

# Wayne Transportation Dept.



To provide safe, efficient, and on time  
transportation for the students of Wayne.

**MISSION STATEMENT**

Train and develop a professional staff that understands customer service and know that we transport the “most precious cargo in the world”.

This can be accomplished by endorsing image, safety training, teamwork, morale building, communication, and promoting community education about the importance of the Transportation Department in the Wayne School District.

**VISION TO ACCOMPLISH THAT MISSION**

- Executive Manager of Transportation
- Secretary and Payroll Clerk
- Head Dispatcher and Assistant Dispatcher
- 69 Bus Drivers
- 16 Transportation Paraprofessionals
- 3 Substitute Drivers
- 10 School Paraprofessionals (District saving from not hiring 2 additional Transportation Paraprofessionals is \$55,500 health benefits).

## **TRANSPORTATION STAFF**

- The Transportation Department transports and contacts services for:
- 2,889 regular ed. students.
- 322 special ed. In/out of district students.
- 273 AIL & 231 Non public
- 3,737 total number of students transported one way daily (between 6:15 AM and 9:15 AM).
- 7,474 total number of students transported daily both morning and afternoon.
- 1,345,328 total number of students transported and contacted daily during the school year.

## **DAY TO DAY OPERATION**

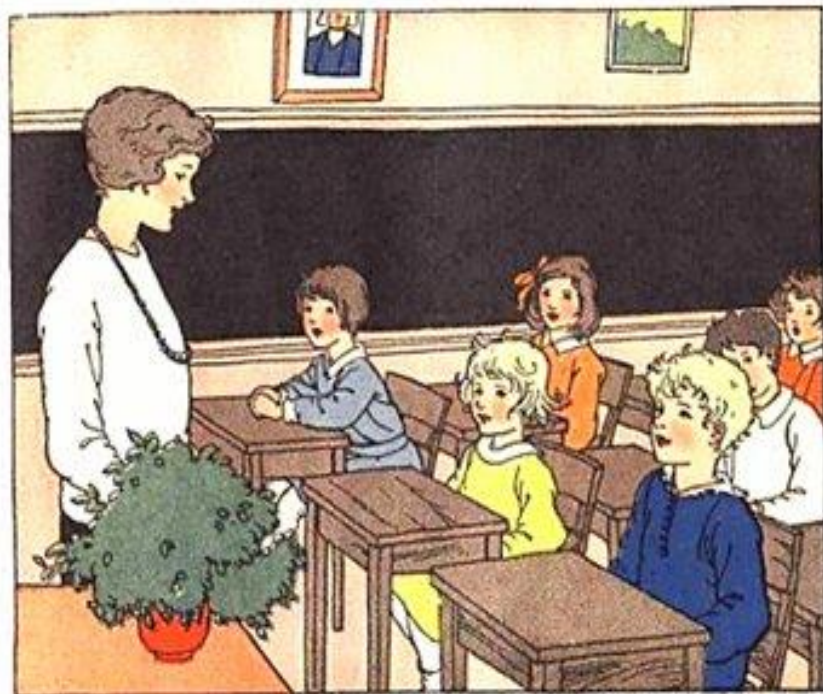
- The Transportation Department maintains it's own data base to create bus schedules. (district total 9,300)
- All new, kindergarten, Special Education, and non public students are entered each year.
- Students are checked for eligibility.
- Non public students are routed and sent to the county.
- Public school students are routed and runs are placed together by time.

## **Preparation of Bus Schedules**

- Runs are established and printed for drivers to choose.
- Student bus passes are printed, stuffed, labeled and mailed. (3,334)
- Bus lists are prepared and sent to each school.
- Route Grids are created.
- Driver's hours are determined and sent to payroll.

**Preparation of Bus Schedules Cont.**

**Teacher in classroom**



**School bus driver**



**Two similar pictures but very different perspectives.**



- August 8
- September 65
- October 138
- November 65 (DMV Inspection)
- December 121
- January 185
- February 117
- March 69
- April 145
- May 115 (DMV Inspection)
- June 2
- Band 18 (90 buses for both High Schools)
- Total number trips 1,038

**ATHLETICS August 2010- June 2011**

- Approximately 2,300 buses used for athletic trips by district buses in 2011.
- Athletic expenses contracted out was \$1,185 in 2011 compared to \$72,000 in 2010.
- Less driver wages and gas expenses  
District saving of approximately \$30,000 for contracted athletic services for 2011.

