

**Wayne Council of PTOs**  
**Full Council Meeting**  
**February 6, 2019 – 7:30 pm**

President – Eileen Domico – Present  
Co-Vice President – Jamie Lillis – Present  
Co-Vice President – Leslie Dianuzzo – Present  
Corresponding Secretary – Lisa Apa – Present  
Recording Secretary – Rania Varoqua – Absent  
Treasurer – Jennifer Crawford - Present  
Co-Asst. Treasurer – Chrstine Gaccione – Present  
Co-Asst. Treasurer – Ninfa Sykes - Present

***In Attendance:*** Dr. Mark Toback – Superintendent of Wayne Public Schools, Lori Polifonte – Co-President at Theunis Dey, Melissa Cannizzaro – VP at Schuyler Colfax, Amy Scaturro – President at Packanack Lake, Joanne Goodstadt – President at Pines Lake, Annie McKay – President at Randall Carter, Deb Califf – President at George Washington, Maria Beilis – President at Wayne Valley, Hilary Causo – WEF Representative, Maria Ahmad – Co-President at Lafayette, Leslie Dianuzzo – President at Wayne Hills, Carolyn Capizzano – Co-President at James Fallon, Rebecca Tzortzinis – Co-President at James Fallon, Georgene O’Loughlin – Treasurer at AP Terhune, Alifya Chenni – VP at JFK, Kerrian Palmieri – WEA Representative, Melissa Keenan – Co-President at AP Terhune, Laura Stinziano – Wayne Alliance Representative, Alicia Heller – WEF Chairperson, Michele Iannelli – Class of 2020 Wayne Hills Project Graduation President, Michelle Sevret – President at Pines Lake, Robin Gulino – Wayne Alliance Representative

The meeting was called to order at 7:34 pm by Eileen Domico.

**1. Wayne Education Association (Kerrian Palmieri):**

- a. On Thursday, February 21, 2019, The WEA w/ support from the Wayne Council of PTOs and the District Administration will present “Helping Your Teen Develop Healthy Coping Skills For Life” at 7:00 pm at Schuyler Colfax Middle School. The program (presented as part of the FAST program) will include real tips for positive coping skills and successful parenting. The program will be presented by Lauren Muriello, MA LPC. The program is recommended for high school and middle school parents. The program audience should not include children.

**2. District Update (Dr. Mark Toback, Superintendent):**

- a. Wayne Hills has been named the best high school in NJ for athletics and third in the country.
- b. Block scheduling will start next year at both high schools. There has been a lot of associated professional development taking place w/ teachers & staff in both high schools.
- c. Dr. Toback asked whether parents would be interested in Wayne bringing in the “Let’s Grow” program which will present a model of modern parenting. Discussed will be
  - i. Focus of control – these kids have less control than in the past. Kids are having more trouble dealing with their issues and it will then carry over into the workplace.
  - ii. It will be for mostly elementary and middle school parents.
  - iii. This will be part of the district wellness initiative
  - iv. Meeting attendees provided positive feedback regarding their interest in the program
- d. STEM education is advancing in Wayne
  - i. Currently working on renovating new science labs in both high schools so they will be more modern and high-tech
  - ii. The middle schools will do more 3-D hands-on science experiments
  - iii. Monitoring is going on in the classrooms. The entire district is being evaluated.
- e. Maria Beilis (WVHS) asked for further discussion of the PARCC status. The PARCC has been replaced by the New Jersey Student Learning Assessments (NJSLA). They will be administered within a shorter timeframe than PARCC. It is important that students take the test because the scores are reflected in teacher evaluations and the reputation of the district. Making the PARCC a graduation requirement was deemed illegal but Dr. Toback suggested that everyone should take the test because we don’t know what is going to happen in the future regarding graduation requirements.

- f. Carolyn Capizzano (Fallon) asked whether there would be changes to the math program. Dr. Toback said there would not be any changes to the math program.

**3. Wayne Alliance (Robin Gullino):**

- a. Wayne Alliance meets the third Wednesday of every month at noon; Lunch is provided.
- b. Robin asked the group for ideas for programs.
- c. Robin distributed tickets for the MagicMasters basketball game (4/12/19) along with information packets with desk kits, sign up sheets, posters, etc.
- d. Robin asked that each school email her with their contact person at [alliance@waynetownship.com](mailto:alliance@waynetownship.com)
- e. There will be no raffles this year so in place of baskets, schools are welcome to make a monetary donation.
- f. Dr. Toback announced that he plans to play in the game.

