financial obligations for the 2011-2012 fiscal year; and,

WHEREAS, the Board Secretary has certified that no major account has been over-expended for the month ending June 30, 2012 and that sufficient funds are available for the remainder of the fiscal year;

WHEREAS, ALL Board members have been provided with expenditure summaries;

NOW< THEREFORE BE IT RESOLVED by the Board of Education of the Township of Wayne that they collectively certify the expenditures of the district for the month ending June 30, 2012 to be within the guidelines established under N.J.A.C. 6A:23-2.11(a), with General Operating Fund expenditures as follows:

Budgeted Appropriations: \$132,518,687.66  
 Encumbrances (Open Purchase Orders): \$478,840.54  
 Expenditures (Cash Disbursements): \$128,832,047.47

and further,

BE IT RESOLVED that a copy shall be appended to and made a part of these minutes.

Juanita A. Petty, RSBA

Approval of FINAL Transfer of Funds as of June 30, 2012 S-13-05

**-RECOMMENDED ACTION:**

"that the Board approve Resolution - FINAL Transfer of Funds as of June 30, 2012, as per the attached."

Approval of Treasurer of School Funds Report as of July 31, 2012 S-13-06

**-RECOMMENDED ACTION:**

"that the Board approve the Treasurer of School Funds Report as of July 31, 2012 as per the attached."

Approval of Report of Board Secretary as of July, 31, 2012 S-13-07

**-RECOMMENDED ACTION:**

"that the Board approve the Report of the Board Secretary as of July 31, 2012 as per the attached."

Approval of Monthly Certification Resolution as of July 31, 2012 S-13-08

**-RECOMMENDED ACTION:**

WHEREAS, N.J.A.C. 6A:23-2.11(c) requires monthly

certifications by Boards of Education that major account/fund balances have not been over-expended and that sufficient funds are available to meet the district's financial obligations for the 2012-2013 fiscal year; and,

WHEREAS, the Board Secretary has certified that no major account has been over-expended for the month ending July 31, 2012 and that sufficient funds are available for the remainder of the fiscal year;

WHEREAS, ALL Board members have been provided with expenditure summaries;

NOW< THEREFORE BE IT RESOLVED by the Board of Education of the Township of Wayne that they collectively certify the expenditures of the district for the month ending July 31, 2012 to be within the guidelines established under N.J.A.C. 6A:23-2.11(a), with General Operating Fund expenditures as follows:

Budgeted Appropriations: \$137,694,144.54  
 Encumbrances (Open Purchase Orders): \$117,631,994.32  
 Expenditures (Cash Disbursements) \$7,387,539.05

and further,

BE IT RESOLVED that a copy shall be appended to and made a part of these minutes.

Juanita A. Petty, RSBA

Approval of Transfer of Funds as of July 31, 2012 S-13-09  
**-RECOMMENDED ACTION:**  
 "that the Board approve Resolution - Transfer of Funds as of July 31, 2012, as per the attached."

Approval of Treasurer of School Funds Report as of August 31, 2012 S-13-10  
**-RECOMMENDED ACTION:**  
 "that the Board approve the Treasurer of School Funds Report as of August 31, 2012 as per the attached."

Approval of Report of Board Secretary as of August, 31, 2012 S-13-11  
**-RECOMMENDED ACTION:**  
 "that the Board approve the Report of the Board Secretary as of August 31, 2012 as per the attached."

Approval of Monthly Certification Resolution as of August 31, 2012 S-13-12

**-RECOMMENDED ACTION:**

WHEREAS, N.J.A.C. 6A:23-2.11(c) requires monthly certifications by Boards of Education that major account/fund balances have not been over-expended and that sufficient funds are available to meet the district's financial obligations for the 2012-2013 fiscal year; and,

WHEREAS, the Board Secretary has certified that no major account has been over-expended for the month ending August 31, 2012 and that sufficient funds are available for the remainder of the fiscal year;

WHEREAS, ALL Board members have been provided with expenditure summaries;

NOW< THEREFORE BE IT RESOLVED by the Board of Education of the Township of Wayne that they collectively certify the expenditures of the district for the month ending August 31, 2012 to be within the guidelines established under N.J.A.C. 6A:23-2.11(a), with General Operating Fund expenditures as follows:

Budgeted Appropriations: \$137,694,144.54  
 Encumbrances (Open Purchase Orders): \$116,829,466.12  
 Expenditures (Cash Disbursements): \$10,532,435.54

and further,

BE IT RESOLVED that a copy shall be appended to and made a part of these minutes.

Juanita A. Petty, RSBA

Approval of Transfer of Funds as of August 31, 2012 S-13-13

**-RECOMMENDED ACTION:**

"that the Board approve Resolution - Transfer of Funds as of August 31, 2012, as per the attached."

Approval of Treasurer of School Funds Report as of September 30, 2012 S-13-14

**-RECOMMENDED ACTION:**

"that the Board approve the Treasurer of School Funds Report as of September 30, 2012 as per the attached."

