

The _____ trip to _____ is scheduled for _____. The purpose of this trip is: _____.

Our students will be staying at: _____

Address: _____

Telephone: _____

Transportation and _____ breakfast(s) and _____ dinner(s) will be furnished but students will want to buy such things as light lunches, soda, candy, souvenirs, etc. It is suggested that a MAXIMUM of _____ per student be given as spending money.

1. Each child is expected to wear appropriate dress such as a trip to _____ would dictate.
2. Casual clothing may be worn around hotel and on _____, the day of departure.
3. Cameras, cell phones, electronic devices (ie: ipod; ipad) are the sole responsibility of the students. We will not be responsible for lost or stolen items.
4. We will leave _____ EXACTLY at _____ a.m./p.m. on _____, _____ and buses will not be detained for late arrivals.
5. Students should be at the school for briefing, luggage inspection, and bus boarding no later than _____ a.m./p.m.
6. The students will return to _____ on _____, _____ at approximately _____ a.m./p.m. You are reminded that you are responsible for your child's transportation from school to home and that you should be here no later than _____ a.m./p.m.
7. Please sign and complete the attached emergency authorization form and letter.
8. Board Policy No. 5530/5533 (Substance Abuse/Smoking) prohibits student possession, consumption, use and school-sponsored functions. If a student appears, to a District teacher or administrator, to be under the influence of drugs or alcohol, the law requires that the student be immediately given a medical examination to verify this. In addition, Policy 5530 requires a 5 to 10 day suspension from school for a student's first violation of the policy, and an 8 or more day suspension, or expulsion, from the school for a second and subsequent violations of the policy. All of the provisions of Board Policy No. 5530/5533 will apply to every student who participates in this trip. A complete copy of Board Policy No. 5530/5533 is kept on file for review in the Principal's office of your child's school.
9. Board Policy 5611 (Removal of Pupils from the General Education Program for Weapons/Firearms Offenses) prohibits the possession of a wide variety of weapons and dangerous instruments, including firearms, knives, mace or other vapor-utilizing "self-defense" devices, and realistic toys and replicas of weapons, on school property and at school related activities. Students who possess firearms will be removed from school for at least one calendar year. Students who otherwise violate Policy No. 5611 will receive a 5 or more day suspension, removal, or expulsion from school. All of the provisions of Board Policy No. 5611 will apply to every student who participates in this trip. A complete copy of Board Policy 5611 is kept on file for review in the Principal's office of your child's school.



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- 10. The penalties set forth under Board Policy No. 5610/5620 (Suspension/Expulsion) and Board Regulation No. 5500/5600 (Expectations for Pupil Conduct/Pupil Discipline/Code of Conduct) will be applied to all other student behavior problems encountered on this trip. Complete copies of Board Policy No. 5610/5620 and Board Regulation No. 5500/5600 are kept on file for review in the Principal's office of your child's school.
- 11. Parents of student who misbehave during any part of this trip will be required to pick up their child at a location to be determined by the Principal/Superintendent of Schools.

I acknowledge that I have read and understood all of the trip information and trip rules listed above, and that I and/or my child accept and agree to follow all of the trip rules, including the provisions of Board Policy No. 5530/5533 (Substance Abuse/Smoking), Board Policy No. 5611 (Removal of Pupils from the General Education Program for Weapons/Firearms Offenses) and all other Board Policies and Regulations during this trip.

Signature of Parent

Date: _____

Signature of Student

Date: _____

Revised: 10-11-12