**4. Wayne Education Foundation (Alicia Heller and Hilary Caruso):**

- a. Discussed the WEF summer camp (three weeks over the summer with proceeds going to the schools)
- b. Prior years' funds raised have helped pay for the science labs being upgraded in the high schools (as example)
- c. Schools can ask the WEF for a need to be filled with the funds raised.
- d. High school students are welcome to help at the WEF camp to earn service hours.
- e. They would be happy to stop by a chapter PTO meeting to talk about how the foundation can help and share information about the camps if any PTO would like them to.

**PTO Council Officers' Reports:**

**5. Corresponding Secretary (Lisa Apa):**

- a. Nothing to report

**6. Recording Secretary Report (Rania Varoqua not present; Lisa Apa on her behalf):**

- a. Motion was made by Melissa Cannizzaro to waive the reading of the last meeting's minutes; Seconded by Carolyne Capizzano; No discussion; Motion passed by show of hands
- b. Motion to accept the minutes from the last meeting was made by Maria Beillis; Seconded by Melissa Keenan; No discussion; Motion passed by show of hands.

**7. Treasurer Report (Jennifer Crawford):**

- a. Still waiting on some schools to hand in their checks and lists for PTO membership
- b. Reminder to have treasurers hand in their quarterly reports on time. The next quarterly reports are due April 15 for qtr end 3/31/19. Updated budgets vs actual statements are also due on April 15.
- c. Starting next year, there will be a new W-9 process. All w9 forms must be in asap after 1/1 each year; Everyone you pay excl "Inc's"ept for Inc.s AND excl reimb for out of p9ocket expend's needs to complete a W9. No one should be issued a check until they've submitted their W-9, even if it is under \$600 because it is likely that someone paid by one school less than \$600 will get paid a total over \$600 by the district that year. If someone refuses because they say they have one on file with the PTO already, check with Jen.

**8. Vice President Report (Leslie Dianuzzo):**

- a. Please send in any COIs for anything you have booked. Last minute COIs may not get approved in time.

**9. Vice President Report (Jamie Lillis):**

- a. Remember you need PTO Council approval for any raffles.
- b. Schuyler Colfax Middle School and Project Graduation need to get your raffle reports in asap following the conclusion of your upcoming raffle events

## 10. Presidents Report (Eileen Domico):

- a. Eileen thanked the following:

Dr Toback, Mrs Reichman & the rest of the staff & Admin as well as the BOE for their continued support ; the WEA for their generosity in the form of reusable totes for our food bank, generous donations / food drives / really offering to assist in any way possible any time we need some help; the Browse & Shop – Anny and her crew of volunteers – for working so hard to raise money for our graduating seniors AND for engaging our students to volunteer, allowing them the opportunity to give back to the community at large; Lori Polifonte for an amazing first 2 weeks of CCW. There has been lots of positive feedback from parents and students (and teachers) and we look forward to Lori's great ideas for even more new classes etc for Spring and beyond; to Maryam, Jen & Lisa (Food Bank) for continuing hard work, rearranging of schedules etc to make sure our Wayne families in need have food on their table; to our Council Executive Board for continued hard work; to all of the chapter boards and chapters for your continued hard work, for your food drives, for your membership drives, scholarship donations, for serving and representing your students and parents. Everyone plays a role in making our overall PTO org successful – so thank you for that.
- b. Pool/Lake Day Update: Calendar was finalized in October. Elem and GW if you haven't already done so, please be sure you submit the Parks & Rec form to the Township Parks and Recs Dept. and the field trip form must be submitted to your school office. Do this ASAP. Also, you need to submit your COI request to Leslie Dianuzzo. You or your chaperone needs to keep a full copy of these 3 forms with you / at the site the day of the event.
- c. There is a new PTO Council website which is now part of Blackboard – access it at [www.wayneschools.com](http://www.wayneschools.com). Still a work in progress. Also working on taking the old website down. Please share in your newsletters and at your meetings etc our new site. Go to the [www.wayneschools.com](http://www.wayneschools.com) site, click Community, then Wayne Council of PTOs or you should be able to get to the website directly by pasting this url into your browser:  
<https://www.wayneschools.com/Page/6427#calendar10992/20181214/month>. Meeting minutes and By-laws are now posted there. We will try to link each of the chapter sites to our page as well.
- d. Regarding raffles, Project Graduation or anyone else who holds a 50/50 must get the winner's name, address, phone # and email as soon as the winner is selected At the event before you give them the prize money; We need to issue a 1099 form to those winning in excess of \$600. Please attempt to get a social security number as well but if they won't provide it, we will be reaching out to them as it gets closer to calendar year end as we need that for the 1099. Have a W9 form with you and have them complete it on the spot (again for more than \$600). Turn that info over to the Council Treasurer as soon as your raffle is completed.
- e. If you conduct a raffle, we have to send a copy of the report to the state. We don't know how much that is until we actually send it thus you will receive a check request from Jamie, signed by Council, to reimburse her for the postage. That cost comes out of your chapter acct. Once she gets her reimbursement, we release your check to you for your net profit.
- f. Regarding Nominating Committees and Elections, for Chapters, you should form in the near future your nominating committee. Reminder, for Chapters there should be three chairpersons and two non chairpersons. Chapter Presidents recommend members but need approval of the majority of the chapter Board officers. This can be done via email but should be documented and retained in the event of questions. Nominating committee chooses their chairperson. All communications from thence forward re: officer elections come from nom committee chairperson. It may be sent through your corresponding secretary but needs to be signed by the Nominating Committee Chairperson. The President has to publicly announce the nominating committee. That announcement can be at your next meeting if you have one coming up quickly or can be via mass email. Ideally should be both. Encourage nominations – even among your incoming parents. Middle Schools reach out to your feeder elementary schools. Elem Schools – please send info out asap if received from your middle schools. High Schools – reach out to Middle School. **Nominating form should be sent home in March. Nominations should be back mid to late April so the committee has the chance to meet and select before your May meeting. The Nominating Committee chooses next year officers.** There is no vote (barring any oppositions). The nominees are presented at your May meeting – ask if any