If we are able to finalize the September reports on Tuesday morning, we will attach them for approval.



Approval of Report of Board Secretary as of September 30, 2012 S-13-15

**-RECOMMENDED ACTION:**

"that the Board approve the Report of the Board Secretary as of September 30, 2012 as per the attached."

We are currently finalizing this month's report and want to get it approved on Thursday so that we can catch up on our approvals.

If we are able to get the report finalized tomorrow, we will attach it and advise you accordingly. Otherwise, we will remove this item and put it on the next agenda for approval.

Approval of Monthly Certification Resolution as of September 30, 2012 S-13-16

**-RECOMMENDED ACTION:**

WHEREAS, N.J.A.C. 6A:23-2.11(c) requires monthly certifications by Boards of Education that major account/fund balances have not been over-expended and that sufficient funds are available to meet the district's financial obligations for the 2012-2013 fiscal year; and,

WHEREAS, the Board Secretary has certified that no major account has been over-expended for the month ending September 30, 2012 and that sufficient funds are available for the remainder of the fiscal year;

WHEREAS, ALL Board members have been provided with expenditure summaries;

NOW< THEREFORE BE IT RESOLVED by the Board of Education of the Township of Wayne that they collectively certify the expenditures of the district for the month ending September 30, 2012 to be within the guidelines established under N.J.A.C. 6A:23-2.11(a), with General Operating Fund expenditures as follows:

Budgeted Appropriations: \$137,694,144.54  
 Encumbrances (Open Purchase Orders): \$104,267,040.42  
 Expenditures (Cash Disbursements): \$24,278,309.67

and further,

BE IT RESOLVED that a copy shall be appended to and made a part of these minutes.

Juanita A. Petty, RSBA

We are trying to finalize this month's reports and would like to have them on the agenda in order to get caught up with our approvals.

If we are able to finalize them in the morning, we will complete this resolution and let you know.

Approval of Transfer of Funds as of September 30, 2012 S-13-17

**-RECOMMENDED ACTION:**

"that the Board approve Resolution - Transfer of Funds as of September 30, 2012, as per the attached."

Approval of Joint Transportation Agreement S-13-18

**-RECOMMENDED ACTION:**

"that the Board approve the Joint Transportation Agreement with Pequannock for pupil transportation from September 2012 through June 2013 as follows:

Route #	School (s)	Contractor	# of Host Students	# of Joiner Students	Estimated Revenue	Date
PEQ-113	Banyan School, Fairfield, NJ	WBOE	2 #011154 #027005	1	\$10,188.00	9/4/12 - 6/24/13

This contract results in additional revenue to the District to offset the costs of this route for our students.

Approval of a Change Order S-13-19

**-RECOMMENDED ACTION:**

"that the Board approve Change Order #001 with RABCO Equipment Corp. in connection with State Project # 31-5570-145-12-1000 for the Schuyler Colfax Middle School Locker Replacement, for a reduction in the contract price in the amount of \$5,000, as per the attached."

NOTE: The original contract for the Schuyler Colfax M.S. Locker Replacement was \$60,569.00.

Approval of Comprehensive Maintenance Plan S-13-20

**-RECOMMENDED ACTION:**

"that the Board approve the Comprehensive Maintenance Plan for the period July 1, 2011 to June 30, 2014, as per the attached."

Disposal of Obsolete/Surplus Equipment S-13-21

**-RECOMMENDED ACTION:**

"that the Board approve the disposal of obsolete/surplus equipment, as per the attached."

Approval of Acceptance of Donations

S-13-22

**-RECOMMENDED ACTION:**

"that the Board approve the acceptance of the following donations, at a total of \$1,800.00 as noted below and on the attached updated list of donations received to date:"

1. To Albert Payson Terhune E.S., from Mrs. Susan Calton a donation of 150 Large Picture frames valued at \$1,500.00.

2. To Albert Payson Terhune E.S., from The LaCorte Family a donation of mums, scarecrows and hay valued at \$300.00.

<b>Date</b>	<b>Total</b>	<b>Cash</b>	<b>Non Cash</b>
Donations received 11.15.12	\$1,800.00	\$ 00.00	\$1,800.00
Year to Date Donations	\$37,904.98	\$19,929.98	\$17,975.00

**XII. Open to Public**

This portion of the meeting is open to citizens for comment on any topic. Residents are to state their names, addresses, and subject matter. Comments may be limited to no more than five minutes per person. The Board Members request that all members of the public be courteous and mindful of the rights of other individuals when speaking. Due to confidentiality and legal rights afforded by the State of New Jersey to students and employees, no member of the public may speak negatively or in a derogatory manner about an employee or employees or about a student or students of the district for any reason at any time. All comments will be considered and a response may be forthcoming if and when appropriate. There will be no discussion during the public portion of this meeting. Comments may be responded to tonight under "new business" or at subsequent meetings under "old business."

