



# George Washington Middle School

68 Lenox Road Wayne, New Jersey 07470 973-633-3140



**Jack E. Leonard**  
Principal

**Kevin Smilon**  
Assistant Principal

September 2018

Dear Eighth Grade Parents / Guardians:

One of the highlights of the year for our 8<sup>th</sup> graders is the annual three-day class trip to Washington, D.C. which is scheduled for May 15, 16 and 17, 2019.

The cost for the trip is approximately \$517.00 (\$566.00 with Individual Cancellation Waiver). To confirm your child's attendance, please complete the attached student permission/parent chaperone form and return to GWMS. In addition, please register with CTA per their instructions included in their paperwork.

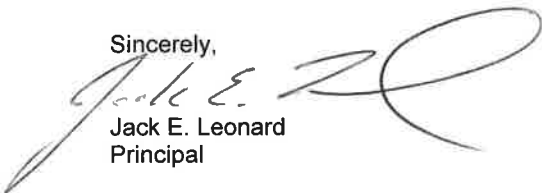
For your convenience, our travel agency, CTA, has arranged for payments to be made electronically (including ICW, trip insurance). For your convenience, CTA has a full payment option and installment payment option. Please see documentation provided by CTA. You are asked to register by October 26, 2018 with CTA ([www.CTAfieldtrips.com](http://www.CTAfieldtrips.com)) and choose on-line registration or mail-in registration.

**Trip Code:BMKJ6 (case sensitive)**

***Please note: All payments will be made directly to CTA, Curriculum Travel of America.***

As a point of information, please note that students will be in a quad room with three other students with two double beds in each room. Please also note that the administration at George Washington Middle School reserves the right to remove from the trip students that have accumulated excessive and/or severe disciplinary infractions throughout the school year. Students receiving three (3) in school and/or out of school suspensions or one (1) major infraction will automatically be removed from the trip. Given the nature of the required payment schedule and trip agreement, refunds will only be available to families purchasing ICW.

Sincerely,



Jack E. Leonard  
Principal



Curriculum Travel of America, Inc.

Professionally Designed Educational Tours

Allentown, PA - 800-541-6606 (fax: 610-395-8693)

Long Island, NY - 866-541-6606 (fax: 516-342-1661)

www.CTAfieldtrips.com

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**George Washington MS**  
**Washington, DC 8th Grade Class Trip \* Wed - Fri, May 15 - 17, 2019**

**Dear Parents:** *CTA is proud to coordinate your student's upcoming trip to Washington, DC 8th Grade Class Trip. Since 1982, NJ schools select CTA for top-quality, educational tours, that are interesting and fun! We are confident that your student will enjoy this exciting and educational trip, filled with memories to last a lifetime.*

**Trip Registration and all payments are submitted ONLINE only:**

**All transactions are completed online only; no mailed registrations nor check payments accepted.**

**Student cost:** \$517.00 per student quad occupancy

**Adult cost:** \$623.00 per adult double occupancy, \$849.00 per adult single occupancy

**Payments:** \$129.00 Due 10/26/18, 129.00 Due 12/07/18, 129.00 Due 01/17/19, Final Balance Due 03/15/19

- ★ Installment payments are offered with no fees (full payment is optional at any time)
- ★ All eligible registrants are accepted until space is filled, after which time a Waitlist may be started.
- ★ ICW (Individual Cancellation Waiver) guarantees 100% trip refund if passenger is individually cancelled before departure for ANY reason, even for school infractions. No medical excuses are required. ICW is only available at registration (\$49.00 one-time fee). Without ICW, all payments are NON-refundable.

**Register Online via our secure website: Registration deadline is 10/26/2018**

Go to [www.CTAfieldtrips.com](http://www.CTAfieldtrips.com), click **REGISTER**, enter Trip Code " **bMKJ6** " (no quotes; case sensitive), complete all online forms, enter payment using debit or credit card (Visa/MasterCard/Discover).

A separate registration must be completed for each participant.

***Online Security Assurance***

*-Our website is 100% Verisign® certified secure with all personal and payment data fully encrypted*

*-Registration with payment is processed immediately; a confirmation is emailed to you in seconds*

*-Information supplied online is 100% confidential and never made available to any other source*

*-Email payment reminders include a "Quick Link" to your trip account with no login required*

For questions regarding payments or trip site details, call CTA at 800-541-6606

Please do NOT call school with payment questions.

