


Dear Parents/Guardians,

This is an advisory communication to inform you of the NJDOE requirements for unauthorized electronic devices during the New Jersey Student Learning Assessment testing. Please review and discuss with your child.

- Unauthorized devices are not permitted in any testing room at any time before, during or after testing.
- These devices include, but are not limited to cell phones, smart watches, beepers, personal gaming devices, mp3 players, personal scanners, and eReaders.
- This is for all students and Test Administrators in any testing location. The exception is that Test Administrators may have a phone on their person in the case of an emergency, but it must be turned off.
- At the beginning of the testing session, students should be asked to place all electronic devices into a basket in the front of the room.
- If a student is found with an unauthorized electronic device the Test Administrator should contact the Test Coordinator who will end testing for this student. He / She will be asked to leave the testing location. The device will also be confiscated from the student.
- Administration will contact the parents of the student. Student discipline imposed will be in accordance with the Code of Conduct.
- The building Test Coordinator will then contact the District Testing Coordinator and complete a Testing Security Breach form.
- The District Testing Coordinator will contact the NJDOE and report to the school of incident.
- Student will have his/her test voided and will not be permitted to continue testing in that content area.

Thank you for your cooperation and partnership.

  
Mark Toback, Ed.D.  
Superintendent of Schools