Members of the public must consider their comments in light of the legal rights of those affected or identified in their comments and be aware that they are legally responsible and liable for their comments. The Board bears no responsibility nor will it be liable for any comments made by members of the public.

**XIII. Old Business****XIV. New Business****XV. Executive Session****XVI. Adjournment**

E-13-01

Regular Board Meeting – November 15, 2012**OUT OF DISTRICT PROFESSIONAL TRAVEL OPPORTUNITIES FOR STAFF MEMBERS**

NAME	BLDG.	WORKSHOP	DATE/S	REG. FEE	T = Travel L=Lodging M&I=Meals Incidentals ° (See Below)	TOTAL COST
Finkelstein, S.	GWMS	Common Core Additional Investigation Gr.8 – Conquer Math	11/14/12 & 12/12/12	2 x \$105= \$210.00	0	\$210.00
Hess, J.	Packanack	Inspiring Students to Write Well-CCS	12/5/12	\$100.00	0	\$100.00
Pandolfi, D.	Admin. Bldg.	Teaching Nonfiction Comprehension in Readers' Workshop	12/3/12 12/4/12 12/5/12	0	T = 66.96	\$ 66.96
Lio, A.	SCMS	Northeast Conference for SLP	12/4/12	\$229.00	0	\$229.00
Gaynor, C.	GWMS	Inspiring Students to Write Well-CC Standards	12/5/12	0	T=26.30	\$ 26.30
Chell, J.	R.C.	Managing Challenging Student Healthcare Needs	12/19/12	\$219.00	0	\$219.00
Arts, K.	APT & JFK	Prompt Bridging: Technique to Intervention	1/28/13 – 1/30/13	\$700.00	0	\$700.00
Giordano, D.	SCMS	Google Apps for Educ. NY/NJ Summit	3/14 & 3/15/13	\$200.00	0	\$200.00
Ferrier, K.	Ryerson	iPad as a Reading & Writing Tool	12/18/12	\$100.00	0	\$100.00
Ferrier, K.	Ryerson	AAC for the iPad	12/13/12	\$ 75.00	0	\$ 75.00
Kay, K.	Preakness School	Passaic County Directors of Guidance Meeting/Workshop	11/14/12	0	T = \$4.22	\$ 4.22
Gracia, D.	Ryerson	Teaching Non-Fiction Comprehension in the Reader's Workshop	12/3/12	\$100.00	T = \$23.14	\$123.14
Conklin, A.	Ryerson	Increasing Reading Comprehension skills w/Accountable Talk- Aligned with CC K-5	12/4/12	\$100.00	T = \$27.14	\$127.14

## E-13-01

<b>NAME</b>	<b>BLDG.</b>	<b>WORKSHOP</b>	<b>DATE/S</b>	<b>REG. FEE</b>	<b>T = Travel L=Lodging M&amp;I=Meals Incidentals ° (See Below)</b>	<b>TOTAL COST</b>
Delucia-Wharton, C.	Ryerson	Teaching Non-Fiction Comprehension in the Reader's Workshop	12/3/12	\$100.00	T = \$23.14	\$123.14
Reichman, D.	Ryerson	Increasing Reading Comprehension Skills	12/4/12	\$100.00	T = \$23.15	\$123.15
Maggio-Huber, L.	Fallon	NJASL Fall Convention	11/30/12 & 12/1/12	\$135.00	0	\$135.00
Troisi, J.	Ryerson	iPad for Individuals with Physical & learning Challenges	1/23/13	\$100.00	0	\$100.00
Dragone, G.	R.C.	Metropolitan Opera Guild Workshop	11/7/12	0	T = \$15.00	\$ 15.00
Leckner, C.	GWMS	Inspiring Students to Write Well – Aligning Writing Instruction with the Common Core Standards (Gr. 3-8)	12/5/12	0	T = \$26.33	\$ 26.33
Ferrier, K.	Ryerson	Advanced Bookshare	1/10/13	\$75.00	0	\$ 75.00
McGrath, M.	APT	Writing Workshop	12/5/12	0	\$24.18	\$ 24.18
McGrath, M.	APT	PCEP - Elementary Principal "Creating an Evaluation System to Improve Teacher/Leader Effectiveness"	11/28/12	\$45.00	0	\$ 45.00
Cooney-Grillo, K.	Ryerson	Inspiring Students to Write Well	12/5/12	\$ 100.00	\$23.14	\$123.14
Pandolfi, D.	Admin. Bldg.	PCEP - Elementary Principal "Creating an Evaluation System to Improve Teacher/Leader Effectiveness"	11/28/12	\$ 45.00	0	\$ 45.00
Hatch, B.	APT	Shelly Klein-Ally Nusser Writing Workshop	12/5/12	\$100.00	T = \$ 24.16	\$124.16
Valerio, M.	APT	Shelly Klein-Ally Nusser Writing Workshop	12/5/12	\$100.00	T = \$24.16	\$124.16
Tzortzinis, R.	APT	Inspiring Students to Write Well-Aligning Writing Instruction with the CCSS	12/5/12	\$100.00	T = 22.94	\$122.94