**ATHLETICS SAVING FOR June 2011**

- |            |    |           |          |
|------------|----|-----------|----------|
| • August   | 2  | September | 13       |
| • October  | 37 | November  | 50 (DMV) |
| • December | 44 | January   | 46       |
| • February | 32 | March     | 58       |
| • April    | 43 | May       | 29 (DMV) |
| • June     | 79 |           |          |
- Totals      476 field trips

**\*approximately 1,100 buses used for field trips by district buses**

- **Number of field trips contracted out were 31.  
(coach buses)**

Field trips by Month 2010-2011 WBOE and the total number of trips contracted.



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# Wayne BOE Maintenance Department

- The three bay maintenance garage was designed in the 1990's.
- The District bus fleet at that time was a total of 60 buses.
- The District bus fleet has increased to 82 buses which is an increase in 1/3 of the fleet.
- Since the 1990's school bus sizes and lengths has increased.
- The repair of all Building Service vehicles and equipment were then assigned to this garage.

## **Maintenance Garage**

- Fleet Manager
- 4 Mechanics
- 3 Bay Garage
- Garage hours 6am to 5pm daily



## Maintenance Staff

- 82 schools vehicles
- 948,457 road miles
- 11,568 miles daily
- 539 DMV State mandated inspections
- 375 routine inspections
- 1,400 general repairs
- 1,233 work orders
- 13,120 driver pre-trips reviewed

**School Vehicles Maintained**

- 1016 gallons of oils & fluids
- 125,493 gallons of fuel (shared services with the Township)
- 300 tires replaced (4/32 front & 2/32 rear per DMV regulations)
- 480 tires on the road daily during bus schedules.
- 3 mechanics are scheduled to maintain the service of the 82 fleet of school buses for the District.

**School Vehicles Maintained Cont.**



- 31 Vehicles
- 165,943 road miles
- 5,353 miles daily
- 31 State mandated inspections
- 62 routine inspections
- 125 general repairs
- 200 work orders
- 150 gallons of oils & fluids
- 20,215 gallons of fuel (shared services with the Township)

**Building Services Vehicles Maintained**

- 60 tires replaced
- Power equipment include: 35 snow blowers, 10 snow plows, 3 salt spreaders, 16 lawnmowers, 5 trailers, 3 backhoes, 3 chainsaws, 5 riding mowers, 15 line trimmers, 3 backpack blowers, 2 tractors, 2 workman, 5 Cushman, 2 infield machines.
- 1 mechanic is scheduled to maintain the service for the Building Services Dept.

**Building Services Vehicles  
Maintained Cont.**

- Beginning in July 2008, the NJDEP initiated a program to reduce diesel emissions in school buses to a new standard for particulate matter. This new standard is extremely stringent requiring diesel exhaust to meet a standard of 0.01 grams per brake-horse power hour. We applied for, and were granted early compliance volunteer status with the DEP. For the next two years we worked hand in hand with the DEP, and MVC, to retrofit all the district's diesel powered buses. To date 100% of the diesel fleet is in full compliance with Federal and State Clean Air Act requirements. [www.stopthesoot.org](http://www.stopthesoot.org)

**Maintenance Dept. Green Initiatives**

- Facilities North Cove
  - a. Poor lighting
  - b. Smelly lake equipment
  - c. Inadequate ventilation system
  - d. Floors cold and damp
  - e. Inadequate employee parking
- Flooding Condition
  - a. The operations has to function remotely due to flooding conditions yearly. (explain)
- Phone Communication Problems

**Daily Obstacles and Challenges**

- Computer and telephone systems out dated. (Recommend upgrade)
- Radio System
  - a. Analog radio system which is at least 25 years old. (Recommend upgrade to Digital radio system)
- Garage Facilities
  - a. Space inadequate to service all the District vehicles and Building Service power equipment especially during inclement weather conditions.

## **Daily Obstacles and Challenges**



## Community Goals

Correspond with organizations while working cooperatively to develop programs that support School Bus Safety. This would include organizations such as the Wayne Special Services, Wayne Special Parents Organization, School PTO's and other Community Groups. Our goal is to increase the awareness and enhance the importance of safe, professional, and on time transportation within the Wayne School District.

- Hopefully by sharing this information with you has increased your knowledge and helped you come to a greater appreciation for the Wayne Transportation Department. With a sense of each and everyone understanding that the Transportation Department transports “the most precious cargo in the world”.
- The intent is to improve and preserve an outstanding Transportation Department for future generations of students that will be respected and deemed influential within the Wayne community. I am confident that the Wayne School District will benefit and the results will be rewarding and worth the resources used to support this enormous effort.

## Conclusion