nominees from floor. If there are none, you should swear in at that meeting too (recommended) or do at your June meeting – but that's late. Please review the by-laws as they have the full details and the Nominating Committee chairperson especially (and all members) should read and be very familiar w rules. Ask Council if you have any questions at all. To be nominated / selected for Chapter President you must have attended local chapter meetings for at least one year prior to nomination and have served as an active volunteer. All other roles at chapter level are open to any and all paid PTO chapter members.

- g. The Council Nominating Committee was created and agreed upon. Members are: Maria Beilis, Annie McKay and Jamie Lillis (PTO chapter / council reps); Suzanne Koransky (district rep) and Kerrian Palmieri (teacher rep). ALL Council positions are open for next year as term is ONE YEAR. The following current officers are not planning to nominate again for 2019-20: Eileen Domico (President), Leslie Dianuzzo & Jamie Lillis (VPs), Jennifer Crawford (Treasurer), Christine Gaccione (Asst Treas), Lisa Apa (Corresp Secretary). To be nominated for Council President, the member must have served in a president or vice president capacity at a local chapter or served as an officer at the council level and have attended council meetings and their local chapter's meetings for at least 1 year prior to nomination. For Treasurer, the member must have served as treasurer at a local chapter or assistant treasurer at the council level. All other roles are open to any paid PTO member. By-Laws pages 7-10 AND pages 22-27 covers the whole process.

### **COMMITTEE REPORTS:**

#### **11. Project Graduation**

- a. Wayne Valley High School (Maria Beilis):
  - i. 2019 is on track
  - ii. 2020 just held their parent meeting
  - iii. 2021 just hosted a successful craft fair
  - iv. For 2022, Val will meet with their Board and is excited to get them started
- b. Wayne Hills High School (Leslie Dianuzzo):
  - i. The March 5 fashion Show is sold out
  - ii. Leslie thanked the feeder schools and the WEF for their donations

#### **12. Food Bank (Eileen Domico on behalf of Food Bank Chair persons)**

- a. Thank you to Randall Carter for their January collection
- b. Valley did a great gift card program
- c. February is Theunis Dey and Fallon

#### **13. Browse and Shop (Anny Cameron via email):**

- a. Passed \$20,000 in gross sales two weeks ago which is higher than we did last year
- b. The great sales are thanks to all the new donations from people who are just hearing about the shop. Thank you for spreading the word.
- c. Thank you to the Schuyler Colfax and George Washington Middle Schools for sending about twenty of their eighth grade honor students to volunteer this month.

#### **14. Children's Cultural Workshop (Lori Polifonte):**

- a. Lori was introduced as the new CCW Director
- b. The program is going very smoothly
- c. Some classes this winter session include Legos, self-defense, photography, cooking and STEAM.
- d. The spring session will start in April.

#### **15. OLD BUSINESS**

- a. Nothing to report

**16. NEW BUSINESS**

- a. Deb Califf shared with the group that Fallon recently received an email regarding a subscription purchased by what appeared a scam. Maria Beilis indicated that she has received emails from people she knows but it turns out not to be the person it appears to be. A possible solution was discussed to use only one email address for the chapter and then the secretary would distribute the emails to the appropriate people.

A motion to adjourn the meeting was made by Maria Beilis. Melissa Cannizzaro seconded.  
Meeting adjourned at 8:59 pm.

Respectfully submitted,

Lisa Apa

Corresponding Secretary o/b/o Recording Secretary Rania Varoqua

Wayne Council of PTOs

**Next Wayne Full Council of PTOs Meeting  
March 27, 2019 at 7:30 pm  
At AP Terhune Elementary School in the Media Center**