## E-13-01

NAME	BLDG.	WORKSHOP	DATE/S	REG. FEE	T = Travel L=Lodging M&I=Meals Incidentals ° (See Below)	TOTAL COST
Woodruff, G.	APT	Increasing Reading Comp. Skills	12/4/12	\$100.00	T = \$24.16	\$124.16
Heaney, L.	APT	Increasing Reading Comp. Skills	12/4/12	\$100.00	T = \$24.16	\$124.16
Sarti, R.	SCMS	CMP Math Workshop Bits III Nancy Schultz	11/13/12	\$105.00	0	\$105.00**
Corradino, J.	SCMS	Inspiring Students to Write Well	12/5/12	0	T = \$27.87	\$ 27.87
Orr, C.	SCMS	45 <sup>th</sup> Annual Reading and Writing Conference	4/12/13	\$150.00	0	\$150.00
Neu, J.	WHHS	Crisis Management Instructor Training	11/29/12-11/30/12	\$250.00	L = \$77.00 T = 87.50 M&I=\$69.00	\$483.50
Nieman, A.	APT	Intervention Strategies for Risk & Mainstreamed Students	11/16/12	0	T - \$15.50	\$ 15.50
White, J.	Pines Lk.	Integrating Science with Literacy	12/12/12	\$100.00	0	\$100.00
Cuoco-Farber, M.	Lafayette	Increasing Reading Comprehension Skills w/ Accountable Talk Aligned W/Common Core Grades K-5	12/4/12	\$100.00	0	\$100.00
Wildt, D.	Lafayette	The Pre-K-3 <sup>rd</sup> Leadership Training	11/2/12	\$ 45.00	0	\$ 45.00
Arcilla, Y.	Lafayette	Increasing Reading Comprehension Skills w/ Accountable Talk Aligned W/Common Core Grades K-5	12/4/12	\$100.00	0	\$100.00
Ferrante, C.	AWMS	Teaching Children's Yoga w/Pamela Nixon	11/11/12	\$ 80.00	0	\$ 80.00
Turso, J.	WHHS	College Board Workshop	12/8/12	\$205.00	0	\$205.00
Savvas, D.	WVHS	AP European History Workshop	12/8/12	\$205.00	0	\$205.00
Gingerelli, A.	WVHS	AP Studio Art Workshop	12/8/12	\$205.00	0	\$205.00
Tavis, K.	SCMS	45 <sup>th</sup> Annual Reading & Writing Conference	4/12/13	\$150.00	0	\$105.00
McHugh, P.	WVHS	Wrestling Tournament	12/21/12-12/23/12	0	L=\$50.00 T=\$98.04 M= \$111.00	\$259.04

## E-13-01

NAME	BLDG.	WORKSHOP	DATE/S	REG. FEE	T = Travel L=Lodging M&I=Meals Incidentals ° (See Below)	TOTAL COST
Bishop, B.	AWMS	Wrestling Tournament	12/21/12- 12/23/12	0	L=\$50.00 T=\$98.04 M= \$111.00	\$259.04
Schroeder, T.	WVHS	Wrestling Tournament	12/21/12- 12/23/12	0	L=\$50.00 T=\$98.04 M= \$111.00	\$259.04
Kay, K.	Preakness	Passaic County Directors of Guidance Meeting	12/6/12	0	T=\$65.38	\$ 65.38
Getzke, S.	WHHS	Training Series in CBI	11/28/12, 12/11/12, 1/9/13, 2/12/13, 3/4/13, 4/9/13, 5/16/13	\$77.00	T=\$167.06	\$244.06
Kindler, C.	WHHS	Training Series in CBI	11/28/12, 12/11/12, 1/9/13, 2/12/13, 3/4/13, 4/9/13, 5/16/13	\$77.00	T=\$167.06	\$244.06
Pearsall, B.	AWMS	Training Series in CBI	11/28/12, 12/11/12, 1/9/13, 2/12/13, 3/4/13, 4/9/13, 5/16/13	\$77.00	\$ 77.00	\$ 77.00
Carpenter, M.	GWMS	Training Series in CBI	11/28/12, 12/11/12, 1/9/13, 2/12/13, 3/4/13, 4/9/13, 5/16/13	\$77.00	\$ 77.00	\$ 77.00
Maccarrone, M.	Packanack	Inspiring Students to Write Well – CCS	12/5/12	\$100.00	0	\$100.00
McNiff, J.	Ryerson	Inspiring Students to Write Well	12/5/12	\$100.00	T = \$25.15	\$125.14