**Trip Parent Meeting at 7:00 PM Wed., October 17, 2018 in Auditorium**

**Remember, registration and payment must be submitted Online by October 26, 2018!**



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**Preliminary Itinerary - Washington, DC: May 15 - 17, 2019**  
**George Washington MS 8th Grade Class Trip**

<i>Wed.</i> 05/15	06:00 AM	Meet 4 buses from Coach USA-Paramus at George Washington MS
	09:30 AM	Delaware Welcome Ctr: Meet CTA Trip Directors, quick rest stop
	12:00 PM	National Marine Corps Museum: Group admission
	12:15 PM	Marine Museum cafeteria: incl box lunch sandwich, apple, cookie, chips + drink
	02:00 PM	Board buses: depart museum
	02:45 PM	Iwo Jima Memorial: National USMC Memorial (if under construction, drive-by only)
	03:00 PM	Arlington Cemetery: Walking tour (incl Kennedy graves and Tomb of Unknowns)
	05:00 PM	Board bus: depart for hotel
	06:30 PM	Hilton BWI Airport: Check In
	07:30 PM	Hilton BWI Airport: Pizza party!
07:45 PM	DJ at the Hotel: DJ Dance Party (age appropriate music)	
		3 Private Security Officers on duty all night
<i>Thu.</i> 05/16	07:00 AM	Hilton BWI Airport: Full buffet breakfast included
	07:45 AM	Board buses: depart for Washington, DC
	09:15 AM	US Capitol Panoramic group photo (included) >> <b>**BUSES OFF DUTY UNTIL 5:30 PM**</b>
	09:45 AM	Newseum: Group admission
	11:30 AM	National Mall: Smithsonianians, Archives, Holocaust [public exhibits] as groups choose
	12:30 PM	National Mall Walking Tour: museum or street vendor lunch at individual expense
	04:00 PM	National Mall Walking Tour: meet walking groups at Washington Monument
	04:05 PM	Memorial Walking Tour: WWII, Lincoln, Vietnam [name rubbing activity] and Korean
	05:30 PM	National Mall Walking Tour: meet buses at Korean Memorial
	06:00 PM	Hard Rock Cafe DC: Classic Rock Burger Menu
07:15 PM	White House: Photo stop (exterior)	
08:00 PM	Memorial Walking Tour: Jefferson Memorial	
08:30 PM	Board buses: depart for hotel	
09:45 PM	Return to Hotel: estimated arrival time back at our hotel	
		3 Private Security Officers on duty all night
<i>Fri.</i> 05/17	07:00 AM	Hilton BWI Airport: Full buffet breakfast included
	07:45 AM	Hilton BWI Airport: Check Out
	08:30 AM	Board buses: depart hotel
	09:30 AM	U.S. Naval Academy: estimated arrival time, prepare for tour
	09:45 AM	U.S. Naval Academy: guided tour (confirmed)
	11:30 AM	Board buses: depart for home
	12:15 PM	Arundel Mills Mall food court: \$10 cash provided for lunch
	02:30 PM	Delaware Welcome Ctr: Drop off CTA Trip Directors, quick rest stop
	06:00 PM	Bus drop off at George Washington MS

*Time and order of activities may change during the trip; items marked pending awaiting final confirmation.*

**Trip Parent Meeting at 7:00 PM Wed., October 17, 2018 in Auditorium**

**Prepared for George Washington MS by Glen Fulton at CTA on September 5, 2018**



# George Washington Middle School

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**Jack E. Leonard**  
Principal

**Kevin Smilon**  
Assistant Principal



## 8<sup>th</sup> Grade Washington D.C. Permission Slip

Please return this form and register on-line at [www.CTAfieldtrips.com](http://www.CTAfieldtrips.com) Trip code: bMKJ6 (case sensitive) **by October 26, 2018.**

by

Print Student Name \_\_\_\_\_

Homeroom \_\_\_\_\_

Parent/Legal Guardian: \_\_\_\_\_

Student Cell# \_\_\_\_\_

Print Name

Signature

Date

Yes, I **grant permission** for my child to attend the 8<sup>th</sup> grade Class Trip to Washington DC on May 15-17, 2019 and will follow instructions included on the CTA documentation to register my child for the trip.

No, I **do not wish** for my child to attend this trip.

### Parent Chaperone Request

In order to maintain a ratio of 8 students per chaperone, we need approximately 8-10 parent chaperones to join our teacher chaperones. The cost of the trip for parent chaperones, whose hotel accommodations will be in a double room, is \$623. If you intend to have a single room (the cost per parent is \$849.00) please indicate that below. We need to know this now as we plan the trip and cannot accommodate a single room later in the planning process.

If you are interested in serving as a parent chaperone for the trip this year, please complete the information below and **return it to GWMS by November 1, 2018.** If you are selected as a chaperone you will be notified by e-mail and informed of the parent chaperone payment schedule and meeting.

\*Chaperone selection will be based on the needs and the amount of students attending.

Yes – I am interested in serving as a chaperone for the 8<sup>th</sup> grade Class Trip to Washington, DC on May 15-17, 2019.

Yes – I would like a single room and understand that my cost is \$849.00

Parent/Legal Guardian's Name (Print): \_\_\_\_\_

Parent/Guardian e-mail address: \_\_\_\_\_

Phone Numbers: Home \_\_\_\_\_

Cell \_\_\_\_\_