

Pines Lake Elementary PTO Meeting
September 13, 2021 via Zoom
7:30 PM

1. Call to Order

- The meeting was called to order at 7:40 by president Katie Scheidt

2. Welcome and Introduction of the Board

- Board Members:
 - Co-Presidents- Julia Hillje Dardia and Katie Scheidt
 - Co-Vice Presidents- Maria Vlahos and Allison Tyler
 - Co-Treasurers-Teresa Ziegler and Laura Winters
 - Assistant Treasurer-Jill Carbone
 - Corresponding Secretary-Joanne Bakas
 - Recording Secretary- Meredith Snider
- Katie welcomed the group and thanked everyone for their participation.

3. Reading of the Prior Meeting Minutes or Motion to Waive Reading

- Motion to waive by Laura and Maria

4. Motion to Accept Prior Minutes

- Motion accepted by Allison and Teresa

5. Officers Reports

- President
 - Council News- Julia and Katie attended a PTO Council meeting. They explained that PTO Council is the executive board for all PTOs of the Wayne School System. All PTO presidents attend. The following information was provided:
 - Candidates Night: This event is run by the Council of PTOs. It will be held on October 19th at 7 PM at Wayne Valley HS. It is an election year for the Board of Education and they are hoping that everyone is as informed as possible.
 - COVID Precautions- Masks are required in school buildings and at school events. They are not required outside but strongly encouraged. Limit volunteers at this time

- Cultural Workshop offers classes on Saturday mornings. Currently, they are in need of someone to run this program.
 - Wayne SPA: Please check them out and support the Wayne Special Parents Association
 - Browse and Shop is now open. They are accepting donations. An appointment is not needed, and there is no need to call ahead unless it's a large donation. They are open Tuesday, Wednesday, and Thursday from 9-4 and one Saturday a month. The money raised goes to scholarships. Find them on Facebook
- General Information on PTO
 - The cost is \$7/family to join the PTO
 - Please feel free to email Katie and Julia at pineslakepto@gmail.com. Questions are welcomed.
 - We still need chair people for the following committees: talent show, school play (even if they cannot take place due to COVID restrictions, let's have someone in place in the event that these activities can happen), Fifth Grade Yearbook, Wayne Alliance, Media Center Fund, Raffle (Raffle month is December), and Holiday Boutique.
 - If you wish to volunteer you need to be a member.
 - We can no longer accept cash. Please write a check to Pines Lake PTO or contact Katie or Julia at pineslakepto@gmail.com to discuss payment options.
 - Pines Lake School's Food Drive month is February
 - Be sure to join our PTO Facebook group
- Outdoor Classroom- Julia explained that our school has 2 courtyards maintained by the Pines Lake Garden Club. One of the courtyards will become known as the "Outdoor Classroom" This area is currently overgrown and not usable. The PTO will be putting money into a fund to refurbish this area since outdoor space is very desirable these days. The idea is to include shaded areas, pavers, planters, etc. We will work with the Pines Lake Garden Club. This will be a nice, secure area once it's cleaned up. The Dardia Grandparents are very involved in helping to organize these efforts. It is a larger line item in the budget.

- Vice President- Allison Tyler has been working on permits. She is revising permits to ensure flexibility given the ever-changing landscape during the times of COVID. Additionally, larger events will now require police officers.
- Treasurer-Laura Winters went over some key points regarding the 20/21 school year budget:
 - Fundraising/income. Laura explained that this projects what we will take in. The budget was made over the summer during a time when everyone was feeling very optimistic about the direction COVID was taking. This list includes PM at Pines (which is now an inflated projection), school play, talent show, book fair, plant sale, restaurant nights, school photos, spring/fall fundraising, spirit wear, and trunk or treat.
 - Expenses: Laura said this is what we pay out. Our expenses include: Outdoor Classroom, beautification, teacher luncheon, ice cream social, student planners, media center, Scholastic News, assemblies/programs, Field Day, field trips, Wayne Alliance, council fees (which are fixed fees set by council and paid by every chapter), supplies, sunshine fund, and presidents fund. Changes need to be voted on and are expected.
 - Vote on budget for 2021-22 school year: Approved
 - Motion accepted by Maria and Joanne
- Secretary- no report

6. Principal's report - Mr. Celis was unable to attend the meeting but Mrs. Olaya reported the following information for him:

- He was very grateful to see everyone back together at school.
- He is very happy to be back for another year at Pines Lake.
- Thank you to the Dardia grandparents for the new planters and cleanup of the outdoor classroom.

7. Teacher Report: Mrs. Olaya provided the following feedback from the staff:

- They would like to know how teachers are to sign up for PTO. Julia responded that she will be sending a link directly to teachers.
- Thank you to the Dardia grandparents for their involvement in the Outdoor Classroom.

- Thank you for the Red Sparrows lawn sign outside the building on the first day of school.
- The ice cream social was a nice event.
- Teacher luncheon was greatly appreciated. PTO always makes the staff feel so special.
- Thank you for the Teacher Adoption Program; it was a very nice surprise.

8. Committee Report

- PM at Pines- Katie reported that this used to be a very robust program prior to COVID. Virtual PM at Pines was attempted but it was not successful. If this program is able to run, there would be many restrictions in place. Use of classrooms or any space that aftercare occupies would not be permitted. In order to keep things as safe as possible, we would not bring in any outside instructors. No cooking/food would be allowed. Outdoor classes would be weather dependent.
- Spirit Wear- Vivian Mike-Mayer reported that the store is open now. We are using a new vendor and the website is much easier to navigate than last year. We have all new apparel and new logos. The link will be live until 9/20 at midnight. Items will be delivered in October and they will go home with students. She and Meredith feel the sale is doing very well so far.
- School Photos- Maria reported that pictures will take place on 9/27. We are using the same vendor from last year, Rod Bolton. Please make sure you order pictures.
- Plant Sale- Jill and Allison reported that we have 20 orders so far. This sale has been extended through Wednesday. They asked everyone to please get payment in. Money is due by Wednesday 9/15 for pick up on Monday 9/20.
- Membership- Katie and Julia asked everyone to please pay dues and fill out PTO forms
- Book Fair- The Scholastic Book Fair will be held Tuesday 9/21 through Thursday 9/23.
- Back to School Luncheon-Laura said the luncheon went well. The teachers were supplied with a lunch from Panera. She said thank you to Maria, Meredith, Norah, and Leo for helping her out with this event.
- Ice Cream Social- The chairs were not in attendance at the meeting, but Maria was at the event and she reported that it went well. There was an

ice cream truck (Sweet Ice Queen), Meredith sold spirit wear, and Heather Bandola had the school store running.

- Katie thanked all committee members and chairs.

9. Old Business- None

10. New Business- The following questions were asked and responded to:

- May asked when will picture day will take place? Maria answered that they will take place on 9/27.
- May asked how are committees decided? Julia explained that a sign up form for committees went out at the end of last school year.
- May asked why some dates on the website are incorrect? Julia explained that we try to keep the website as updated as possible, but that the PTO's Facebook page usually has the most current information. And to be alert to newsletters and emails for any pertinent information, date changes, time changes etc.
- May asked what is PTO vs. Pines Lake School? It was explained that PTO's mission is to support the Pines Lake School.
- Alexa asked how much involvement does PTO have with SPA? It was explained that Pines Lake is a very inclusive environment and is dedicated to collaborating and engaging with the special needs students and families.

11. Adjournment

- Motion to adjourn: Allison and Jill
- Meeting adjourned at 8: 36

Minutes recorded by Meredith Snider