E-13-01

Miello, M.	Admin. Bldg.	NJ State Interscholastic Athletic Assoc. Mtg. – Awards Program	12/3/12	\$ 55.00	T = \$33.42	\$ 88.42
Smith, B.	WHHS	NJ State Interscholastic Athletic Assoc. Mtg. – Awards Program	12/3/12	\$ 55.00	0	\$ 55.00
Scott, E.	WVHS	NJ State Interscholastic Athletic Assoc. Mtg. – Awards Program	12/3/12	\$ 55.00	0	\$ 55.00

\*Charge to NCLB Title I

\*\*Charge to NCLB Title IIA

\*\*\*Charge to NCLB Title III Grant

°Includes unanticipated tolls and/or parking expenses

11/13/12



# Health Services Memo

To: Dr. Raymond Gonzalez

From: Medical Staff

Date: October 12, 2012

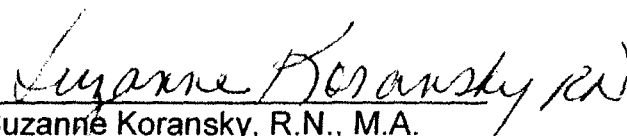
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We have reviewed the attached data regarding the nursing coverage in each of our schools. In addition, we have several opportunities to be in the schools during the year.

At this time the nursing staff is adequately covered to meet the health and safety needs of our children. We will continue to monitor the numbers on a monthly basis.



Dr. David Rasa, M.D., R. Ph.  
School Medical Doctor



Suzanne Koransky, R.N., M.A.  
Supervisor of Health Services

# WAYNE TOWNSHIP PUBLIC SCHOOLS

## 2012-2013

(NJAC 6a:16-2.1 through 2.5)

District Name: Wayne Township Public Schools

School Year: 2012-2013

District Contact Person: Suzanne Koransky, R.N., M.A.

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### I. Description of Basic Nursing Services Provided to All Students: (N.J.A.C. 6A 16-2.1 (b) 2 (i))

Basic services: NJAC and NJSA, federal law and N.J. Sanitation Code. Under the direction of the School Physician, the following services are provided to students:

<b>A. Health Records (N.J.A.C. 8:57-4.1 through 4.20)</b>	
<b>1. Maintain and review student health documents</b>	(N.J.A.C. 6A:16-2.2(g))
<b>a. State of New Jersey Health History and Appraisal record i.e., A-45 cards</b>	
<b>b. Immunization record</b>	(N.J.A.C.:16-2.2(a))
<b>c. Medical history</b>	
<b>d. Conduct and record health screenings (i.e., height, weight, hearing vision, scoliosis and blood pressure as per current NJ statues)</b>	(N.J.A.C. 6A:16-2.2 (k))
<b>e. Physical examinations for:</b>	
<b>1) Athletic Pre-Participation Physical Examination Form Part A&amp;B as part of student's health record</b>	(N.J.A.C. 6A:16-2.2 (f) 6) and (N.J.A.C. 6A:16-2.2 (h) 1)
<b>2) New or transfer student</b>	(N.J.A.C. 6A:16-2.2 (h) 2)
<b>3) Working Papers health exam</b>	(N.J.A.C. 6A:16-2.2 (h) 3)
<b>4) Comprehensive child study team evaluation</b>	(N.J.A.C. 6A:16-2.2 (h) 4)
<b>5) Evaluation of student suspected of being under the influence of alcohol or a controlled dangerous substance</b>	(N.J.A.C. 6A:16-2.2 (h) 5)

f. Transference and requests of health records i.e. A-45 and current physical exam	(N.J.A.C. 6A:16-2.4 (d))
g. Adherence to Family Education Rights and Privacy Act	(FERPA -20 U.S.C.§1232g, 34 CFR Part 99, N.J.A.C. 6A:16-2.2 (h) 5 and N.J.A.C. 6A:32-7)
2. Determine student status for admission or retention with unacceptable evidence of immunizations	
3. Conduct tuberculosis testing as directed by the NJ DHSS	(N.J.S.A. 18A:40-16 & N.J.A.C. 6A:16-2.2 (a))
<b>B. Medications, health care treatments, procedures and care:</b>	(N.J.A.C. 6A:16-2.1 (a) 2)
1. Administer authorized medications, health care treatments and care	(N.J.A.C. 6A:16-2.1 (a) 2)
2. Approval of self-administered medications	(N.J.A.C. 18A:40-12.3 & 12.4 & N.J.A.C. 6A:16-2.1 (a) 2v)
3. Designate and train annually epinephrine auto injector delegates	(N.J.S.A. 18A:40-12.5 & 12.6)
<b>C. Review and create IHP/IEHP for Do Not Resuscitate (DNR) orders</b>	(N.J.A.C. 6A:16-2.1 (a) 3)
<b>D. Provide Health Care</b>	(N.J.A.C. 6A:16-2.1 (a) 4)
1. Provide nursing health care and execute medical regimens to students as per: NJ Nurse Practice Act, District Collaborative Standing Orders, IHP, IEHP and Medical Home Practitioner's orders	(N.J.A.C. 6A:16-2.1 (a) 4 (ii)), N.J.A.C. 6A:16-1.4 (a) and N.J.S.A. 45:11-23. – New Jersey Board of Nursing Statutes
2. Isolate, exclude and re-admit any student or employee with a communicable disease	(N.J.A.C. 6A:16-1.4 (a))
3. Report "Reportable Communicable Disease" to County health officer	(N.J.A.C. 8:57-1 & N.J.A.C. 6A:16-2.2 (d))
4. Arrange for transportation and supervision of students in need of emergency health care	(N.J.A.C. 6A:16-2.1 (a) 4 (iii))
5. Notify parents of need for emergency care	(N.J.A.C. 6A:16-2.1 (a) 4 (iv))
6. Administer emergency medications i.e., anaphylaxis (epinephrine) or asthma Medications etc.	(N.J.A.C. 6A:16-2.1 (a) 4 (v))
7. Write and update annually student individualized health care plans (IHP's) and individualized emergency health care plan (IEHP's) for student's medical needs and instruction of staff.	(N.J.A.C. 6A:16-2.3 (b) 5 (xiii))
8. Establish, annually review and implement Standards of Care/Collaborative Standing Orders with the School Physician for deliverance of daily and emergency health care	(N.J.A.C. 6A:16-2.3 (b)(xi))
<b>E. Administer asthma related care</b>	(N.J.A.C. 6A:16-2.1 (a) 5)

1. Obtain training for administration of medication via nebulizer	(N.J.S.A. 18A:40-12.8 (a)) & (N.J.A.C. 6A:16-2.1 (a) 5 (i))
2. Maintain one nebulizer per school	(N.J.A.C. 6A:16-2.1 (a) 5)
3. Require Students to have a current "Asthma Action Plan"	(N.J.A.C. 6A:16-2.1 (a) 5 (iii))
F. Health History and Examinations	(N.J.S.A. 18A:40-4, NJSA 18A:35-4.8, N.J.A.C. 6A:16-2.2 And N.J.A.C. 6A:16-2.1 (a) 6)
1. Provide health examination for student's without medical homes	(N.J.A.C. 6A:16-2.2 (f) 6)
2. Maintain Athletic Pre-Participation Physical Examination Form Part A & B as part of student's health record	(N.J.A.C. 6A:16-2.2 (f) 6)
G. Establish and maintain procedures for universal precautions	(N.J.A.C. 6A:16-2.1 (a) 7)
H. Provide nursing services to nonpublic schools located in district	(N.J.A.C. 6A:16-2.1 (a) 8)
I. Instruct students/teachers/staff:	(N.J.A.C. 6A:9-13.3, N.J.S.A. 18A:40-3; and N.J.A.C. 6A:16- 2.3 (b) 5 (xv))
1. Communicable diseases, blood borne pathogens	
2. Asthma management	
3. Anaphylaxis	
4. Classroom health diseases (not CSN with a "Non-Instructional" certificate)	
5. Other Health concerns	
J. Provide information for:	
1. NJ Family Care Program	(N.J.A.C. 6A:16-2.2(i))
2. Pregnancy Assistance	
K. Certified School Nurse Functions as Certified School Nurse (CSN) and Registered Nurse	(N.J.S.A. 45:11-23.-New Jersey Board of Nursing Statutes
1. Nursing Diagnosis/Case-finding of actual or potential physical health problems	
2. Provision of nursing care for actual or potential emotional health problems	
3. Health teaching in health office	
4. Health teaching in classroom	
5. Health counseling	



### **III. Emergency Management (N.J.A.C. 6A 16-2.1 (b) 2 (iii))**

The nursing staff in emergencies will: provide medical care to injured students and staff, have the ability to communicate with building administrators with assistive technology (i.e. cell phone, walkie-talkie, etc.), contact and communicate with parents/guardians regarding any medical issues/emergencies, complete any accident/incident reports, and meet and assist emergency personnel as needed.

#### **A. Acute Care Management Plan:**

1. Creation and maintenance of an Emergency Management Kit ("Go-box", crash cart, etc.) for utilization in Crisis, Emergency Evacuations, or Shelter-In-Place situations
2. Cardiac or Respiratory Distress Action Plan
  - a) AED's (Automatic External Defibrillators) deployment and delegates trained
    - AED's available in an unlocked location on school property with appropriate identifying sign
  - b) CPR trained school nurse (NJAC 6A:13.3)
  - c) Asthma Nebulizer trained nurses
  - d) Universal Precautions trained staff
  - e) CPR trained coaches/athletic trainers/teachers/staff

#### **B. IEHP's/Chronic Care Management Plans:**

1. Epinephrine Auto-Injector/Anaphylaxis Action Plan
2. Asthma Action Plan
3. Diabetic Action Plan
4. Lock-Down Health Care Action Plan
5. Shelter-In-Place Health Care Action Plan

#### **C. District Crisis Management Plan:**

1. Triage Action Plans in District Crisis Management Plan

#### **D. Community Rescue Squad and Emergency Paramedic Services**

1. 911
2. SRO's in district expedite emergency rescue services

**IV. Detailed Nursing Assignments Sufficient to Provide Health Services (N.J.A.C. 6A 16-2.1 (b) 2 (iv), N.J.A.C. 6A:16-2.1 (b) 3, N.J.A.C. 6A:16-2.3)**

	Randall Carter Elementary School	Theunis Dey Elementary School	James Fallon Elementary School	JFK Elementary School	Lafayette Elementary School	Packanack Elementary School	Pines Lake Elementary School	Ryerson Elementary School	A.P. Terhune Elementary School	Anthony Wayne Middle School	George Washington Middle School	Schuyler Colfax Elementary School	Wayne Hills High School	Wayne Vally High School
<b>Grade Levels</b>	K-5	K-5	K-5	Pre K-5	K-5	Pre K-5	K-5	K-5	Pre K-5	6-8	6-8	6-8	9-12	9-12
<b>Enrollment number as of October 1st</b>	352	453	375	454	361	494	405	261	409	743	606	742	1422	1507
<b>Number of students receiving:</b>														
<b>Special Services/IEP's</b>	59	79	62	56	78	105	60	34	77	156	165	182	195	224
504's	2	2	5	5	5	4	2	2	4	14	11	13	26	40
IHP's	40	36	35	25	20	10	49	40	50	94	10	6	75	188
IEHP's	3	3	4	2	4	4	5	10	2	4	6	8	8	12
<b>Nursing Assignments – number of:</b>														
NJAC 6A:9-13.3 Certified School Nurse-CSN	1	1	1	1	1	1	1	1	1	1	1	1	2	2
Registered Nurse-not CSN	0	0	0	0	0	0	0	0	0	1	1	1	0	0
Licensed Practical Nurse -LPN	0	0	0	2	1	0	0	2	0	0	3	0	1	1
NJAC 6A:9-13.3 (b) CPR Certified	1	1	1	1	1	1	1	1	1	2	2	2	2	2
NJAC 6A:9-13.3 (b) AED Certified	1	1	1	1	1	1	1	1	1	2	2	2	2	2
NJAC Asthma Nebulizer Trained	1	1	1	1	1	1	1	1	1	2	2	2	2	2

## **V. Nursing Services and Additional Medical Services provided to Non-Public Schools**

### **A. Non-public Nursing Services (NJAC 6A:16-2.3 (b) through (d))**

1. The Wayne Township Board of Education has an agreement with the Township of Wayne to provide school health services to five non-public schools. Those services may include assistance with medical exams, audiometric and scoliosis screenings, immunization surveillance, all state reporting requirements and providing additional medical services within the limits of the individual non-public school's state-appropriated funds.

## **VI. Additional District Nursing Services Information:**

- A. All Wayne Township Public School nurses facilitate positive student responses to normal development, promote health and safety, intervene with actual and potential health problems, provide case management services and actively collaborate with others to build student and family capacity for adaptation, self-management, self-advocacy and learning.
- B. All building health offices are equipped with nebulizers, oxygen, at least one AED, and an adult and junior epi-pen auto injector.
- C. All high school nurses are annually concussion trained via ConcussionWise ATSNJ recommended program. Certificates of completion are achieved.
- D. All student emergency cards include state mandated health insurance information. All appropriate referrals are reported to NJ Family Care.
- E. Other non-nursing tasks:
  1. Student attendance responsibilities
  2. Free and Reduced Lunch Program
  3. I&RS and CORE committee participation
  4. Additional district responsibilities



# George Washington

## Event Chaperone List

### 2012 – 2013

H-13-06

*Updated 10/25/2012*

**Band Winter Concert 12/6/2012**

Randy Andre	Ryan Bayley
Christine Maco	Laura Grant

**Chorus Winter Concert 12/13/12 (3)**

Sue Conklin	Gail Conway
Sondra Grewe	Nick Vigiletti

**Drama Club performances 3/8/2013 (2)**

Melissa Capra	Ellen Coless
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**Drama Club performances 3/9/2012 (3)**

Lauren Parian	Sue Conklin
Gail Conway	

**Drama Club performances 3/9/2012 (EVENING)**

Dan Klein	Nicole DeCandia
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**Band Spring Concert 6/6/12**

Nicole DeCandia	Kerrian Palmieri
Elizabeth Tible	Laura Grant

**Chorus Spring Concert 6/13/12**

Dan Klein	Lauren Parian
Maryanne Reno-Puentes	Nick Vigiletti

**ALTERNATES: ALL GWSTAFF**

P-13-01

# POLICY

## WAYNE TOWNSHIP BOARD OF EDUCATION

ADMINISTRATION

1120/Page 1 of 1

Management Team

### 1120 MANAGEMENT TEAM

The Board of Education recognizes the value of a system of management organization that enhances communication among administrators and between the administration and the Board, encourages a shared responsibility for educational policy decisions, and provides for the equitable resolution of conflicts.

The Board directs the Superintendent to establish a management team that includes the Superintendent and those administrative, supervisory, and support staff members who are responsible for employee evaluation, the adjudication of grievances, supervision of employees, or recommendations regarding the employment of employees.

The Superintendent shall institute a management team system that will provide a means for:

1. Submitting recommendations to the Board on issues of educational policy;
2. Addressing the economic concerns and working conditions of management team members, including their job descriptions, evaluation, salaries, fringe benefits, promotions, assignments, and transfers;
3. The development of administrative procedures; and
4. The consideration of such additional and appropriate issues as may be identified by the Superintendent or the management team.

N.J.S.A. 18A:11-1; 18A:27-4

Adopted: 15 October 2009

Revised:



APPROVAL OF ACCEPTANCE OF DONATIONS  
2012-2013

Date	Location	Donor	Description	TOTAL	CASH	NONCASH
7/19/2012	Facilities Dept	Sherwin Williams	Gift Card	\$250.00		\$250.00
			<b>Donations received 7.19.2012</b>	<b>\$250.00</b>	<b>\$0.00</b>	<b>\$250.00</b>
8/23/2012	Packanack E.S	Packanack PTO-	Raised garden beds/tool box	\$765.00		\$765.00
	Packanack E.S	Packanack PTO-	Charlie's Nursey & Garden Center soil, vegetable plants, planters, and seeds	\$100.00		\$100.00
	Packanack E.S	Packanack PTO	Picnic tables	\$1,000.00		\$1,000.00
	Schuyler Colfax M.S	Wells Family	Upright Kimball piano	\$1,000.00		\$1,000.00
	Pines Lake E.S.	Pines Lake PTO	Last installment of P.L Elementary School playground	\$9,284.00	\$9,284.00	
			<b>Donations received 8.23.2012</b>	<b>\$12,149.00</b>	<b>\$9,284.00</b>	<b>\$2,865.00</b>
9/20/2012	G. Washington M.S.	David Feit Memorial Fd.	Stipends for advisors for SODA Club	\$2,000.00	\$2,000.00	
	Wayne Valley H.S	Wells Fargo	Matching Gift Program-Employee Donations: Gilda Bruckner, Patrick Butler, Michael Campanaro Kevin Chittenden, Michael Coleman Alphonse Danubio, Felice Iossa, Gregory Knox, Harold Reither, David Taormina, Joseph Verdicchio Joseph Vorel, William Waldron	\$2,825.00	\$2,825.00	
	Wayne Valley H.S	Target	Take Charge of Education Program	\$457.34	\$457.34	
	Wayne Hills H.S	Target	Take Charge of Education Program	\$171.51	\$171.51	
	Ryerson E.S	Target	Take Charge of Education Program	\$87.24	\$87.24	
	James Fallon E.S.	Target	Take Charge of Education Program	\$276.59	\$276.59	
	James Fallon E.S.	James Fallon PTO	Purchase risers for the Music Room	\$3,849.00	\$3,849.00	
	Wayne Twp Public Schools	Mr. & Mrs. Halpern	School supplies	\$200.00		\$200.00
	Outdoor Environ Ed Program	Pines Lake Association	Soda for high school counselors	\$10.00		\$10.00
			<b>Donations received 9.20.2012</b>	<b>\$9,876.68</b>	<b>\$9,666.68</b>	<b>\$210.00</b>

APPROVAL OF ACCEPTANCE OF DONATIONS  
2012-2013

<b>Date</b>	<b>Location</b>	<b>Donor</b>	<b>Description</b>	<b>TOTAL</b>	<b>CASH</b>	<b>NONCASH</b>
10/18/2012	Pines Lake E.S.	Target	Take Charge of Education Program	\$148.21	\$148.21	
	George Washington MS	Target	Take Charge of Education Program	\$131.09	\$131.09	
	Lafayette E.S.	Invent Now, Inc.	Camp Invention	\$700.00	\$700.00	
	Wayne Hills H.S	Marc Lawlor	Chickering & Son Piano	\$11,000.00		\$11,000.00
	Theunis Dey E.S.	Theunis Dey PTO	Classroom supplies for Teachers	\$1,850.00		\$1,850.00
			<b>Donations received 10.18.2012</b>	<b>\$13,829.30</b>	<b>\$979.30</b>	<b>\$12,850.00</b>
11/15/2012	Albert Payson Terhune E.S.	LaCorte Family	Mums, scarecrows, hay	\$300.00	\$0.00	\$300.00
		Mrs. Susan Calton	150 Large Picture Frames	\$1,500.00	\$0.00	\$1,500.00
			<b>Donations received 11.15.2012</b>	<b>\$1,800.00</b>	<b>\$0.00</b>	<b>\$1,800.00</b>
			<b>YEAR TO DATE DONATIONS</b>	<b>\$37,904.98</b>	<b>\$19,929.98</b>	<b>\$17,975.00</b>